



# **COOK COUNTY BOARD OF EDUCATION ADEL, GEORGIA**

**ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2017  
(Including Independent Auditor's Reports)**



COOK COUNTY BOARD OF EDUCATION

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SECTION I  
FINANCIAL



# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156

Atlanta, Georgia 30334-8400

**GREG S. GRIFFIN**  
STATE AUDITOR  
(404) 656-2174

July 25, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Cook County Board of Education

## INDEPENDENT AUDITOR'S REPORT

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cook County Board of Education (School District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the of the governmental activities, each major fund, and the aggregate remaining fund information of the School District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As described in Note 2 to the financial statements, in 2017, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) *Statement No. 77, Tax Abatement Disclosures*, GASB *Statement No. 80, Blending Requirements for Certain Component Units*, and GASB *Statement No. 82, Pension Issues*. Our opinions are not modified with respect to these matters.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedules of Proportionate Share of the Net Pension Liability, Schedule of Contributions to Retirement Systems, Notes to the Required Supplementary Information and the Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual as presented on pages i through vii , and pages 29 through 33, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The *Schedule of Expenditures of Federal Awards* is presented for purposes of additional analysis as required by Title 2

U. S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 25, 2018 on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,

A handwritten signature in black ink that reads "Greg S. Griffin". The signature is written in a cursive, flowing style.

Greg S. Griffin  
State Auditor

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

## INTRODUCTION

The discussion and analysis of the Cook County Board of Education's (the School District) financial performance provides an overview of the School District's financial activities for the fiscal years ended June 30, 2017 and June 30, 2016. The intent of this discussion and analysis is to look at the School District's financial performance as a whole. Readers should also review the financial statements and the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

## FINANCIAL HIGHLIGHTS

Key financial highlights for the fiscal years 2017 and 2016 are as follows:

- The School District had \$29.7 million and \$28.6 million in expenses relating to governmental activities for the fiscal years ended June 30, 2017 and June 30, 2016, respectively. Only \$21.3 million and \$20.6 million of the above mentioned expenses for 2017 and 2016 were offset by program specific charges for services and grants and contributions. General revenues (primarily property and sales taxes) of \$10.9 million and \$10.6 million, respectively, for 2017 and 2016, along with fund balance were adequate to provide for these programs.
- General revenues accounts for \$10.9 million in revenue or 33.8% of all revenues. Program specific revenues in the form of charges for services and sales and grants and contributions accounted for \$21.3 million or 66.2% of total revenues of \$32.2 million.
- The Cook County voters passed a one percent sales tax for educational purposes (ESPLOST) for another five years (2017-2022) on March 21, 2017. The voters also approved the issuance of \$6,700,000.00 general obligations bonds which have not been issued as of the end of the fiscal year 2017.
- The general fund (the primary operating fund), is presented on a current financial resource basis, the School District ended the fiscal year with a fund balance of \$2.7 million, an increase of \$1.1 million from the June 30, 2016 fund balance of \$1.7 million.

## OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts; management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two levels of statements that present different views of the School District. These include the government-wide and fund financial statements.

The government-wide financial statements include the Statement of Net Position and Statement of Activities. These statements provide information about the activities of the School District presenting both short-term and long-term information about the overall financial status.

The fund financial statements focus on individual parts, reporting the School District's operation in more detail. The governmental funds statements disclose how basic services are financed in the short-term as well as what remains for future spending. The fiduciary funds statements provide information about the financial relationships in which the School District acts solely as a trustee or agent for the benefit of others.

The fund financial statements reflect the School District's most significant funds. For the years ending June 30, 2017 and 2016, the general fund, the capital projects fund, and the debt service fund represent the most significant funds.



COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements. Additionally, other supplementary information (not required) is also presented that further supplements understanding of the financial statements.

### **Government-wide Statements**

The government-wide statements report information about the School District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the School District's assets and liabilities. All of the current fiscal year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide statements report the School District's net position and how it has changed. Net position, the difference between the School District's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is one way to measure the School District's overall financial health or position. Over time, increases or decreases in net position are an indication of whether its financial health is improving or deteriorating. Changes may be the result of many factors, including those not under the School District's control, such as the property tax base, facility conditions, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District has one distinct type of activity:

- **Governmental Activities** – All of the School District's programs and services are reported here including instruction, support services, operation and maintenance of plant, pupil transportation, food service, student activity accounts and various others.

### **Fund Financial Statements**

The School District's fund financial statements provide detailed information about the most significant funds, not the School District as a whole. Some funds are required by State law and some by bond requirements. The School District's major governmental funds are the general fund, the capital projects fund, and the debt service fund.

