



# **COFFEE COUNTY BOARD OF EDUCATION DOUGLAS, GEORGIA**

**ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2017**

**(Including Independent Auditor's Reports)**



COFFEE COUNTY BOARD OF EDUCATION

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SECTION I

FINANCIAL



# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156

Atlanta, Georgia 30334-8400

**GREG S. GRIFFIN**  
STATE AUDITOR  
(404) 656-2174

March 1, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Coffee County Board of Education

## INDEPENDENT AUDITOR'S REPORT

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Coffee County Board of Education (School District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the

effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the of the governmental activities, each major fund, and the aggregate remaining fund information of the School District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As described in Note 2 to the financial statements, in 2017, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) *Statement No. 77, Tax Abatement Disclosures*, GASB *Statement No. 80, Blending Requirements for Certain Component Units*, and GASB *Statement No. 82, Pension Issues*. Our opinions are not modified with respect to these matters.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedules of Proportionate Share of the Net Pension Liability, Schedule of Contributions to Retirement Systems, Notes to the Required Supplementary Information and the Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual as presented on pages i through ix and pages 29 through 33 respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The *Schedule of*

*Expenditures of Federal Awards* is presented for purposes of additional analysis as required by Title 2 U. S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 1, 2018 on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg S. Griffin". The signature is written in a cursive style with a horizontal line at the end.

Greg S. Griffin  
State Auditor

COFFEE COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

## INTRODUCTION

The discussion and analysis of the Coffee County Board of Education's (School District) financial performance provides an overview of the School District's financial activities for the fiscal year ended June 30, 2017. Comparative data is provided for the fiscal year 2017 and fiscal year 2016. The intent of this discussion and analysis is to look at the School District's financial performance as a whole. Readers should also review the financial statements and the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

## FINANCIAL HIGHLIGHTS

Key financial highlights for 2017 are as follows:

- The total assets and deferred outflows of the School District increased by \$16.7 million which was primarily due to an increase in the deferred outflows of resources.
- Total liabilities and deferred inflows of resources increased for the year by \$12.1 million. The combination of the increase in total assets and deferred outflows of resources of \$16.7 million and the increase in total liabilities and deferred inflows of resources \$12.1 million yields an increase in net position of \$4.6 million. The increase in net position is primarily in the category of unrestricted.
- At June 30, 2017, the School District's general fund reported a balance of \$16.6 million, an increase of \$7.8 million from the last fiscal year. Of this total, \$13.9 million represents unassigned fund balance.

## OVERVIEW OF THE FINANCIAL HIGHLIGHTS

This discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the School District's finances in a manner similar to a private-sector business. The Statement of Net Position presents information on all of the School District's assets and deferred outflows of resources and liabilities and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating. It is important to note that this statement consolidates the School District's current financial resources (short-term) with capital assets and long-term liabilities.

The Statement of Activities presents information showing how the School District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. uncollected taxes, etc.).

COFFEE COUNTY BOARD OF EDUCATION  
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**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been separated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School District can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds**

Most of the School District's activities are reported in governmental funds focusing on how money flows in and out of those funds and the balances left at year-end available for spending in future periods. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or less financial resources that can be spent in the near future to finance educational programs.

**Fiduciary Funds**

The School District is the trustee, or fiduciary, for assets that belong to others such as club and class funds and payroll withholding funds. The School District is responsible for ensuring assets reported in these funds are used only for their intended purposes and by those to whom assets belong.

**Notes to Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of June 30, 2017, School District assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$40.8 million.

The largest portion of the School District's net position \$73.7 million reflects its investments in capital assets (e.g. buildings, land, land improvements, equipment) less any related debt used to acquire those assets that remain outstanding. The School District uses the capital assets to provide services to our students, faculty, and community; consequently, these assets are not available for future spending.

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The following chart details the major categories of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position with a comparison to the prior fiscal year.

**Table 1**  
**Net Position**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
<b>Assets</b>		
Current and Other Assets	\$ 40,488,950.12	\$ 37,650,505.65
Capital Assets, Net	79,143,702.03	77,485,670.64
<b>Total Assets</b>	<b>119,632,652.15</b>	<b>115,136,176.29</b>
<b>Deferred Outflows of Resources</b>		
Related to Defined Benefit Pension Plans	17,700,487.48	5,489,883.15
<b>Liabilities</b>		
Current and Other Liabilities	9,144,587.51	7,988,004.94
Net Pension Liability	72,386,330.00	55,094,616.00
Long-Term Liabilities	12,300,478.57	15,024,348.21
<b>Total Liabilities</b>	<b>93,831,396.08</b>	<b>78,106,969.15</b>
<b>Deferred Inflows of Resources</b>		
Related to Defined Benefit Pension Plans	2,666,866.00	6,262,868.00
<b>Net Position</b>		
Net Investment in Capital Assets	73,721,198.59	75,820,181.71
Restricted	9,893,270.73	8,575,202.40
Unrestricted (Deficit)	(42,779,591.77)	(48,139,161.82)
<b>Total Net Position</b>	<b>\$ 40,834,877.55</b>	<b>\$ 36,256,222.29</b>

Total net position increased by \$4.6 million. Part of the increase is a result of debt reduction through scheduled bond payments.

Net investment in capital assets decreased by \$2.1 million. This was a result of bond debt reduction through scheduled payments and through the payoff of bond series 2009 during fiscal year 2016.

**Changes in Net Position from Operating Results**

Net position increased \$4.6 million from operating results in the fiscal year ended June 30, 2017 compared to an increase of \$5.2 million in the prior fiscal year.

COFFEE COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
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Key elements of this increase are as follows on the next chart:

**Table 2**  
**Change in Net Position**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
<b>Revenues</b>		
Program Revenues:		
Charges for Services	\$ 852,074.60	\$ 946,190.65
Operating Grants and Contributions	55,882,370.62	51,637,130.26
Capital Grants and Contributions	77,216.25	433,750.76
Total Program Revenues	<u>56,811,661.47</u>	<u>53,017,071.67</u>
General Revenues:		
Taxes		
Property Taxes		
For Maintenance and Operations	14,011,057.49	14,017,201.98
Railroad Cars	23,728.79	23,077.83
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Capital Projects	2,486,857.32	2,468,009.73
For Debt Services	3,061,775.00	3,088,403.97
Intangible Recording Tax	187,192.61	172,826.08
Grants and Contributions not		
Restricted to Specific Programs	6,838,580.00	6,320,397.00
Investment Earnings	9,102.15	7,086.52
Miscellaneous	1,554,875.43	1,720,125.22
Special Item		
Gain on Sale of Assets	1,628,429.02	-
Total General Revenues and Special Item	<u>29,801,597.81</u>	<u>27,817,128.33</u>
Total Revenues	<u>86,613,259.28</u>	<u>80,834,200.00</u>
<b>Program Expenses:</b>		
Instruction	50,432,748.63	46,622,800.06
Support Services		
Pupil Services	4,650,863.21	4,017,730.44
Improvement of Instructional Services	4,095,248.97	3,341,493.93
Educational Media Services	1,573,373.31	1,302,518.73
General Administration	903,139.72	823,681.68
School Administration	3,852,116.07	3,431,588.39
Business Administration	673,669.40	623,634.80
Maintenance and Operation of Plant	5,205,877.38	4,908,992.59
Student Transportation Services	4,267,098.95	4,108,698.51
Central Support Services	341,308.92	272,193.38
Other Support Services	239,582.57	308,919.85
Operations of Non-Instructional Services		
Food Services	5,253,864.39	5,193,916.52
Interest on Short-Term and Long-Term Debt	545,712.50	654,947.23
Total Expenses	<u>82,034,604.02</u>	<u>75,611,116.11</u>
Increase in Net Position	<u>\$ 4,578,655.26</u>	<u>\$ 5,223,083.89</u>

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**Governmental Activities**

The School District is heavily dependent upon operating grants and property taxes to support governmental activities. Instruction comprises 61.5%, Support Services 31.4%, Food Services 6.4%, and Interest 0.7% of governmental program expenses.

**Financial Analysis of the School District's Funds**

**General Fund Budgetary Highlights**

The School District's budget is prepared in accordance with Georgia law and is based on accounting for certain transactions on the modified accrual basis of accounting. The School District uses site-based budgeting and the budgeting system is designed to tightly control site budgets but provide flexibility for site management.

The most significant budgeted fund is the general fund. As originally adopted, general fund revenues were projected to be \$76.4 million with appropriated expenditures totaling \$76.8 million, which is relatively unchanged from the fiscal year 2016 final amended budget. The Board appropriated \$0.4 million from unreserved fund balance to cover the shortfall. Of significance, initial state austerity reductions to funding formula earnings totaled \$0.8 million. No federal stimulus funds under the American Recovery and Reinvestment Act of 2009 (ARRA) were available to mitigate the impact of state funding reductions.

As fiscal year 2017 progressed, the final amended general fund budget increased \$1.8 million for revenues, an increase of 2.3% from the original budget for the year.

**General Fund Operations**

The general fund finished fiscal year 2017 with an unassigned fund balance of \$13.9 million, an increase of \$7.5 million, from fiscal year 2016. Actual revenues were above budget projections by \$1.2 million while actual expenditures were \$2.6 million less than budgeted. The actual expenditures were lower due to collapsing positions during the year. The School District also budgeted for the increase in state health insurance premiums which were delayed for 2017.

State revenues were impacted by "austerity reductions" for the fourteenth consecutive year. Austerity reductions occur when the Georgia General Assembly fails to appropriate sufficient dollars in the state budget to fully fund the results of the State's Quality Basic Education (QBE) formula. By year-end, the School District experienced a total austerity reduction of \$807,322.00.

Local revenue sources represented 21.0% of total general fund revenues for the year, down from 22.3% in the prior year.

At year end, total expenditures were under budget by \$2.6 million. Expenditures for direct classroom instruction (e.g. teacher salaries and benefits, textbooks, software, classroom supplies, etc.) accounted for 61.1% of total general fund expenditures, down slightly from the prior fiscal year. The employer share for health insurance for noncertified employees increased from \$746.20 to \$846.20 per month which resulted in an increase of approximately \$191,400.00. The expenditures for new hires resulted in a lesser cost than the retired employees.

COFFEE COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

The following chart details the major components of revenues and expenditures by function for fiscal year 2017 as well as a comparison of changes compared to the previous fiscal year.