Governmental Funds - Most of the School District's activities are reported in governmental funds, which focus on the determination of financial position and change in financial position, not on income determination. These funds are reported using the modified accrual method of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds are reconciled to the financial statements.

Fiduciary Funds - The School District is the trustee, or fiduciary, for assets that belong to others, such as school clubs and organizations within the principals' accounts. The School District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The School District excludes these activities from the government-wide financial statements because it cannot use these assets to finance its operations.

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

**FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT AS A WHOLE**

Recall that the Statement of Net Position provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net position for fiscal years 2017 and 2016.

**Table 1  
Net Position**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
<b>Assets</b>		
Current and Other Assets	\$ 8,101,619	\$ 6,773,926
Capital Assets, Net	46,074,972	46,722,692
<b>Total Assets</b>	<b>54,176,591</b>	<b>53,496,618</b>
<b>Deferred Outflows of Resources</b>		
Related to Defined Benefit Pension Plan	6,859,267	2,140,422
<b>Liabilities</b>		
Current and Other Liabilities	3,190,705	3,219,329
Net Pension Liability	28,199,021	21,851,322
Long-Term Liabilities	6,504,808	8,636,000
<b>Total Liabilities</b>	<b>37,894,534</b>	<b>33,706,651</b>
<b>Deferred Inflows of Resources</b>		
Related to Defined Benefit Pension Plan	2,015,068	3,324,936
<b>Net Position</b>		
Net Investment in Capital Assets	40,934,489	39,451,017
Restricted	2,202,556	1,735,616
Unrestricted (Deficit)	(22,010,789)	(22,581,180)
<b>Total Net Position</b>	<b>\$ 21,126,256</b>	<b>\$ 18,605,453</b>

Total assets and deferred outflows of resources increased by \$5.4 million which was primarily due to increase in deferred outflows associated with defined benefit and pension plans.

Net position increased \$2.5 million in fiscal year 2017. This increase is primarily due to a decrease in general long-term debt, which increased the net investment in capital assets.

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Table 2 shows the changes in net position for fiscal years ending June 30, 2017 and June 30, 2016.

**Table 2**  
**Change in Net Position**

	Governmental Activities	
	Fiscal Year 2017	Fiscal Year 2016
<b>Revenues</b>		
Program Revenues:		
Charges for Services	\$ 479,693	\$ 485,617
Operating Grants and Contributions	20,522,541	19,930,865
Capital Grants and Contributions	316,805	145,195
<b>Total Program Revenues</b>	<b>21,319,039</b>	<b>20,561,677</b>
General Revenues:		
Taxes		
Property Taxes		
For Maintenance and Operations	5,827,899	5,743,151
For Debt Service	336,861	319,355
Railroad Cars	26,802	27,510
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Capital Projects	2,056,647	1,876,394
Intangible Recording Tax	64,272	73,760
Grants and Contributions not		
Restricted to Specific Programs	1,830,669	2,094,892
Investment Earnings	20,225	8,877
Miscellaneous	707,845	451,248
<b>Total General Revenues</b>	<b>10,871,220</b>	<b>10,595,187</b>
<b>Total Revenues</b>	<b>32,190,259</b>	<b>31,156,864</b>
<b>Program Expenses:</b>		
Instruction	18,857,293	18,031,270
Support Services		
Pupil Services	1,029,142	957,284
Improvement of Instructional Services	363,998	354,876
Educational Media Services	426,543	394,463
General Administration	1,014,230	1,104,545
School Administration	1,563,584	1,493,466
Business Administration	134,006	121,604
Maintenance and Operation of Plant	2,709,485	2,565,082
Student Transportation Services	1,425,455	1,351,558
Central Support Services	33,299	30,525
Other Support Services	51,273	60,874
Operations of Non-Instructional Services		
Enterprise Operations	134,622	134,871
Food Services	1,665,628	1,658,312
Interest on Short-Term and Long-Term Debt	260,897	344,788
<b>Total Expenses</b>	<b>29,669,455</b>	<b>28,603,518</b>
<b>Increase in Net Position</b>	<b>\$ 2,520,804</b>	<b>\$ 2,553,346</b>

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Program revenues, in the form of charges for services, operating grants and contributions and capital grants and contributions increased \$757,362 for governmental activities. This increase is largely due to an increase in our state QBE Equalization Funds, which were developed to help narrow the funding gap between high and low property wealth districts. Along with millage rate decisions, the state's foundation funding formula (the Quality Basic Education Act, or QBE) also equalizes funding through the local 5 mill share.