**Table 3**  
**General Fund**  
**Revenue Expenditure Comparison**

	Governmental Activities		
	Amount	Percent Total	Increase (Decrease) over Fiscal Year 2016
<b>REVENUES</b>			
State	\$ 49,743,120.56	62.64%	\$ 2,427,013.09
Federal	12,998,901.43	16.37%	2,155,399.75
Local	16,672,442.31	20.99%	(31,380.40)
Total Revenues	<u>\$ 79,414,464.30</u>	<u>100.00%</u>	<u>\$ 4,551,032.44</u>
<b>EXPENDITURES</b>			
Instruction	\$ 46,460,605.05	61.11%	\$ 1,207,969.80
Support Services:			
Pupil Services	4,412,350.89	5.80%	388,982.25
Improvement of Instructional Services	4,022,139.38	5.29%	579,478.12
Educational Media Services	1,511,232.87	1.99%	172,548.34
General Administration	868,057.40	1.14%	34,418.05
School Administration	3,749,079.65	4.93%	171,388.10
Business Administration	617,059.92	0.81%	19,213.54
Maintenance and Operation of Plant	4,762,036.96	6.26%	24,105.16
Student Transportation Services	3,820,285.95	5.03%	149,994.68
Central Support Services	323,935.43	0.43%	36,462.66
Other Support Services	234,036.80	0.31%	(89,851.70)
Operations of Non-Instructional Services:			
Food Services	5,244,818.75	6.90%	(64,541.84)
Total Expenses	<u>\$ 76,025,639.05</u>	<u>100.00%</u>	<u>\$ 2,630,167.16</u>

**Capital Projects Fund Operations**

The capital projects fund is used to account for school construction and the purchase of large capital assets. Expenditures in 2017, using SPLOST IV funds consisted of the completion of the West Green Elementary School Gym and the Agriculture Barn at Coffee Middle School. The construction of the Performing Arts Building at Coffee High School and Nicholls Elementary School began in 2017.

**Debt Service Fund Operations**

The debt service fund is used to accumulate resources for the retirement of long-term debt represented by the general obligation bonds outstanding. Debt service payments totaling \$3.1 million in principal and interest on the 2015 general obligation bond issue were made during the year.

COFFEE COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

**Capital Assets and Debt Administration**

**Capital Assets**

The School District investment in capital assets for its governmental activities as of June 30, 2017, totaled \$79.1 million, net of accumulated depreciation. The investment in capital assets includes land, land improvements, buildings, vehicles, and equipment used in providing services to our students and community. The changes to the School District's capital asset accounts came from current year depreciation expense. The notes to the basic financial statements provide additional information on the School District's capital assets including a detailed breakdown of the types of capital assets included in the computation of depreciation charges. As of June 30, 2017, 33.2% of the cost basis of depreciable assets had been taken as a depreciation charge since the various assets were placed in service.

A summary of capital assets follows:

**Table 4  
Capital Assets  
(Net of Depreciation)**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
	Land	\$ 1,634,367.31
Construction In Progress	4,507,935.23	1,381,978.59
Building and Improvements	61,592,030.31	62,180,798.52
Equipment	5,334,441.07	5,891,035.75
Land Improvements	6,074,928.11	6,368,343.82
Total	\$ 79,143,702.03	\$ 77,485,670.64

**Debt**

At June 30, 2017, the Board had \$11.3 million in bonds outstanding with \$2.6 million due within one year.

**Table 5  
Debt at June 30**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
General Obligation Bonds	\$ 11,345,000.00	\$ 13,830,000.00
Bond Premiums Amortized	955,478.57	1,194,348.21
Total	\$ 12,300,478.57	\$ 15,024,348.21

COFFEE COUNTY BOARD OF EDUCATION  
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### **Debt Administration**

At June 30, 2017, the School District had \$11.3 million in outstanding general obligation bond indebtedness. Additional information on the School District's long-term debt can be found in the notes to the basic financial statements.

### **Current Issues**

The Coffee County School District is a low income, rural county School District. The area of the county is 575 miles square. A large number of students are economically disadvantaged. The School District is located in an area where agriculture is the primary industry. Despite limited financial resources, system and school personnel manage to maximize the funds in order to benefit all students. The School District has planned extensively to use its supplemental resources to support class size reduction, recruitment, retention and professional development of highly qualified staff. In addition, the School District obtained charter system status in 2015, which provided additional funds of \$0.7 million as well as allowing the School District flexibility and broad waivers from the state's Title 20 requirements.

The School District, although rural, offers students a variety of instructional programs and extra-curricular opportunities.

Coffee County's population in 2016 was 43,012, which is a 1.6% decline since 2010. There were approximately 51.3% males and 48.7% females making up the population with those being composed of 28.2% black, 58.3% white and 11.6% Hispanic. The estimated median household income in 2016 was \$34,536.00 and the per capita income was \$18,060.00. Georgia's median income in 2016 was \$51,037.00. The percentage of residents living in poverty is 23.0%. The median house or condo value was \$84,400.00 in Coffee County and the state's median was \$152,400.00. The median gross rent was \$550.00.

For residents 25 years and older (2016): 78.7% have completed high school or higher; 13.1% have a Bachelor's degree or higher.

Coffee County compared to Georgia state average: (1) median household income below state average, (2) median house value below state average, (3) black race population percentage below state average, (4) Hispanic race population percentage above the state average, (5) persons living at or below the Federal Poverty Level is significantly above the state average.

The Coffee County School District has faced severe financial challenges in recent years but has remained relatively stable and financially sound. The financial challenges have included rising costs in employee benefits, the continued state formula allotment reductions, and no significant growth in student population.

The School District's current net taxes levied for 2017 tax year is 16.108, a decrease of 0.053 mills. Total ad valorem taxes levied in 2017 were \$13,239,417.85 as compared to \$13,250,453.54 in 2016.

### **Outlook for the Future**

The School District enjoys a strong financial position in light of current economic conditions affecting local revenues as well as the effect of state revenue pressures through austerity reductions to the QBE funding formula and new programmatic requirements. Austerity reductions will continue in fiscal

COFFEE COUNTY BOARD OF EDUCATION  
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FOR THE FISCAL YEAR ENDED JUNE 30, 2017

year 2018 but reduced by approximately \$17.7 thousand as well as a slight increase in Equalization funds in the amount of \$777,112.00. Looking out further, while state revenues improved during fiscal year 2017, expectations are that austerity reductions will continue in fiscal year 2018 and beyond at some undetermined level. However, the State's reduction of austerity in 2018 is a positive sign of revenue collections at the state level. Until the state funding formula is restored, the system will continue to use the broad waivers provided by its charter system status to maintain a cost effective system.

The Coffee County School District recognizes its responsibility to the taxpayers in overseeing the spending of Federal, State and Local funds. The School District is striving to maintain sound fiscal management while emphasizing student achievement. The Coffee County School District is committed to creating, building and sustaining a culturally and economically sensitive environment that provides equal access to a high standard of educational success for all students.

**Requests for Information**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Board's finances and to show the Board's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

Tracy Youghn, Finance Director  
Coffee County Board of Education  
1311 South Peterson Avenue  
Douglas, GA 31533

Alternatively, you may send requests to the following e-mail address: [tracy.youghn@coffee.k12.ga.us](mailto:tracy.youghn@coffee.k12.ga.us)

COFFEE COUNTY BOARD OF EDUCATION

COFFEE COUNTY BOARD OF EDUCATION  
STATEMENT OF NET POSITION  
JUNE 30, 2017

EXHIBIT "A"

		GOVERNMENTAL ACTIVITIES
<u>ASSETS</u>		
Cash and Cash Equivalents	\$	30,986,142.15
Investments		5,496.21
Accounts Receivable, Net		
Taxes		2,153,241.41
State Government		5,650,510.67
Federal Government		885,783.18
Other		50,506.65
Inventories		209,724.09
Prepaid Items		547,545.76
Capital Assets, Non-Depreciable		6,142,302.54
Capital Assets, Depreciable (Net of Accumulated Depreciation)		73,001,399.49
 Total Assets		 119,632,652.15
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Related to Defined Benefit Pension Plan		17,700,487.48
<u>LIABILITIES</u>		
Accounts Payable		6,374.94
Salaries and Benefits Payable		7,943,523.90
Interest Payable		224,791.67
Contracts Payable		609,351.00
Retainages Payable		360,546.00
Net Pension Liability		72,386,330.00
Long-Term Liabilities		
Due Within One Year		2,883,869.64
Due in More Than One Year		9,416,608.93
 Total Liabilities		 93,831,396.08
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Related to Defined Benefit Pension Plan		2,666,866.00
<u>NET POSITION</u>		
Net Investment in Capital Assets		73,721,198.59
Restricted for		
Continuation of Federal Programs		1,734,722.38
Debt Service		2,689,958.33
Capital Projects		5,468,590.02
Unrestricted (Deficit)		(42,779,591.77)
 Total Net Position	\$	 40,834,877.55

COFFEE COUNTY BOARD OF EDUCATION  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

	EXPENSES	CHARGES FOR SERVICES
<u>GOVERNMENTAL ACTIVITIES</u>		
Instruction	\$ 50,432,748.63	\$ 503,595.76
Support Services		
Pupil Services	4,650,863.21	-
Improvement of Instructional Services	4,095,248.97	-
Educational Media Services	1,573,373.31	-
General Administration	903,139.72	-
School Administration	3,852,116.07	-
Business Administration	673,669.40	-
Maintenance and Operation of Plant	5,205,877.38	1,500.00
Student Transportation Services	4,267,098.95	-
Central Support Services	341,308.92	-
Other Support Services	239,582.57	-
Operations of Non-Instructional Services		
Food Services	5,253,864.39	346,978.84
Interest on Short-Term and Long-Term Debt	545,712.50	-
	\$ 82,034,604.02	\$ 852,074.60
General Revenues		
Taxes		
Property Taxes		
For Maintenance and Operations		
Railroad Cars		
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Debt Services		
For Capital Projects		
Other Sales Tax		
Grants and Contributions not Restricted to Specific Programs		
Investment Earnings		
Miscellaneous		
Special Item		
Gain on Sale of Assets		
Total General Revenues and Special Item		
Change in Net Position		
Net Position - Beginning of Year		
Net Position - End of Year		

EXHIBIT "B"