General revenues increased by \$276,033 during fiscal year 2017 due to an increase in property and sales tax revenues due to economic growth and an increase in miscellaneous revenue.

**Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. Net cost of services can be defined as the total cost less fees generated by the activities and intergovernmental revenue provided for specific programs. The net cost reflects the financial burden on the School District's taxpayers by each activity as compared to the prior year.

Table 3  
Governmental Activities

	Total Cost of Services		Net Cost of Services	
	Fiscal	Fiscal	Fiscal	Fiscal
	Year 2017	Year 2016	Year 2017	Year 2016
Instruction	\$ 18,857,293	18,031,270	3,092,422	2,713,379
Support Services:				
Pupil Services	1,029,142	957,284	801,036	744,616
Improvement of Instructional Services	363,998	354,876	78,430	99,852
Educational Media Services	426,543	394,463	42,788	5,062
General Administration	1,014,230	1,104,545	450,873	563,729
School Administration	1,563,584	1,493,466	760,502	679,467
Business Administration	134,006	121,604	131,517	121,155
Maintenance and Operation of Plant	2,709,485	2,565,082	1,726,183	1,655,692
Student Transportation Services	1,425,455	1,351,558	915,884	894,747
Central Support Services	33,299	30,525	32,340	30,163
Other Support Services	51,273	60,874	51,273	52,315
Operations of Non-Instructional Services:				
Enterprise Operations	134,622	134,871	134,622	134,871
Food Services	1,665,628	1,658,312	(128,351)	2,005
Interest on Short-Term and Long-Term Det	260,897	344,788	260,897	344,788
<b>Total Expenses</b>	<b>\$ 29,669,455</b>	<b>\$ 28,603,518</b>	<b>\$ 8,350,416</b>	<b>\$ 8,041,841</b>

Although program revenues make up a majority of the funding, the School District is still dependent upon tax revenues for governmental activities. For 2017, 28.1% of instruction and support activities were supplemented by taxes and other general revenues which is comparable to the 28.1% in 2016.

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

**FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS**

The School District's governmental funds are accounted for using the modified accrual basis of accounting. The governmental funds had total revenues and other financing sources of \$33.9 million and total expenses and other financing uses of \$32.6 million. There was an increase in the fund balance totaling \$1.3 million for the governmental funds as a whole. This increase is mostly due to an increase in property and sales tax revenue due to an economic growth in the area.

**General Fund Budgeting Highlights**

The School District's budget is prepared according to Georgia Law. The most significant budgeted fund is the general fund, funded primarily through state revenue and local property tax revenue. During the course of fiscal years 2017 and 2016, the School District amended its general fund budget as needed.

During fiscal year 2017 the general fund had final actual revenues and other financing sources totaling \$29.5 million, which represented an increase from the original budgeted amount of \$27.5 million by \$2.0 million. This difference (final actual vs. original budget) was due to the increase in property tax revenue due to improved economic growth and a large Medicaid reimbursement due to a Children's Intervention School Services settlement.

Final actual expenditures during fiscal year 2017 totaling \$28.5 million represented an increase from the original budgeted amount of \$27.9 million by \$567 thousand. The increase in actual expenditures versus original budget expenditures was due primarily to an increase in maintenance and transportation expenses, which were unbudgeted repairs.

**CAPITAL ASSETS**

At the fiscal years ended June 30, 2017 and June 30, 2016, the School District had \$46.1 million and \$46.7 million, respectively, invested in capital assets, net of accumulated depreciation. These assets are made up of a broad range of capital assets, including land; buildings; transportation, food service and maintenance equipment. Table 4 reflects a summary of these balances, by class, net of accumulated depreciation, as compared to the prior fiscal year.

**Table 4**  
**Capital Assets**  
**(Net of Depreciation)**

	Governmental Activities	
	Fiscal	Fiscal
	Year 2017	Year 2016
Land	\$ 1,632,100	\$ 1,632,100
Construction In Progress	9,800	-
Building and Improvements	43,213,618	44,090,920
Equipment	1,090,763	851,109
Land Improvements	95,358	112,563
Intangible Assets	33,333	36,000
<b>Total</b>	<b>\$ 46,074,972</b>	<b>\$ 46,722,692</b>

COOK COUNTY BOARD OF EDUCATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

The overall capital assets decreased in fiscal year 2017 by \$647,720 due to most assets that are owned by the Board being older and have become fully depreciated. Until newer assets are purchase the investment in capital assets will continue to decrease.