PROGRAM REVENUES			NET (EXPENSES)
OPERATING	CAPITAL		REVENUES
GRANTS AND	GRANTS AND		AND CHANGES IN
CONTRIBUTIONS	CONTRIBUTIONS		NET POSITION
\$ 40,053,257.49	\$ -	\$	(9,875,895.38)
940,495.98	-		(3,710,367.23)
2,285,946.23	-		(1,809,302.74)
1,080,826.88	-		(492,546.43)
1,164,927.70	-		261,787.98
2,020,786.14	-		(1,831,329.93)
9,487.00	-		(664,182.40)
2,276,198.40	-		(2,928,178.98)
1,201,810.43	77,216.25		(2,988,072.27)
6,202.17	-		(335,106.75)
162,630.13	-		(76,952.44)
4,679,802.07	-		(227,083.48)
-	-		(545,712.50)
<u>\$ 55,882,370.62</u>	<u>\$ 77,216.25</u>		<u>(25,222,942.55)</u>

14,011,057.49  
23,728.79

3,061,775.00  
2,486,857.32  
187,192.61  
6,838,580.00  
9,102.15  
1,554,875.43

1,628,429.02

29,801,597.81

4,578,655.26

36,256,222.29

\$ 40,834,877.55

COFFEE COUNTY BOARD OF EDUCATION  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2017

EXHIBIT "C"

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 16,894,397.94	\$ 14,091,380.47	\$ 363.74	\$ 30,986,142.15
Investments	5,496.21	-	-	5,496.21
Accounts Receivable, Net				
Taxes	1,675,071.58	478,169.83	-	2,153,241.41
State Government	5,650,510.67	-	-	5,650,510.67
Federal Government	885,783.18	-	-	885,783.18
Other	43,442.06	7,064.59	-	50,506.65
Inventories	209,724.09	-	-	209,724.09
Prepaid Items	547,545.76	-	-	547,545.76
	<hr/>	<hr/>	<hr/>	<hr/>
Total Assets	\$ 25,911,971.49	\$ 14,576,614.89	\$ 363.74	\$ 40,488,950.12
	<hr/>	<hr/>	<hr/>	<hr/>
<u>LIABILITIES</u>				
Accounts Payable	\$ 6,374.94	\$ -	\$ -	\$ 6,374.94
Salaries and Benefits Payable	7,943,523.90	-	-	7,943,523.90
Contracts Payable	-	609,351.00	-	609,351.00
Retainages Payable	-	360,546.00	-	360,546.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities	7,949,898.84	969,897.00	-	8,919,795.84
	<hr/>	<hr/>	<hr/>	<hr/>
<u>DEFERRED INFLOWS OF RESOURCES</u>				
Unavailable Revenue - Property Taxes	1,391,944.91	-	-	1,391,944.91
	<hr/>	<hr/>	<hr/>	<hr/>
<u>FUND BALANCES</u>				
Nonspendable	757,269.85	-	-	757,269.85
Restricted	1,524,998.29	13,606,717.89	363.74	15,132,079.92
Assigned	344,216.39	-	-	344,216.39
Unassigned	13,943,643.21	-	-	13,943,643.21
	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Balances	16,570,127.74	13,606,717.89	363.74	30,177,209.37
	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 25,911,971.49	\$ 14,576,614.89	\$ 363.74	\$ 40,488,950.12
	<hr/>	<hr/>	<hr/>	<hr/>

COFFEE COUNTY BOARD OF EDUCATION  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2017

EXHIBIT "D"

Total fund balances - governmental funds (Exhibit "C") \$ 30,177,209.37

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Land	\$	1,634,367.31	
Construction in progress		4,507,935.23	
Buildings and improvements		84,994,895.70	
Equipment		14,789,610.85	
Land improvements		9,453,419.10	
Accumulated depreciation		<u>(36,236,526.16)</u>	79,143,702.03

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Net pension liability			(72,386,330.00)
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Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.			15,033,621.48
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Taxes that are not available to pay for current period expenditures are deferred in the funds.			1,391,944.91
--	--	--	--------------

Long-term liabilities, and related accrued interest, are not due and payable in the current period and therefore are not reported in the funds.

Bonds payable		(11,345,000.00)	
Accrued interest payable		(224,791.67)	
Unamortized bond premium		<u>(955,478.57)</u>	<u>(12,525,270.24)</u>

Net position of governmental activities (Exhibit "A") \$ 40,834,877.55

COFFEE COUNTY BOARD OF EDUCATION  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2017

EXHIBIT "E"

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
<u>REVENUES</u>				
Property Taxes	\$ 14,088,593.87	\$ -	\$ -	\$ 14,088,593.87
Sales Taxes	187,192.61	2,486,857.32	3,061,775.00	5,735,824.93
State Funds	49,743,120.56	-	-	49,743,120.56
Federal Funds	12,998,901.43	-	-	12,998,901.43
Charges for Services	852,074.60	-	-	852,074.60
Investment Earnings	9,102.15	-	-	9,102.15
Miscellaneous	1,535,479.08	19,396.35	-	1,554,875.43
<b>Total Revenues</b>	<b>79,414,464.30</b>	<b>2,506,253.67</b>	<b>3,061,775.00</b>	<b>84,982,492.97</b>
<u>EXPENDITURES</u>				
Current				
Instruction	46,460,605.05	654,229.44	-	47,114,834.49
Support Services				
Pupil Services	4,412,350.89	130,979.64	-	4,543,330.53
Improvement of Instructional Services	4,022,139.38	5,583.49	-	4,027,722.87
Educational Media Services	1,511,232.87	8,885.71	-	1,520,118.58
General Administration	868,057.40	3,741.50	-	871,798.90
School Administration	3,749,079.65	4,561.50	-	3,753,641.15
Business Administration	617,059.92	30,337.50	-	647,397.42
Maintenance and Operation of Plant	4,762,036.96	372,396.45	-	5,134,433.41
Student Transportation Services	3,820,285.95	458,118.62	-	4,278,404.57
Central Support Services	323,935.43	9,225.00	-	333,160.43
Other Support Services	234,036.80	-	-	234,036.80
Food Services Operation	5,244,818.75	-	-	5,244,818.75
Capital Outlay	-	6,149,413.08	-	6,149,413.08
Debt Services				
Principal	-	-	2,485,000.00	2,485,000.00
Interest	-	-	576,775.00	576,775.00
<b>Total Expenditures</b>	<b>76,025,639.05</b>	<b>7,827,471.93</b>	<b>3,061,775.00</b>	<b>86,914,885.98</b>
Excess of Revenues over (under) Expenditures	3,388,825.25	(5,321,218.26)	-	(1,932,393.01)
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	809,278.72	-	-	809,278.72
Transfers Out	-	(809,278.72)	-	(809,278.72)
<b>Total Other Financing Sources (Uses)</b>	<b>809,278.72</b>	<b>(809,278.72)</b>	<b>-</b>	<b>-</b>
<u>SPECIAL ITEM</u>				
Proceeds from Sale of Assets	3,637,000.00	-	-	3,637,000.00
<b>Net Change in Fund Balances</b>	<b>7,835,103.97</b>	<b>(6,130,496.98)</b>	<b>-</b>	<b>1,704,606.99</b>
Fund Balances - Beginning	8,735,023.77	19,737,214.87	363.74	28,472,602.38
<b>Fund Balances - Ending</b>	<b>\$ 16,570,127.74</b>	<b>\$ 13,606,717.89</b>	<b>\$ 363.74</b>	<b>\$ 30,177,209.37</b>

COFFEE COUNTY BOARD OF EDUCATION  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES  
JUNE 30, 2017

EXHIBIT "F"

Net change in fund balances total governmental funds (Exhibit "E") \$ 1,704,606.99

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

Capital outlay	\$ 6,654,740.40	
Depreciation expense	<u>(2,812,161.72)</u>	3,842,578.68

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations, and disposals) is to decrease net position. (2,184,547.29)

Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. (53,807.59)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the Statement of Activities.

Bond principal retirements	2,485,000.00	
Amortization of bond premium	<u>238,869.64</u>	2,723,869.64

District pension contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension liability is measured a year before the District's report date. Pension expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.

Pension expense		(1,485,107.67)
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Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Net decrease in accrued interest		<u>31,062.50</u>
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Change in net position of governmental activities (Exhibit "B") \$ 4,578,655.26

COFFEE COUNTY BOARD OF EDUCATION  
STATEMENT OF NET POSITION  
FIDUCIARY FUNDS  
JUNE 30, 2017

EXHIBIT "G"

	<u>AGENCY FUNDS</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 268,813.17
Investments	<u>25,695.51</u>
Total Assets	<u>\$ 294,508.68</u>
<u>LIABILITIES</u>	
Funds Held for Others	<u>\$ 294,508.68</u>

## **NOTE 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY**

### **REPORTING ENTITY**

The Coffee County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a board elected by the voters and a Superintendent appointed by the Board. The School District is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

## **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the School District's accounting policies are described below.

### **BASIS OF PRESENTATION**

The School District's basic financial statements are collectively comprised of the government-wide financial statements, fund financial statements and notes to the basic financial statements. The government-wide statements focus on the School District as a whole, while the fund financial statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information's usefulness.

### **GOVERNMENT-WIDE STATEMENTS:**

The Statement of Net Position and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Position presents the School District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories as follows:

1. **Net investment in capital assets** consists of the School District's total investment in capital assets, net of accumulated depreciation, and reduced by outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.
2. **Restricted net position** consists of resources for which the School District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties or imposed by law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** consists of resources not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.

Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate financial statements are presented for governmental and fiduciary funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School District reports the following major governmental funds:

- The general fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.
- The capital projects fund accounts for and reports financial resources including Education Special Purpose Local Option Sales Tax (ESPLOST) and Bond Proceeds that are restricted, committed or assigned for capital outlay expenditures, including the acquisition or construction of capital facilities and other capital assets.
- The debt service fund accounts for and reports financial resources that are restricted, committed, or assigned including taxes (sales) legally restricted for the payment of general long-term principal and interest.

The School District reports the following fiduciary fund type:

- Agency funds are used to report resources held by the School District in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

### **BASIS OF ACCOUNTING**

The basis of accounting determines when transactions are reported on the financial statements. The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes and grants. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. The School District considers all intergovernmental revenues to be available if they are collected within 120 days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

#### **NEW ACCOUNTING PRONOUNCEMENTS**

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 77, *Tax Abatement Disclosures*. This statement requires governments that enter into tax abatement agreements to disclose the following information; (1) brief descriptive information, such as the tax being abated, the authority under which tax abatements are provided, eligibility criteria, the mechanism by which taxes are abated, provisions for recapturing abated taxes, and the types of commitments made by tax abatement recipients; (2) the gross dollar amount of taxes abated during the period; and (3) commitments made by a government, other than to abate taxes, as part of a tax abatement agreement. See note 14 for further disclosure of tax abatements in accordance with this standard.

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 80, *Blending Requirements for Certain Component Units – an amendment of GASB Statement No. 14*. This statement amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The additional criterion does apply to component units included in the financial reporting entity pursuant to the provisions of Statement No. 39, *Determining Whether Certain Organization Are Component Units*. The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68 and No. 73*. This statement addresses certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68*, and Amendments to Certain Provisions of GASB Statements No. 67 and No. 68. Specifically, this statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The adoption of this statement does not have a significant impact on the School District's financial statements.

#### **CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of cash on hand, demand deposits, investments in the State of Georgia local government investment pool (Georgia Fund 1) and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated (O.C.G.A.) §45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

#### **INVESTMENTS**

The School District can invest its funds as permitted by O.C.G.A. §36-83-4. In selecting among options for investment or among institutional bids for deposits, the highest rate of return shall be the objective, given equivalent conditions of safety and liquidity.

Investments made by the School District in nonparticipating interest-earning contracts (such as certificates of deposit) and repurchase agreements are reported at cost. Participating interest-earning contracts and money market investments with a maturity at purchase of one year or less are reported at amortized cost. All other investments are reported at fair value.

For accounting purposes, certificates of deposit are classified as investments if they have an original maturity greater than three months when acquired.

### RECEIVABLES

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

### INVENTORIES

#### Food Inventories

On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (calculated on the first-in, first-out basis). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

### PREPAID ITEMS

Payments made to vendors for services that will benefit future accounting periods are recorded as prepaid items, in both the government-wide and governmental fund financial statements.

### CAPITAL ASSETS

On the government-wide financial statements, capital assets are recorded at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at the acquisition value on the date donated. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. The School District does not capitalize book collections or works of art.

Capital acquisition and construction are recorded as expenditures in the governmental fund financial statements at the time of purchase (including ancillary charges), and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is computed using the straight-line for all assets, except land, and is used to allocate the actual or estimated historical cost of capital assets over estimated useful lives.

Capitalization thresholds and estimated useful lives of capital assets reported in the government-wide statements are as follows:

	Capitalization Policy	Estimated Useful Life
Land	Any Amount	N/A
Land Improvements	\$ 50,000.00	20 to 80 years
Buildings and Improvements	\$ 50,000.00	Up to 80 years
Equipment	\$ 25,000.00	5 to 50 years
Intangible Assets	\$ 10,000.00 - \$ 150,000.00	10 to 15 years

**DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of financial position will report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of resources that applies to a future period(s) and therefore will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of resources that applies to a future period(s) and therefore will not be recognized as an inflow of resources (revenue) until that time.

**LONG-TERM LIABILITIES AND BOND DISCOUNTS/PREMIUMS**

In the School District’s government-wide financial statements, outstanding debt is reported as liabilities. Bond premiums and discounts and the difference between the reacquisition price and the net carrying value of refunded debt are deferred and amortized over the life of the bonds using the straight-line method. To conform to generally accepted accounting principles, bond premiums and discounts should be amortized using the effective interest method. The effect of this deviation is deemed to be immaterial to the fair presentation of the basic financial statements. Bond issuance costs are recognized as an outflow of resources in the fiscal year in which the bonds are issued.

In the governmental fund financial statements, the School District recognizes the proceeds of debt and premiums as other financing sources of the current period. Bond issuance costs are reported as debt service expenditures.

**PENSIONS**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan’s fiduciary net position and additions to/deductions from the plan’s fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**FUND BALANCES**

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The School District's fund balances are classified as follows:

**Nonspendable** consists of resources that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** consists of resources that can be used only for specific purposes pursuant constraints either (1) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

**Committed** consists of resources that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board. The Board is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned** consists of resources constrained by the School District's intent to be used for specific purposes, but are neither restricted nor committed. The intent should be expressed by (1) the Board or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

**Unassigned** consists of resources within the general fund not meeting the definition of any aforementioned category. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

#### USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### PROPERTY TAXES

The Coffee County Board of Commissioners adopted the property tax levy for the 2016 tax digest year (calendar year) on September 01, 2016 (levy date) based on property values as of January 01, 2016. Taxes were due on December 01, 2016 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2016 tax digest are reported as revenue in the governmental funds for fiscal year 2017. The Coffee County Tax Commissioner bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2017, for maintenance and operations amounted to \$12,790,139.77.

The tax millage rate levied for the 2016 tax year (calendar year) for the School District was as follows (a mill equals \$1 per thousand dollars of assessed value):

School Operations	<u>16.108</u> mills
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Additionally, Title Ad Valorem Tax revenues, at the fund reporting level, amounted to \$1,274,725.31 during fiscal year ended June 30, 2017.

#### SALES TAXES

Education Special Purpose Local Option Sales Tax (ESPLOST), at the fund reporting level, during the year amounted to \$5,548,632.32 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years.

### **NOTE 3: BUDGETARY DATA**

The budget is a complete financial plan for the School District's fiscal year, and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general, debt service, and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds, except the various school activity (principal accounts), is prepared and adopted by fund. The legal level of budgetary control was established by the Board at the aggregate fund level. The budget for the general fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines, and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality, as well as the School District's website. At the next regularly scheduled meeting of the Board after advertisement, the Board receives comments on the tentative budget, makes revisions as necessary and adopts a final budget. The approved budget is then submitted, in accordance with provisions of O.C.G.A. §20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

The Superintendent is authorized by the Board to approve adjustments of no more than 5 percent of the amount budgeted for expenditures in any budget function for any fund. The Superintendent shall report any such adjustments to the Board. If expenditure of funds in any budget function for any fund is anticipated to be more than 5 percent of the budgeted amount, the Superintendent shall request Board approval for the budget amendment. Any position or expenditure not previously approved in the annual budget that exceeds \$150,000.00 shall require Board approval unless the Superintendent deems the position or purchase an emergency. In such case, the expenditure shall be reported to the Board at its regularly scheduled meeting. Under no circumstance is the Superintendent or other staff person authorized to spend funds that exceed the total budget without approval by the Board.

See the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual in the Supplementary Information Section for a detail of any over/under expenditures during the fiscal year under review.

### **NOTE 4: DEPOSITS**

#### **COLLATERALIZATION OF DEPOSITS**

O.C.G.A. § 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110% of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. § 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110% of the daily pool balance.

Acceptable security for deposits consists of any one of or any combination of the following:

- (1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,
- (2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,
- (3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,

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- (4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,
- (5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,
- (6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and
- (7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

**CATEGORIZATION OF DEPOSITS**

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a deposit policy for custodial credit risk. At June 30, 2017, the School District had deposits requiring collateral with a carrying amount of \$31,286,147.04, and a bank balance of \$32,936,854.85. The bank balances insured by Federal depository insurance were \$916,261.67 and the bank balances collateralized with securities held by the pledging financial institution's trust department or agent but not in the School District's name were \$32,020,593.18.

Reconciliation of cash and cash equivalents balances to carrying value of deposits:

Statement of Net Position	
Cash and cash equivalents	\$ 30,986,142.15
Statement of Fiduciary Net Position	
Cash and cash equivalents	268,813.17
Total cash and cash equivalents	31,254,955.32
Add:	
Deposits with original maturity of three months or more reported as investments	31,191.72
Total carrying value of deposits - June 30, 2017	\$ 31,286,147.04

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**NOTE 5: CAPITAL ASSETS**

The following is a summary of changes in the capital assets for governmental activities during the fiscal year:

	Balances July 1, 2016	Increases	Decreases	Balances June 30, 2017
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 1,663,513.96	\$ -	\$ 29,146.65	\$ 1,634,367.31
Construction in Progress	1,381,978.59	4,225,032.40	1,099,075.76	4,507,935.23
Total Capital Assets Not Being Depreciated	3,045,492.55	4,225,032.40	1,128,222.41	6,142,302.54
Capital Assets Being Depreciated				
Buildings and Improvements	87,315,021.35	2,992,719.76	5,312,845.41	84,994,895.70
Equipment	15,242,357.37	536,064.00	988,810.52	14,789,610.85
Land Improvements	9,597,648.64	-	144,229.54	9,453,419.10
Less Accumulated Depreciation for:				
Buildings and Improvements	25,134,222.83	1,602,033.98	3,333,391.42	23,402,865.39
Equipment	9,351,321.62	916,712.03	812,863.87	9,455,169.78
Land Improvements	3,229,304.82	293,415.71	144,229.54	3,378,490.99
Total Capital Assets, Being Depreciated, Net	74,440,178.09	716,622.04	2,155,400.64	73,001,399.49
Governmental Activity Capital Assets - Net	\$ 77,485,670.64	\$ 4,941,654.44	\$ 3,283,623.05	\$ 79,143,702.03

Current year depreciation expense by function is as follows:

Instruction		\$ 2,145,024.52
Support Services		
Pupil Services	\$ 20,040.00	
Educational Media Services	11,784.36	
General Administration	13,721.65	
Business Administration	10,598.27	
Maintenance and Operation of Plant	37,565.82	
Student Transportation Services	465,744.96	559,455.06
Food Services		107,682.14
		\$ 2,812,161.72

**NOTE 6: INTERFUND TRANSFERS**

Interfund transfers for the year ended June 30, 2017, consisted of the following:

	Transfers From
Transfers to	Capital Projects Fund
General Fund	\$ 809,278.72

The transfer was used to move land sale proceeds from the government-wide capital projects fund to the general fund.

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**NOTE 7: LONG-TERM LIABILITIES**

The changes in long-term liabilities during the fiscal year for governmental activities, were as follows:

	Governmental Activities				
	Balance July 1, 2016	Additions	Deductions	Balance June 30, 2017	Due Within One Year
General Obligation Bonds	\$ 13,830,000.00	\$ -	\$ 2,485,000.00	\$ 11,345,000.00	\$ 2,645,000.00
Unamortized Bond Premiums	1,194,348.21	-	238,869.64	955,478.57	238,869.64
	<u>\$ 15,024,348.21</u>	<u>\$ -</u>	<u>\$ 2,723,869.64</u>	<u>\$ 12,300,478.57</u>	<u>\$ 2,883,869.64</u>

**GENERAL OBLIGATION DEBT OUTSTANDING**

The School District's bonded debt consists of general obligation bonds that are generally noncallable with interest payable semiannually. Bond proceeds primarily pay for acquiring or constructing capital facilities. The School District repays general obligation bonds from voter-approved sales taxes. General obligation bonds are direct obligations and pledge the full faith and credit of the School District.