**DEBT ADMINISTRATION**

At June 30, 2017, the School District had \$6.5 million in total debt outstanding with \$2.2 million due within one year. Table 5 summarizes the School District's debt outstanding at June 30, 2017 and 2016.

**Table 5  
Debt at June 30**

	Governmental Activities	
	Fiscal	Fiscal
	Year 2017	Year 2016
Bonds Payable	\$ 4,225,000	\$ 6,210,000
Capital Leases	2,279,808	2,426,000
Total	\$ 6,504,808	\$ 8,636,000

**CURRENT ISSUES**

In fiscal year 2018, the cost of the employer portion of TRS pension increased from 14.27% in fiscal year 2017 to 16.81% in fiscal year 2018. TRS has already announced that in fiscal year 2019 the rates will increase 20% from fiscal year 2018 to 20.90% for employer contributions.

Approximately 80% of general fund expenses, the main operating fund for the School District, were related to salaries and employee benefits for the year ended June 30, 2017. More than half of certified personnel in the School District have 15 years or more of experience resulting in salaries at the top levels of state pay. With such personnel heavy expenses, it is difficult to offset mandated expense increases such as TRS and health insurance premium expenses. The School District consistently evaluates how funds can be spent smarter and more effectively to ensure that Cook County students receive a quality education from effective personnel.

The most significant challenge facing the School District is the relative uncertainty regarding how School Districts will be funded moving forward. The General Assembly is in the process of exploring new funding formulas that would likely cement in the austerity reductions received annually and change the way personnel salaries are calculated. It is uncertain at this point what type of financial impact these changes might have on the School District's finances.

**CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Jackie Sparks, CPA, Finance Director at the Cook County Board of Education, 1109 N Parrish Ave. Adel, GA 31620. You may also email your questions to [jsparks@cook.k12.ga.us](mailto:jsparks@cook.k12.ga.us).

COOK COUNTY BOARD OF EDUCATION

COOK COUNTY BOARD OF EDUCATION  
STATEMENT OF NET POSITION  
JUNE 30, 2017

EXHIBIT "A"

		GOVERNMENTAL ACTIVITIES
<u>ASSETS</u>		
Cash and Cash Equivalents	\$	4,769,420.16
Accounts Receivable, Net		
Taxes		680,467.41
State Government		2,266,684.50
Federal Government		260,471.27
Local		23,983.08
Other		27,299.93
Inventories		73,292.65
Capital Assets, Non-Depreciable		1,641,900.01
Capital Assets, Depreciable (Net of Accumulated Depreciation)		44,433,072.32
Total Assets		54,176,591.33
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Related to Defined Benefit Pension Plan		6,859,267.00
<u>LIABILITIES</u>		
Accounts Payable		197,137.34
Salaries and Benefits Payable		2,934,711.80
Interest Payable		58,855.80
Net Pension Liability		28,199,021.00
Long-Term Liabilities		
Due Within One Year		2,242,695.87
Due in More Than One Year		4,262,112.42
Total Liabilities		37,894,534.23
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Related to Defined Benefit Pension Plan		2,015,068.00
<u>NET POSITION</u>		
Net Investment in Capital Assets		40,934,488.67
Restricted for		
Continuation of Federal Programs		263,601.61
Debt Service		1,938,954.65
Unrestricted (Deficit)		(22,010,788.83)
Total Net Position	\$	21,126,256.10



COOK COUNTY BOARD OF EDUCATION  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

	EXPENSES	CHARGES FOR SERVICES
<u>GOVERNMENTAL ACTIVITIES</u>		
Instruction	\$ 18,857,293.28	\$ 388,987.55
Support Services		
Pupil Services	1,029,141.78	-
Improvement of Instructional Services	363,997.41	-
Educational Media Services	426,543.29	-
General Administration	1,014,230.36	-
School Administration	1,563,584.29	-
Business Administration	134,005.97	-
Maintenance and Operation of Plant	2,709,485.22	-
Student Transportation Services	1,425,454.65	-
Central Support Services	33,298.82	-
Other Support Services	51,272.92	-
Operations of Non-Instructional Services		
Enterprise Operations	134,621.97	-
Food Services	1,665,628.33	90,705.79
Interest on Short-Term and Long-Term Debt	260,896.79	-
	\$ 29,669,455.08	\$ 479,693.34
General Revenues		
Taxes		
Property Taxes		
For Maintenance and Operations		
For Debt Services		
Railroad Cars		
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Capital Projects		
Other Sales Tax		
Grants and Contributions not Restricted to Specific Programs		
Investment Earnings		
Miscellaneous		
Total General Revenues		
Change in Net Position		
Net Position - Beginning of Year		
Net Position - End of Year		