Of the total amount originally authorized, \$6,170,000.00 remains unissued. General obligation bonds currently outstanding are as follows:

Description	Interest Rates	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
General Government - Series 2015	3% - 5%	6/11/2015	8/1/2020	\$ <u>13,830,000.00</u>	\$ <u>11,345,000.00</u>

The following schedule details debt service requirements to maturity for the School District's total general obligation bonds payable:

Fiscal Year Ended June 30:	General Obligation Debt		Unamortized Bond Premium
	Principal	Interest	
2018	\$ 2,645,000.00	\$ 473,375.00	\$ 238,869.64
2019	2,775,000.00	351,750.00	238,869.64
2020	2,890,000.00	224,000.00	238,869.64
2021	<u>3,035,000.00</u>	<u>75,875.00</u>	<u>238,869.65</u>
Total Principal and Interest	<u>\$ 11,345,000.00</u>	<u>\$ 1,125,000.00</u>	<u>\$ 955,478.57</u>

**NOTE 8: RISK MANAGEMENT**

**INSURANCE**

**Commercial Insurance**

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; job related illness or injuries to employees; and natural disasters. Except as described below, the School District carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceed commercial insurance coverage in any of the past three fiscal years.

**Georgia School Boards Association Risk and Insurance Management System**

The School District participates in the Georgia School Boards Association Risk and Insurance Management System (the System), a public entity risk pool organized on July 1, 1994, to develop and administer a plan to reduce risk of loss on account of general liability, motor vehicle liability, or property damage, including safety engineering and other loss prevention and control techniques, and to administer one or more groups of self-insurance funds, including the processing and defense of claims brought against members of the system. The School District pays an annual premium to the System for its general insurance coverage. Additional coverage is provided through agreements by the System with other companies according to their specialty for property, boiler and machinery (including coverage for flood and earthquake), general liability (including coverage for sexual harassment, molestation and abuse), errors and omissions, crime and automobile risks. Payment of excess insurance for the System varies by line of coverage.

**WORKERS' COMPENSATION**

**Georgia Education Workers' Compensation Trust**

The School District participates in the Georgia Education Workers' Compensation Trust (the Trust), a public entity risk pool organized on December 1, 1991, to develop, implement and administer a program of workers' compensation self-insurance for its member organizations. The School District pays an annual premium to the Trust for its general workers' compensation insurance coverage. Specific excess of loss insurance coverage is provided through an agreement by the Trust with the Safety National Casualty Company to provide coverage for potential losses sustained by the Trust in excess of \$1.0 million loss per occurrence, up to the statutory limit. Employers' Liability insurance coverage is also provided with limits of \$2.0 million. The Trust covers the first \$1.0 million of each Employers Liability claim with Safety National providing additional Employers Liability limits up to a \$2.0 million per occurrence maximum. Safety National Casualty Company also provides \$2.0 million in aggregate coverage to the Trust, attaching at 110% of the loss fund and based on the Fund's annual normal premium.

**UNEMPLOYMENT COMPENSATION**

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims within the general fund with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

Changes in the unemployment compensation claims liability during the last two fiscal years are as follows:

	Beginning of Year Liability	Claims and Changes in Estimates	Claims Paid	End of Year Liability
2016	\$ 990.00	\$ 7,920.00	\$ 7,920.00	\$ 990.00
2017	\$ 990.00	\$ 3,410.00	\$ 4,400.00	\$ -

**SURETY BOND**

The School District purchased a surety bond to provide additional insurance coverage as follows:

<u>Position Covered</u>	<u>Amount</u>
Superintendent	\$ 100,000.00

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**NOTE 9: FUND BALANCE CLASSIFICATION DETAILS**

The School District's financial statements include the following amounts presented in the aggregate at June 30, 2017:

Nonspendable		
Inventories	\$ 209,724.09	
Prepaid Assets	547,545.76	\$ 757,269.85
Restricted		
Continuation of Federal Programs	\$ 1,524,998.29	
Capital Projects	10,692,331.63	
Debt Service	2,914,750.00	15,132,079.92
Assigned		
School Activity Accounts		344,216.39
Unassigned		13,943,643.21
Fund Balance, June 30, 2017		\$ 30,177,209.37

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

**NOTE 10: SIGNIFICANT COMMITMENTS**

**COMMITMENTS UNDER CONSTRUCTION CONTRACTS**

The following is an analysis of significant outstanding construction or renovation contracts executed by the School District as of June 30, 2017:

Project	Unearned Executed Contracts (1)	Payments through June 30, 2017 (2)
Eastside Elementary Restroom Renovations	\$ 395,698.00	\$ -
Nicholls Elementary	2,937,785.00	3,924,961.00
CHS Performing Arts Center	10,652,773.10	562,026.90
	\$ 13,986,256.10	\$ 4,486,987.90

(1) The amounts described are not reflected in the basic financial statements.

(2) Payments include Contracts and Retainages Payable at year-end.

**NOTE 11: SIGNIFICANT CONTINGENT LIABILITIES**

**FEDERAL GRANTS**

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. Any disallowances resulting from the grantor audit may become a liability of the School District. However, the School District believes that such disallowances, if any, will be immaterial to its overall financial position.

**LITIGATION**

The School District is a defendant in various legal proceedings pertaining to matters incidental to the performance of routine School District operations. The ultimate disposition of these proceedings is not presently determinable, but is not believed to have a material adverse effect on the financial condition of the School District.

**NOTE 12: POST-EMPLOYMENT BENEFITS**

**GEORGIA SCHOOL PERSONNEL POST-EMPLOYMENT HEALTH BENEFIT FUND**

**Plan Description.** The Georgia School Personnel Post-Employment Health Benefit Fund (School OPEB Fund) is a cost-sharing multiple-employer defined benefit post-employment healthcare plan that covers eligible former employees of public school systems, libraries and regional educational service agencies. The School OPEB Fund provides health insurance benefits to eligible former employees and their qualified beneficiaries through the State Employees Health Benefit Plan administered by the Department of Community Health. The Official Code of Georgia Annotated (O.C.G.A.) assigns the authority to establish and amend the benefit provisions of the group health plans, including benefits for retirees, to the Board of Community Health (Board). Additional information about the School OPEB Fund is disclosed in the State of Georgia Comprehensive Annual Financial Report. This report can be obtained from the Georgia Department of Audits and Accounts at [www.audits.ga.gov/SGD/CAFR.html](http://www.audits.ga.gov/SGD/CAFR.html).

**Funding Policy.** The contribution requirements of plan members and participating employers are established by the Board in accordance with the current Appropriations Act and may be amended by the Board. Contributions of plan members or beneficiaries receiving benefits vary based on plan election, dependent coverage, and Medicare eligibility and election. For members with fewer than five years of service as of January 1, 2012, contributions also vary based on years of service. On average, members with five years or more of service as of January 1, 2012 pay approximately 25% of the cost of the health insurance coverage. In accordance with the Board resolution dated December 8, 2011, for members with fewer than five years of service as of January 1, 2012, the State provides a premium subsidy in retirement that ranges from 0% for fewer than 10 years of service to 75% (but no greater than the subsidy percentage offered to active employees) for 30 or more years of service. The subsidy for eligible dependents ranges from 0% to 55% (but no greater than the subsidy percentage offered to dependents of active employees minus 20%). No subsidy is available to Medicare eligible members not enrolled in a Medicare Advantage Option. The Board of Community Health sets all member premiums by resolution and in accordance with the law and applicable revenue and expense projections. Any subsidy policy adopted by the Board may be changed at any time by Board resolution and does not constitute a contract or promise of any amount of subsidy.

Participating employers are statutorily required to contribute in accordance with the employer contribution rates established by the Board. The contribution rates are established to fund all benefits due under the health insurance plans for both active and retired employees based on projected "pay-as-you-go" financing requirements. Contributions are not based on the actuarially calculated annual required contribution (ARC) which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The combined active and retiree contribution rates established by the Board for employers participating in the School OPEB Fund were as follows for the fiscal year ended June 30, 2017:

For certificated teachers, librarians and regional educational service agencies and certain other eligible participants:

July 1, 2016 – June 30, 2017	\$945.00 per member per month
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For non-certificated school personnel:

July 1, 2016 – December 31, 2016	\$746.20 per member per month
January 1, 2017 – June 30, 2017	\$846.20 per member per month

No additional contribution was required by the Board for fiscal year 2017 nor contributed to the School OPEB Fund to prefund retiree benefits. Such additional contribution amounts are determined annually by the Board in accordance with the School plan for other post-employment benefits and are subject to appropriation.

The School District's combined active and retiree contributions to the health insurance plans, which equaled the required contribution, for the current fiscal year and the preceding two fiscal years were as follows:

Fiscal Year	Percentage Contributed	Required Contribution
2017	100%	\$ 8,804,012.20
2016	100%	\$ 8,335,233.80
2015	100%	\$ 8,066,959.20

**NOTE 13: RETIREMENT PLANS**

The School District participates in various retirement plans administered by the State of Georgia, as further explained below.

**TEACHERS RETIREMENT SYSTEM OF GEORGIA (TRS)**

**Plan Description:** All teachers of the School District as defined in O.C.G.A §47-3-60 and certain other support personnel as defined by §47-3-63 are provided a pension through the Teachers Retirement System of Georgia (TRS). TRS, a cost-sharing multiple-employer defined benefit pension plan, is administered by the TRS Board of Trustees (TRS Board). Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. The Teachers Retirement System of Georgia issues a publicly available separate financial audit report that can be obtained at [www.trsga.com/publications](http://www.trsga.com/publications).

**Benefits Provided:** TRS provides service retirement, disability retirement, and death benefits. Normal retirement benefits are determined as 2% of the average of the employee's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. An employee is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. Ten years of service is required for disability and death benefits eligibility. Disability benefits are based on the employee's creditable service and compensation up to the time of disability. Death benefits equal the amount that would be payable to the employee's beneficiary had the employee retired on the date of death. Death benefits are based on the employee's creditable service and compensation up to the date of death.

**Contributions:** Per Title 47 of the O.C.G.A., contribution requirements of active employees and participating employers, as actuarially determined, are established and may be amended by the TRS Board. Pursuant to O.C.G.A. §47-3-63, the employer contributions for certain full-time public school support personnel are funded on behalf of the employer by the State of Georgia. Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employees were required to contribute 6% of their annual pay during fiscal year 2017. The School District's contractually required contribution rate for the year ended June 30, 2017 was 14.27% of annual School District payroll, of which 14.12% of payroll was required from the School District and 0.15% of payroll was required from the State. For the current fiscal year, employer contributions to the pension plan were \$5,588,803.48 and \$63,042.12 from the School District and the State, respectively.

**PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM (PSERS)**

**Plan description:** PSERS is a cost-sharing multiple-employer defined benefit pension plan established by the Georgia General Assembly in 1969 for the purpose of providing retirement allowances for public school employees who are not eligible for membership in the Teachers Retirement System of Georgia. The ERS Board of Trustees, plus two additional trustees, administers PSERS. Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. PSERS issues a publicly available financial report that can be obtained at [www.ers.ga.gov/formspubs/formspubs](http://www.ers.ga.gov/formspubs/formspubs).

**Benefits provided:** A member may retire and elect to receive normal monthly retirement benefits after completion of ten years of creditable service and attainment of age 65. A member may choose to receive reduced benefits after age 60 and upon completion of ten years of service.

Upon retirement, the member will receive a monthly benefit of \$14.75, multiplied by the number of years of creditable service. Death and disability benefits are also available through PSERS. Additionally, PSERS may make periodic cost-of-living adjustments to the monthly benefits. Upon termination of employment, member contributions with accumulated interest are refundable upon request by the member. However, if an otherwise vested member terminates and withdraws his/her member contribution, the member forfeits all rights to retirement benefits.

**Contributions:** The general assembly makes an annual appropriation to cover the employer contribution to PSERS on behalf of local school employees (bus drivers, cafeteria workers, and maintenance staff). The annual employer contribution required by statute is actuarially determined and paid directly to PSERS by the State Treasurer in accordance with O.C.G.A. §47-4-29(a) and 60(b). Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Individuals who became members prior to July 1, 2012 contribute \$4 per month for nine months each fiscal year. Individuals who became members on or after July 1, 2012 contribute \$10 per month for nine months each fiscal year. The State of Georgia, although not the employer of PSERS members, is required by statute to make employer contributions actuarially determined and approved and certified by the PSERS Board of Trustees. The current fiscal year contribution was \$89,541.00.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2017, the School District reported a liability of \$72,386,330.00 for its proportionate share of the net pension liability for TRS.

The TRS net pension liability reflected a reduction for support provided to the School District by the State of Georgia for certain public school support personnel. The amount recognized by the School District as its proportionate share of the net pension liability, the related State of Georgia support, and the total portion of the net pension liability that was associated with the School District were as follows:

School District's proportionate share of the net pension liability	\$	72,386,330.00
State of Georgia's proportionate share of the net pension liability associated with the School District		1,020,002.00
Total	\$	73,406,332.00

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The net pension liability for TRS was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2015. An expected total pension liability as of June 30, 2016 was determined using standard roll-forward techniques. The School District's proportion of the net pension liability was based on contributions to TRS during the fiscal year ended June 30, 2016.

At June 30, 2016, the School District's TRS proportion was 0.350860%, which was a decrease of 0.011033% from its proportion measured as of June 30, 2015.

At June 30, 2017, the School District did not have a PSERS liability for a proportionate share of the net pension liability because of a Special Funding Situation with the State of Georgia, which is responsible for the net pension liability of the plan. The amount of the State's proportionate share of the net pension liability associated with the School District is \$751,559.00.

The PSERS net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2015. An expected total pension liability as of June 30, 2016 was determined using standard roll-forward techniques. The State's proportion of the net pension liability associated with the School District was based on actuarially determined contributions paid by the State during the fiscal year ended June 30, 2016.

For the year ended June 30, 2017, the School District recognized pension expense of \$7,161,476.00 for TRS and \$123,209.00 for PSERS and revenue of \$85,519.00 for TRS and \$123,209.00 for PSERS. The revenue is support provided by the State of Georgia. For TRS, the State of Georgia support is provided only for certain support personnel.

At June 30, 2017, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Pension Plans	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,078,361.00	\$ 357,951.00
Changes of assumptions	1,876,154.00	-
Net difference between projected and actual earnings on pension plan investments	9,157,169.00	-
Changes in proportion and differences between School District contributions and proportionate share of contributions	-	2,308,915.00
School District contributions subsequent to the measurement date	5,588,803.48	-
Total	\$ 17,700,487.48	\$ 2,666,866.00

COFFEE COUNTY BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2017

EXHIBIT "H"

The School District contributions subsequent to the measurement date of \$5,588,803.48 for TRS are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	TRS
2018	\$ 733,811.00
2019	\$ 733,807.00
2020	\$ 4,709,916.00
2021	\$ 3,197,215.00
2022	\$ 70,069.00

**Actuarial assumptions:** The total pension liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2015, using the following actuarial assumptions, applied to all periods included in the measurement:

***Teachers Retirement System:***

Inflation	2.75%
Salary increases	3.25% - 9.00%, average, including inflation
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males) for service requirements and dependent beneficiaries. The RP-2000 Disabled Mortality table with future mortality improvement projected to 2025 with Society of Actuaries' projection scale BB (set forward two years for males and four years for females) was used for the death after disability retirement. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2009 - June 30, 2014.

***Public School Employees Retirement System:***

Inflation	2.75%
Salary increases	N/A
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) for the period after service retirements and for dependent beneficiaries. The RP-2000 Disabled Mortality projected to 2025 with projection scale BB (set forward 5 years for both males and females) was used for death after disability retirement. There is a margin for future mortality improvement in the tables used by the System. Based on the results of the most recent experience study adopted by the Board on December 17, 2015, the numbers of expected future deaths are 9-11% less than the actual number of deaths that occurred during the study period for healthy retirees and 9-11% less than expected under the selected table for disabled retirees. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

COFFEE COUNTY BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2017

EXHIBIT "H"

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

The long-term expected rate of return on TRS and PSERS pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset class	TRS Target allocation	PSERS Target allocation	Long-term expected real rate of return*
Fixed income	30.00%	30.00%	(0.50)%
Domestic large stocks	39.80%	37.20%	9.00%
Domestic mid stocks	3.70%	3.40%	12.00%
Domestic small stocks	1.50%	1.40%	13.50%
International developed market stocks	19.40%	17.80%	8.00%
International emerging market stocks	5.60%	5.20%	12.00%
Alternative	-	5.00%	10.50%
Total	<u>100.00%</u>	<u>100.00%</u>	

\* Rates shown are net of the 2.75% assumed rate of inflation

**Discount rate:** The discount rate used to measure the total TRS and PSERS pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and nonemployer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the TRS and PSERS pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the School District's proportionate share of the net pension liability to changes in the discount rate:** The following presents the School District's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

Teachers Retirement System:	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
School District's proportionate share of the net pension liability	\$ 112,670,216.00	\$ 72,386,330.00	\$ 39,219,190.00

**Pension plan fiduciary net position:** Detailed information about the pension plan's fiduciary net position is available in the separately issued TRS and PSERS financial report which is publically available at [www.trsga.com/publications](http://www.trsga.com/publications) and <http://www.ers.ga.gov/formspubs/formspubs.html>.

**NOTE 14: TAX ABATEMENTS**

Coffee County enters into property tax abatement agreements with local businesses for the purpose of attracting or retaining businesses within their jurisdictions. The abatements may be granted to any business located within or promising to relocate to Coffee County.

COFFEE COUNTY BOARD OF EDUCATION  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2017

EXHIBIT "H"

For the fiscal year ended June 30, 2017, Coffee County abated property taxes due to the School District that were levied on September 1, 2016 and due on December 1, 2016 totaling \$862,505.00. Included in that amount abated, the following are individual tax abatement agreements that each exceeded 10.00% percent of the total amount abated:

- A 100 percent property tax abatement to an industrial manufacturer employing residents. The abatement amounted to \$136,436.00
- A 100 percent property tax abatement to an aluminum product industrial manufacturer facility employing residents. The abatement amounted to \$113,472.00.
- A 100 percent property tax abatement to a local food processing facility employing residents. The abatement amounted to \$176,792.00.

**NOTE 15: SPECIAL ITEMS**

During Fiscal Year 2017, the School District sold the old Coffee High School campus and track to The Jones Company for the amount of \$3,639,000.00. The old Coffee High School campus and track had remaining value on the asset listing in the amount of \$2,010,570.98. A gain on the sale of assets was noted on the financial statements in the amount of \$1,628,429.02.

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COFFEE COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "1"

Year Ended	School District's proportion of the net pension liability	School District's proportionate share of the net pension liability	State of Georgia's proportionate share of the net pension liability associated with the School District	Total	School District's covered payroll	School District's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2017	0.350860%	\$ 72,386,330.00	\$ 1,020,002.00	\$ 73,406,332.00	\$ 39,019,388.95	185.51%	76.06%
2016	0.361893%	\$ 55,094,616.00	\$ 811,287.00	\$ 55,905,903.00	\$ 38,790,342.98	142.03%	81.44%
2015	0.365466%	\$ 46,171,809.00	\$ 710,013.00	\$ 46,881,822.00	\$ 37,871,642.41	121.92%	84.03%

COFFEE COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 PUBLIC SCHOOLS EMPLOYEES RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "2"

Year Ended	School District's proportion of the net pension liability	School District's proportionate share of the net pension liability	State of Georgia's proportionate share of the net pension liability associated with the School District	Total	School District's covered payroll	School District's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2017	0.00%	\$ -	\$ 751,559.00	\$ 751,559.00	\$ 1,679,850.90	N/A	81.00%
2016	0.00%	\$ -	\$ 495,876.00	\$ 495,876.00	\$ 1,585,954.70	N/A	87.00%
2015	0.00%	\$ -	\$ 380,407.00	\$ 380,407.00	\$ 1,552,869.81	N/A	88.29%

COFFEE COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CONTRIBUTIONS  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "3"

Year Ended	Contractually required contribution	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	School District's covered payroll	Contribution as a percentage of covered payroll
2017	\$ 5,577,099.70	\$ 5,577,099.70	\$ -	\$ 39,540,875.64	14.12%
2016	\$ 5,489,883.15	\$ 5,489,883.15	\$ -	\$ 39,019,388.95	14.07%
2015	\$ 5,026,728.83	\$ 5,026,728.83	\$ -	\$ 38,790,342.98	12.96%

**Teachers Retirement System**

***Changes of assumptions:*** In 2010 and later, the expectation of retired life mortality was changed to the RP 2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience. In 2010, assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

On November 18, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement, disability, withdrawal and salary increases. The expectation of retired life mortality was changed to RP 2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males).

**Public School Employees Retirement System**

***Changes of assumptions:*** In 2010 and later, the expectation of retired life mortality was changed to the RP 2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience.

On December 17, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement and withdrawal. The expectation of retired life mortality was changed to the RP 2000 Blue Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females).

COFFEE COUNTY BOARD OF EDUCATION  
GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017

SCHEDULE "5"

	NONAPPROPRIATED BUDGETS		ACTUAL AMOUNTS	VARIANCE OVER/UNDER
	ORIGINAL (1)	FINAL (1)		
<u>REVENUES</u>				
Property Taxes	\$ 13,610,650.00	\$ 13,610,650.00	\$ 14,088,593.87	\$ 477,943.87
Sales Taxes	125,000.00	125,000.00	187,192.61	62,192.61
State Funds	49,026,804.28	49,289,146.78	49,743,120.56	453,973.78
Federal Funds	12,774,460.54	14,299,953.54	12,998,901.43	(1,301,052.11)
Charges for Services	384,355.60	384,355.60	852,074.60	467,719.00
Investment Earnings	3,800.00	3,800.00	9,102.15	5,302.15
Miscellaneous	499,850.00	499,850.00	1,535,479.08	1,035,629.08
<b>Total Revenues</b>	<b>76,424,920.42</b>	<b>78,212,755.92</b>	<b>79,414,464.30</b>	<b>1,201,708.38</b>
<u>EXPENDITURES</u>				
Current				
Instruction	47,362,292.22	48,465,827.57	46,460,605.05	2,005,222.52
Support Services				
Pupil Services	4,249,786.39	4,411,164.35	4,412,350.89	(1,186.54)
Improvement of Instructional Services	4,177,997.40	4,584,465.02	4,022,139.38	562,325.64
Educational Media Services	1,526,246.51	1,515,834.80	1,511,232.87	4,601.93
General Administration	857,732.77	870,896.55	868,057.40	2,839.15
School Administration	3,821,396.47	3,821,396.47	3,749,079.65	72,316.82
Business Administration	619,898.83	619,898.83	617,059.92	2,838.91
Maintenance and Operation of Plant	4,831,044.19	4,834,284.19	4,762,036.96	72,247.23
Student Transportation Services	3,880,721.89	3,919,498.89	3,820,285.95	99,212.94
Central Support Services	279,345.43	279,345.43	323,935.43	(44,590.00)
Other Support Services	159,355.88	256,612.38	234,036.80	22,575.58
Food Services Operation	5,056,940.26	5,056,940.26	5,244,818.75	(187,878.49)
<b>Total Expenditures</b>	<b>76,822,758.24</b>	<b>78,636,164.74</b>	<b>76,025,639.05</b>	<b>2,610,525.69</b>
Excess of Revenues over (under) Expenditures	(397,837.82)	(423,408.82)	3,388,825.25	3,812,234.07
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers From Other Funds	570,000.00	570,000.00	809,278.72	239,278.72
Sale or Compensation For Loss of Fixed Assets	35,000.00	35,000.00	3,637,000.00	3,602,000.00
Other Sources	15,000.00	15,000.00	-	(15,000.00)
Operating Transfers To Other Funds	(570,000.00)	(570,000.00)	-	570,000.00
<b>Total Other Financing Sources (Uses)</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>4,446,278.72</b>	<b>4,396,278.72</b>
<b>Net Change in Fund Balances</b>	<b>(347,837.82)</b>	<b>(373,408.82)</b>	<b>7,835,103.97</b>	<b>8,208,512.79</b>
Fund Balances - Beginning	8,800,363.86	8,800,363.86	8,735,023.77	(65,340.09)
Adjustments	(89,425.37)	(63,397.87)	-	63,397.87
<b>Fund Balances - Ending</b>	<b>\$ 8,363,100.67</b>	<b>\$ 8,363,557.17</b>	<b>\$ 16,570,127.74</b>	<b>\$ 8,206,570.57</b>

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

(1) Original and Final Budget amounts do not include the budgeted revenues or expenditures of the various principal accounts. The actual revenues and expenditures of the various principal accounts are \$1,250,234.08 and \$1,221,943.23, respectively.

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

COFFEE COUNTY BOARD OF EDUCATION  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2017

SCHEDULE "6"

FUNDING AGENCY PROGRAM/GRANT	CFDA NUMBER	PASS- THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD
Agriculture, U. S. Department of			
Child Nutrition Cluster			
Pass-Through From Georgia Department of Education			
Food Services			
School Breakfast Program	10.553	17175GA324N1099	\$ 1,102,306.90
National School Lunch Program	10.555	17175GA324N1100	3,922,047.19
Total U. S. Department of Agriculture			<u>5,024,354.09</u>
Education, U. S. Department of			
Special Education Cluster			
Pass-Through From Georgia Department of Education			
Special Education			
Grants to States	84.027	H027A150073	776,919.00
Grants to States	84.027	H027A160073	1,167,554.50
Preschool Grants	84.173	H173A150081	10,098.00
Preschool Grants	84.173	H173A160081	79,818.21
Total Special Education Cluster			<u>2,034,389.71</u>
Other Programs			
Pass-Through From Georgia Department of Education			
Career and Technical Education - Basic Grants to States	84.048	V048A150010	90,527.07
English Language Acquisition Grants	84.365	S365A150010	6,598.00
English Language Acquisition Grants	84.365	S365A160010	58,400.14
Improving Teacher Quality State Grants	84.367	S367A150001	77,422.00
Improving Teacher Quality State Grants	84.367	S367A160001	304,459.51
Migrant Education - State Grant Program	84.011	S011A150011	219,830.98
Rural Education	84.358	S358B150010	3,394.00
Rural Education	84.358	S358B160010	153,532.94
Striving Readers	84.371	S371C110049	2,007,875.69
Title I Grants to Local Educational Agencies	84.010	S010A150010	419,326.00
Title I Grants to Local Educational Agencies	84.010	S010A160010	2,727,850.81
Twenty-First Century Community Learning Centers	84.287	S287C150010	23,674.00
Twenty-First Century Community Learning Centers	84.287	S287C160010	312,971.28
Total Other Programs			<u>6,405,862.42</u>
Total U. S. Department of Education			<u>8,440,252.13</u>
Defense, U. S. Department of			
Direct			
Department of the Navy			
R.O.T.C. Program	12. Unknown		94,254.64
Total Expenditures of Federal Awards			<u>\$ 13,558,860.86</u>

Notes to the Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Coffee County Board of Education (the "Board") under programs of the federal government for the year ended June 30, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net assets of the Board.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Board has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

COFFEE COUNTY BOARD OF EDUCATION  
SCHEDULE OF STATE REVENUE  
YEAR ENDED JUNE 30, 2017

SCHEDULE "7"

<u>AGENCY/FUNDING</u>	GOVERNMENTAL FUND TYPE <u>GENERAL</u> <u>FUND</u>
<b>GRANTS</b>	
Bright From the Start:	
Georgia Department of Early Care and Learning	
Pre-Kindergarten Program	\$ 1,776,166.02
Education, Georgia Department of	
Quality Basic Education	
Direct Instructional Cost	
Kindergarten Program	1,920,784.00
Kindergarten Program - Early Intervention Program	1,254,097.00
Primary Grades (1-3) Program	4,685,777.00
Primary Grades - Early Intervention (1-3) Program	3,394,238.00
Upper Elementary Grades (4-5) Program	2,126,586.00
Upper Elementary Grades - Early Intervention (4-5) Program	2,088,175.00
Middle School (6-8) Program	4,882,363.00
High School General Education (9-12) Program	3,832,433.00
Vocational Laboratory (9-12) Program	1,450,137.00
Students with Disabilities	4,228,289.00
Gifted Student - Category VI	1,090,621.00
Remedial Education Program	649,593.00
Alternative Education Program	338,783.00
English Speakers of Other Languages (ESOL)	827,132.00
Media Center Program	875,850.00
20 Days Additional Instruction	270,520.00
Staff and Professional Development	151,811.00
Principal Staff and Professional Development	3,261.00
Indirect Cost	
Central Administration	926,369.00
School Administration	1,828,098.00
Facility Maintenance and Operations	1,998,742.00
Mid-term Adjustment Hold-Harmless	159,704.00
Amended Formula Adjustment	(581,424.00)
Charter System Adjustment	683,760.00
Categorical Grants	
Pupil Transportation	
Regular	875,690.00
Nursing Services	150,259.00
Education Equalization Funding Grant	6,838,580.00
Other State Programs	
Food Services	125,948.60
Math and Science Supplements	51,220.00
Preschool Disability Services	125,446.97
Pupil Transportation - State Bonds	77,216.25
Teacher of the Year	507.25
Teachers Retirement	63,042.12
Vocational Construction Related Equipment - State Bonds	89,201.34
Vocational Education	159,965.00
Vocational Supervisors	26,612.00
Governor's Office of Student Achievement	
Digital Learning Device Rural Grant Program	136,701.00
Professional Learning AP/College Board Rural AP STEM Grant	7,000.00
Office of the State Treasurer	
Public School Employees Retirement	89,541.00
Public Health, Georgia Department of	
Georgia Asthma Control Program	17,325.01
<b>CONTRACT</b>	
Human Resources, Georgia Department of	
Family Connection	47,000.00
	<u>49,743,120.56</u>
	\$ <u>49,743,120.56</u>

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COFFEE COUNTY BOARD OF EDUCATION  
 SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS  
 YEAR ENDED JUNE 30, 2017

SCHEDULE "8"

PROJECT	ORIGINAL ESTIMATED COST (1)	CURRENT ESTIMATED COSTS (2)	AMOUNT EXPENDED IN CURRENT YEAR (3) (4)	AMOUNT EXPENDED IN PRIOR YEARS (3) (4)	TOTAL COMPLETION COST	EXCESS PROCEEDS NOT EXPENDED	ESTIMATED COMPLETION DATE
2013 Approved Local Option Sales Tax Projects							
(i) Acquisition, construction, equipping and furnishing of one or more new schools and other new school buildings and facilities;	\$ 20,150,000.00	\$ 20,150,000.00	\$ 6,173,796.88	\$ 607,762.04	\$ -	\$ -	6/30/2019
(ii) adding to, renovating, improving and equipping existing school buildings and facilities, including classrooms and athletic facilities;	8,100,000.00	8,100,000.00	606,517.51	632,402.77	-	-	6/30/2019
(iii) acquiring technology equipment, safety and security equipment and other school equipment;	1,350,000.00	1,350,000.00	277,382.16	966,384.18	-	-	6/30/2019
(iv) acquiring school buses and other vehicles;	1,150,000.00	1,150,000.00	458,605.12	531,515.00	-	-	6/30/2019
(v) acquiring textbooks and band instruments;	2,750,000.00	2,750,000.00	300,195.26	271,884.14	-	-	6/30/2019
(vi) acquiring any capital property necessary or desirable for the foregoing purposes, both real and personal	<u>500,000.00</u>	<u>500,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	6/30/2019
Subtotal 2013 Projects	<u>\$ 34,000,000.00</u>	<u>\$ 34,000,000.00</u>	<u>\$ 7,816,496.93</u>	<u>\$ 3,009,948.13</u>	<u>\$ -</u>	<u>\$ -</u>	