EXHIBIT "B"

PROGRAM REVENUES		NET (EXPENSES)
OPERATING	CAPITAL	REVENUES
GRANTS AND	GRANTS AND	AND CHANGES IN
CONTRIBUTIONS	CONTRIBUTIONS	NET POSITION
\$ 15,163,601.95	\$ 212,281.83	\$ (3,092,421.95)
223,622.58	4,482.87	(801,036.33)
285,567.66	-	(78,429.75)
383,755.00	-	(42,788.29)
557,668.17	5,689.39	(450,872.80)
803,082.59	-	(760,501.70)
2,488.55	-	(131,517.42)
978,853.46	4,448.46	(1,726,183.30)
432,354.90	77,216.25	(915,883.50)
958.75	-	(32,340.07)
-	-	(51,272.92)
-	-	(134,621.97)
1,690,587.15	12,686.14	128,350.75
-	-	(260,896.79)
<u>\$ 20,522,540.76</u>	<u>\$ 316,804.94</u>	<u>(8,350,416.04)</u>

5,827,899.09  
336,861.26  
26,802.28

2,056,646.35  
64,271.94  
1,830,669.00  
20,224.90  
707,844.80

10,871,219.62

2,520,803.58

18,605,452.52

\$ 21,126,256.10

COOK COUNTY BOARD OF EDUCATION  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2017

EXHIBIT "C"

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 2,959,988.36	\$ 1,342,649.14	\$ 466,782.66	\$ 4,769,420.16
Accounts Receivable, Net				
Taxes	482,088.76	173,848.31	24,530.34	680,467.41
State Government	2,266,684.50	-	-	2,266,684.50
Federal Government	260,471.27	-	-	260,471.27
Local	23,983.08	-	-	23,983.08
Other	27,299.93	-	-	27,299.93
Inventories	73,292.65	-	-	73,292.65
 Total Assets	\$ 6,093,808.55	\$ 1,516,497.45	\$ 491,313.00	\$ 8,101,619.00
<u>LIABILITIES</u>				
Accounts Payable	\$ 187,137.34	\$ 10,000.00	\$ -	\$ 197,137.34
Salaries and Benefits Payable	2,934,711.80	-	-	2,934,711.80
Total Liabilities	3,121,849.14	10,000.00	-	3,131,849.14
<u>DEFERRED INFLOWS OF RESOURCES</u>				
Unavailable Revenue - Property Taxes	222,426.10	-	13,634.83	236,060.93
<u>FUND BALANCES</u>				
Nonspendable	73,292.65	-	-	73,292.65
Restricted	190,308.96	1,506,497.45	477,678.17	2,174,484.58
Assigned	294,483.34	-	-	294,483.34
Unassigned	2,191,448.36	-	-	2,191,448.36
Total Fund Balances	2,749,533.31	1,506,497.45	477,678.17	4,733,708.93
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 6,093,808.55	\$ 1,516,497.45	\$ 491,313.00	\$ 8,101,619.00

COOK COUNTY BOARD OF EDUCATION  
 RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
 TO THE STATEMENT OF NET POSITION  
 JUNE 30, 2017

EXHIBIT "D"

Total fund balances - governmental funds (Exhibit "C") \$ 4,733,708.93

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Land	\$	1,632,100.01	
Construction in progress		9,800.00	
Buildings and improvements		53,268,127.29	
Equipment		4,123,447.43	
Land improvements		1,039,049.66	
Intangible assets		40,000.00	
Accumulated depreciation		<u>(14,037,552.06)</u>	46,074,972.33

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Net pension liability			(28,199,021.00)
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Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.

4,844,199.00

Taxes that are not available to pay for current period expenditures are deferred in the funds.

236,060.93

Long-term liabilities, and related accrued interest, are not due and payable in the current period and therefore are not reported in the funds.

Bonds payable	\$	(4,225,000.00)	
Accrued interest payable		(58,855.80)	
Capital leases payable		<u>(2,279,808.29)</u>	<u>(6,563,664.09)</u>

Net position of governmental activities (Exhibit "A") \$ 21,126,256.10

COOK COUNTY BOARD OF EDUCATION  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2017

EXHIBIT "E"

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
<u>REVENUES</u>				
Property Taxes	\$ 5,821,656.56	\$ -	\$ 328,184.11	\$ 6,149,840.67
Sales Taxes	60,505.52	2,056,646.35	3,766.42	2,120,918.29
State Funds	18,564,154.22	-	-	18,564,154.22
Federal Funds	3,881,033.99	-	-	3,881,033.99
Charges for Services	479,693.34	-	-	479,693.34
Investment Earnings	14,909.25	5,315.65	-	20,224.90
Miscellaneous	707,844.80	-	-	707,844.80
	<u>29,529,797.68</u>	<u>2,061,962.00</u>	<u>331,950.53</u>	<u>31,923,710.21</u>
<u>EXPENDITURES</u>				
Current				
Instruction	17,771,629.93	-	-	17,771,629.93
Support Services				
Pupil Services	1,000,809.57	-	-	1,000,809.57
Improvement of Instructional Services	361,262.44	-	-	361,262.44
Educational Media Services	424,502.58	-	-	424,502.58
General Administration	971,032.81	-	-	971,032.81
School Administration	1,541,863.60	-	-	1,541,863.60
Business Administration	132,845.07	-	-	132,845.07
Maintenance and Operation of Plant	2,744,842.45	-	-	2,744,842.45
Student Transportation Services	1,421,704.46	-	-	1,421,704.46
Central Support Services	32,941.24	-	-	32,941.24
Other Support Services	51,272.92	-	-	51,272.92
Enterprise Operations	134,621.97	-	-	134,621.97
Food Services Operation	1,617,697.61	-	-	1,617,697.61
Capital Outlay	-	10,000.00	-	10,000.00
Debt Services				
Principal	165,536.71	-	1,985,000.00	2,150,536.71
Interest	95,775.65	-	186,555.50	282,331.15
	<u>28,468,339.01</u>	<u>10,000.00</u>	<u>2,171,555.50</u>	<u>30,649,894.51</u>
Excess of Revenues over (under) Expenditures	<u>1,061,458.67</u>	<u>2,051,962.00</u>	<u>(1,839,604.97)</u>	<u>1,273,815.70</u>
<u>OTHER FINANCING SOURCES (USES)</u>				
Capital Leases	19,345.00	-	-	19,345.00
Transfers In	-	-	1,991,779.08	1,991,779.08
Transfers Out	-	(1,991,779.08)	-	(1,991,779.08)
	<u>19,345.00</u>	<u>(1,991,779.08)</u>	<u>1,991,779.08</u>	<u>19,345.00</u>
Net Change in Fund Balances	1,080,803.67	60,182.92	152,174.11	1,293,160.70
Fund Balances - Beginning	<u>1,668,729.64</u>	<u>1,446,314.53</u>	<u>325,504.06</u>	<u>3,440,548.23</u>
Fund Balances - Ending	<u>\$ 2,749,533.31</u>	<u>\$ 1,506,497.45</u>	<u>\$ 477,678.17</u>	<u>\$ 4,733,708.93</u>

COOK COUNTY BOARD OF EDUCATION  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES  
JUNE 30, 2017

EXHIBIT "F"

Net change in fund balances total governmental funds (Exhibit "E") \$ 1,293,160.70

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

Capital outlay	\$ 235,026.46	
Depreciation expense	<u>(1,111,794.03)</u>	(876,767.57)

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations, and disposals) is to decrease net position. (10,540.74)

Capital assets purchased with Universal Service Fund (e-rate) proceeds are not reported in governmental funds. However, in the Statement of Activities, the e-rate proceeds are shown as capital grants and contributions. 239,588.69

Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. 41,721.96

Some of the capital assets acquired this year were financed with capital leases. In governmental funds, a capital lease arrangement is considered a source of financing, but in the Statement of Net Position, the lease obligation is reported as a long-term liability. (19,345.00)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the Statement of Activities.

Bond principal retirements	\$ 1,985,000.00	
Capital lease payments	<u>165,536.71</u>	2,150,536.71

District pension contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension liability is measured a year before the District's report date. Pension expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.

Pension expense		(318,985.53)
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Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Accrued interest on issuance of bonds		<u>21,434.36</u>
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Change in net position of governmental activities (Exhibit "B") \$ 2,520,803.58

COOK COUNTY BOARD OF EDUCATION  
STATEMENT OF NET POSITION  
FIDUCIARY FUNDS  
JUNE 30, 2017

EXHIBIT "G"

	<u>AGENCY FUNDS</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 173,228.46
Accounts Receivable, Net	
State	40,319.60
Other	<u>3,600.01</u>
Total Assets	\$ <u>217,148.07</u>
<u>LIABILITIES</u>	
Funds Held for Others	\$ <u>217,148.07</u>

**NOTE 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY**

**REPORTING ENTITY**

The Cook County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a board elected by the voters and a Superintendent appointed by the Board. The School District is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the School District's accounting policies are described below.