- (1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.
- (2) The School District's current estimate of total cost for the projects. Includes all cost from project inception to completion.
- (3) The voters of Coffee County approved the imposition of a 1% sales tax to fund the above projects and retire associated debt. Amounts expended for these projects may include sales tax proceeds, state, local property taxes and/or other funds over the life of the projects.
- (4) In addition to the expenditures shown above, the School District has incurred interest to provide advance funding for the above projects as follows:

Prior Years	\$ 392,309.72
Current Year	<u>576,775.00</u>
Total	<u>\$ 969,084.72</u>

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS



# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

March 1, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Coffee County Board of Education

## INDEPENDENT AUDITOR'S REPORT

### **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Coffee County Board of Education (School District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated March 1, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying *Schedule of Findings and Questioned Costs*, we identified certain deficiencies in internal control that we consider to be a material weakness and a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying *Schedule of Findings and Questioned Costs* as item FS 2017-001, to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying *Schedule of Findings and Questioned Costs* as item FS 2017-002, to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying *Schedule of Findings and Questioned Costs* as items FS 2017-001 and FS 2017-002.

### **School District's Response to Findings**

The School District's response to the findings identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Greg S. Griffin  
State Auditor



# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

March 1, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Coffee County Board of Education

## REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

### INDEPENDENT AUDITOR'S REPORT

#### **Report on Compliance for Each Major Federal Program**

We have audited the Coffee County Board of Education's (School District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017. The School District's major federal programs are identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

#### ***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

### **Report on Internal Control over Compliance**

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Greg S. Griffin  
State Auditor

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

COFFEE COUNTY BOARD OF EDUCATION  
AUDITEE'S RESPONSE  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

No matters were reported.

PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV

FINDINGS AND QUESTIONED COSTS

COFFEE COUNTY BOARD OF EDUCATION  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 YEAR ENDED JUNE 30, 2017

**I SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issue:  
 Governmental Activities; General Fund; Capital Projects Fund; Debt Service Fund; Aggregate Remaining Fund Information Unmodified

Internal control over financial reporting:

- Material weakness identified? Yes
- Significant deficiency identified? Yes

Noncompliance material to financial statements noted: No

**Federal Awards**

Internal Control over major programs:

- Material weakness identified? No
- Significant deficiency identified? None Reported

Type of auditor's report issued on compliance for major programs:  
 All major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? No

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
84.027, 84.173 84.371	Special Education Cluster Striving Readers

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000.00

Auditee qualified as low-risk auditee? Yes

COFFEE COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

FS 2017-001	<a href="#">Internal Controls over Financial Reporting Process</a>
Control Category:	Financial Reporting
Internal Control Impact:	Material Weakness
Compliance Impact:	None

**Description:**

The School District did not have adequate internal controls in place over the financial statement reporting process.

**Criteria:**

Management is responsible for having adequate controls over the preparation of financial statements in accordance with generally accepted accounting principles (GAAP). The School District's internal controls over GAAP financial reporting should include adequately trained personnel with the knowledge, skills and experience to prepare GAAP based financial statements and include all disclosures as required by the Governmental Accounting Standards Board (GASB).

GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments* (Statement), requires governments to present government-wide and fund financial statements as well as a summary reconciliation of the (a) total governmental funds balances to the net position of governmental activities in the Statement of Net Position, and (b) total change in governmental fund balances to the change in the net position of governmental activities in the Statement of Activities. In addition, the Statement requires information about the government's major and nonmajor funds in the aggregate, to be provided in the fund financial statements.

Chapter II – 2, *Annual Financial Reporting* of the [Financial Management for Georgia Local Units of Administration](#) provides that School Districts must prepare their financial statements in accordance with generally accepted accounting principles.

**Condition:**

The following errors and omissions were noted in the School District's financial statements, note disclosures and supplementary information as presented for audit:

- A material adjustment totaling \$969,897.00 was proposed and accepted by the client to correctly present contracts and retainage payable on the government-wide financial statements and in the capital projects fund on the governmental fund financial statements. The adjustment was material to the capital projects fund.
- A few material audit reclassification entries were proposed and accepted by the client to properly present net position categories on the government-wide financial statements.
- A material reclassification entry totaling \$2,008,570.98 was proposed and accepted by the client to properly present the gain on the sale of an asset on the government-wide financial statements.
- A likely misstatement was noted in the amount of \$141,727.05 for additional contracts payable that were not recorded on the government-wide financial statements and in the capital projects fund on the governmental fund financial statements.
- Numerous other immaterial audit adjustments and reclassifications were proposed and accepted by the client to properly present the School District's financial statements, note disclosures and supplemental information.

COFFEE COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

**Cause:**

In discussing this issue with management, they believe the cause of the errors was from a failure to review the work for subsequent period expenditures related to capital projects and year-end calculations completed for financial presentation.

**Effect or Potential Effect:**

Material misstatements were included in the financial statements presented for audit. The lack of controls and monitoring could impact the reporting of the School District's financial position and results of operation.

**Recommendation:**

The School District should strengthen their internal controls and preparation and review procedures over financial reporting to ensure that the financial statements, including disclosures, presented for audit are complete and accurate. These procedures should be performed by a properly trained individual(s) possessing a thorough understanding of GAAP, the applicable GASB pronouncements and knowledge of the School District's activities and operations. The School District should also consider implementing the use of a review checklist to assist in the review process over the financial statements.

**Views of Responsible Officials:**

We concur with this finding.

FS 2017-002	<u>Internal Controls over School Activity Accounts</u>
Control Category:	Revenues/Receivables/Receipts Expenditures/Liabilities/Disbursements
Internal Control Impact:	Significant Deficiency
Compliance Impact:	None

**Description:**

The accounting procedures of the School District were insufficient to provide adequate internal controls over the school activity accounts.

**Criteria:**

The School District's management is responsible for designing and maintaining internal controls that provide reasonable assurance that transactions are processed according to established procedures.

**Condition:**

During a review of thirty school activity account receipts, we observed the following control deficiencies:

- Two receipts lacked adequate back-up documentation verifying the correct deposit amount.
- Three receipts exceeded the entity's \$250.00 maximum on hand limit, as set by the Board's policy, and one of the three was not deposited timely.
- One receipt's totals of cash and checks collected did not agree to the deposit information. The overall deposit amount agreed.
- There were instances where it could not be determined if funds were held over the School District's allowed time frame due to a lack of documentation for receipts.
- Three gate receipts reconciliations did not have the required sign off from the gate keeper.

COFFEE COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

- Five gate receipt reconciliations did not agree to the deposit documentation by immaterial amounts.
- Proper reconciliations were not performed on concession sales.
- It was noted during testing that changes were made to receipt and gate receipt reconciliations without proper approval. This included instances of receipts having white out being used to make changes to receipt information. The changes were confirmed to be accurate based on collections.

During a review of twenty-five school activity expenditures, we observed the following control deficiency:

- Three expenditures were not approved prior to the check being written for the expenditure. All three expenditures were approved after the check date.

**Cause:**

Through discussions with School District personnel and management, it was determined that these errors were caused by School District personnel not following the Board policies.

**Effect or Potential Effect:**

Failure to maintain adequate internal controls over school activity accounts increases the risk that misstatements could occur in the financial statements due to errors and/or irregularities and not be detected in a timely manner.

**Recommendation:**

Management should implement procedures to ensure that disbursement and receipt of funds within the school activity accounts are adequately documented and recorded in the financial records. Additionally, management should establish a monitoring process to provide reasonable assurance that transactions are processed according to established procedures.

**Views of Responsible Officials:**

We concur with this finding.

**III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No matters were reported.

SECTION V

MANAGEMENT'S CORRECTIVE ACTION

# *Coffee County Board of Education*

*Dr. Morris C. Leis, Superintendent*

*Destination Graduation for College, Career and Life*

*Bryan Preston, Chairman  
Reagan Miller, Vice Chairman*

*Leola Johnson, Member  
Jesse Jowers, Member  
Adam W. Lott, Member*

## CORRECTIVE ACTION PLANS - FINANCIAL STATEMENT FINDINGS

**FS 2017-001**                      Internal Controls over Financial Reporting Process  
**Control Category:**              Financial Reporting  
**Internal Control Impact:**        Material Weakness  
**Compliance Impact:**            None

The School District did not have adequate internal controls in place over the financial statement reporting process.

### **Corrective Action Plans:**

The Finance Department will review subsequent period vouchers and ensure policies and procedures are being followed.

Estimated Completion Date: January 29, 2018

Contact Person: Tracy Youghn, Finance Director  
Telephone: (912) 389-6522  
E-mail: tracy.youghn@coffee.k12.ga.us

**FS 2017-002**                      Internal Controls over School Activity Accounts  
**Control Category:**              Revenues/Receivables/Receipts  
   Expenditures/Liabilities/Disbursements  
**Internal Control Impact:**        Significant Deficiency  
**Compliance Impact:**            None  
**Repeat of Prior Year Finding:**   None

The accounting procedures of the School District were insufficient to provide adequate internal controls over the school activity accounts.

### **Corrective Action Plans:**

The Finance Director and school bookkeeper will meet to discuss the findings, examine our procedures and seek ways to minimize the risks. We will make adjustments to procedures as needed. Finally, we will meet periodically to share ideas, discuss adjustments to procedures and provide additional training.

Estimated Completion Date: January 29, 2018

Contact Person: Tracy Youghn, Finance Director  
Telephone: (912) 389-6522  
E-mail: tracy.youghn@coffee.k12.ga.us

## CORRECTIVE ACTION PLANS - FEDERAL AWARD FINDINGS

No matters were reported.