**BASIS OF PRESENTATION**

The School District's basic financial statements are collectively comprised of the government-wide financial statements, fund financial statements and notes to the basic financial statements. The government-wide statements focus on the School District as a whole, while the fund financial statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information's usefulness.

**GOVERNMENT-WIDE STATEMENTS:**

The Statement of Net Position and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Position presents the School District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories as follows:

1. **Net investment in capital assets** consists of the School District's total investment in capital assets, net of accumulated depreciation, and reduced by outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.
2. **Restricted net position** consists of resources for which the School District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties or imposed by law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** consists of resources not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.



Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate financial statements are presented for governmental and fiduciary funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School District reports the following major governmental funds:

- The general fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.
- The capital projects fund accounts for and reports financial resources including Education Special Purpose Local Option Sales Tax (ESPLOST) that are restricted, committed or assigned for capital outlay expenditures, including the acquisition or construction of capital facilities and other capital assets.
- The debt service fund accounts for and reports financial resources that are restricted, committed, or assigned including taxes (property and sales) legally restricted for the payment of general long-term principal and interest.

The School District reports the following fiduciary fund type:

- Agency funds are used to report resources held by the School District in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

### **BASIS OF ACCOUNTING**

The basis of accounting determines when transactions are reported on the financial statements. The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes, and grants. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. The School District considers all intergovernmental revenues to be available if they are collected within 120 days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost reimbursement grants, then general revenues.

#### **NEW ACCOUNTING PRONOUNCEMENTS**

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 77, *Tax Abatement Disclosures*. This statement requires governments that enter into tax abatement agreements to disclose the following information; (1) brief descriptive information, such as the tax being abated, the authority under which tax abatements are provided, eligibility criteria, the mechanism by which taxes are abated, provisions for recapturing abated taxes, and the types of commitments made by tax abatement recipients; (2) the gross dollar amount of taxes abated during the period; and (3) commitments made by a government, other than to abate taxes, as part of a tax abatement agreement. The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 80, *Blending Requirements for Certain Component Units – an amendment of GASB Statement No. 14*. This statement amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The additional criterion does apply to component units included in the financial reporting entity pursuant to the provisions of Statement No. 39, *Determining Whether Certain Organization Are Component Units*. The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2017, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68 and No. 73*. This statement addresses certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68*, and Amendments to Certain Provisions of GASB Statements No. 67 and No. 68. Specifically, this statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The adoption of this statement does not have a significant impact on the School District's financial statements.

#### **CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of cash on hand, demand deposits, investments in the State of Georgia local government investment pool (Georgia Fund 1) and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated (O.C.G.A.) §45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

#### **RECEIVABLES**

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

**INVENTORIES**

**Food Inventories**

On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (calculated on the first-in, first-out basis). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

**CAPITAL ASSETS**

On the government-wide financial statements, capital assets are recorded at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at the acquisition value on the date donated. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. The School District does not capitalize book collections or works of art.

Capital acquisition and construction are recorded as expenditures in the governmental fund financial statements at the time of purchase (including ancillary charges), and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is computed using the straight-line for all assets, except land, and is used to allocate the actual or estimated historical cost of capital assets over estimated useful lives.

Capitalization thresholds and estimated useful lives of capital assets reported in the government-wide statements are as follows:

	Capitalization Policy	Estimated Useful Life
Land	Any Amount	N/A
Land Improvements	\$ 10,000.00	15 to 60 years
Buildings and Improvements	\$ 10,000.00	25 to 60 years
Equipment	\$ 5,000.00	5 to 30 years
Intangible Assets	\$ 10,000.00	15 years

**DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of financial position will report a separate section for deferred outflows of resources. This separate financial statement element, represents a consumption of resources that applies to a future period(s) and therefore will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of resources that applies to a future period(s) and therefore will not be recognized as an inflow of resources (revenue) until that time.

**LONG-TERM LIABILITIES AND BOND DISCOUNTS/PREMIUMS**

In the School District's government-wide financial statements, outstanding debt is reported as liabilities. Bond premiums and discounts and the difference between the reacquisition price and the net carrying value of refunded debt are deferred and amortized over the life of the bonds using the effective interest method. Bond issuance costs are recognized as an outflow of resources in the fiscal year in which the bonds are issued.

In the governmental fund financial statements, the School District recognizes the proceeds of debt and premiums as other financing sources of the current period. Bond issuance costs are reported as debt service expenditures.

### PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### FUND BALANCES

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The School District's fund balances are classified as follows:

**Nonspendable** consists of resources that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** consists of resources that can be used only for specific purposes pursuant constraints either (1) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

**Committed** consists of resources that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board. The Board is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned** consists of resources constrained by the School District's intent to be used for specific purposes, but are neither restricted nor committed. The intent should be expressed by (1) the Board or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

**Unassigned** consists of resources within the general fund not meeting the definition of any aforementioned category. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

### USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### PROPERTY TAXES

The Cook County Board of Commissioners adopted the property tax levy for the 2016 tax digest year (calendar year) on August 15, 2016 (levy date) based on property values as of January 1, 2016. Taxes were due on December 22, 2016 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2016 tax digest are reported as revenue in the governmental funds for fiscal year 2017. The Cook County Board of Commissioners bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance

COOK COUNTY BOARD OF EDUCATION  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2017

EXHIBIT "H"

of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2017, for maintenance and operations amounted to \$5,256,292.64 and for school bonds amounted to \$328,184.11.

Tax millage rates levied for the 2016 tax year (calendar year) for the School District were as follows (a mill equals \$1 per thousand dollars of assessed value):

School Operations	16.065	mills
School Bonds	<u>1.000</u>	mills
	<u>17.065</u>	mills

Additionally, Title Ad Valorem Tax revenues, at the fund reporting level, amounted to \$538,561.64 during fiscal year ended June 30, 2017.

### **SALES TAXES**

Education Special Purpose Local Option Sales Tax (ESPLOST), at the fund reporting level, during the year amounted to \$2,056,646.35 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years.

### **NOTE 3: BUDGETARY DATA**

The budget is a complete financial plan for the School District's fiscal year, and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general, debt service, and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds, except the various school activity (principal) accounts, is prepared and adopted by fund and function. The legal level of budgetary control was established by the Board at the aggregate function level. The budget for the general fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines, and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality, as well as the School District's website. At the next regularly scheduled meeting of the Board after advertisement, the Board receives comments on the tentative budget, makes revisions as necessary and adopts a final budget. The approved budget is then submitted, in accordance with provisions of O.C.G.A. §20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

See the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual in the Supplementary Information Section for a detail of any over/under expenditures during the fiscal year under review.

### **NOTE 4: DEPOSITS AND CASH EQUIVALENTS**

#### **COLLATERALIZATION OF DEPOSITS**

O.C.G.A. § 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110% of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. § 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110% of the daily pool balance. At June 30, 2017, \$90,439.10 of

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deposits were not secured by surety bond, insurance or collateral as specified above. The School District is working with the affected financial institutions to ensure appropriate levels of collateral are maintained for all of the School District's deposits.

Acceptable security for deposits consists of any one of or any combination of the following:

- (1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,
- (2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,
- (3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,
- (4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,
- (5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,
- (6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and
- (7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

**CATEGORIZATION OF DEPOSITS**

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a deposit policy for custodial credit risk. At June 30, 2017, the School District had deposits with a carrying amount of \$837,630.44, and a bank balance of \$1,944,182.36. The bank balances insured by Federal depository insurance were \$849,242.77 and the bank balances collateralized with securities held by the pledging financial institution in the School District's name were \$1,004,500.49.

At June 30, 2017, \$90,439.10 of the School District's bank balance was exposed to custodial credit risk as follows:

Uninsured and Uncollateralized	\$ 90,439.10
Uninsured with collateral held by the pledging financial institution	-
Uninsured with collateral held by the pledging financial institution's trust department or agent but not in the School District's name	-
Total	\$ 90,439.10



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Reconciliation of cash and cash equivalents balances to carrying value of deposits:

Statement of Net Position	
Cash and cash equivalents	\$ 4,769,420.16
Statement of Fiduciary Net Position	
Cash and cash equivalents	<u>173,228.46</u>
 Total cash and cash equivalents	 4,942,648.62
 Less:	
Investment pools reported as cash and cash equivalents	
Georgia Fund 1	<u>4,105,018.18</u>
 Total carrying value of deposits - June 30, 2017	 \$ <u><u>837,630.44</u></u>

**CATEGORIZATION OF CASH EQUIVALENTS**

The School District reported cash equivalents of \$4,105,018.18 in Georgia Fund 1, a local government investment pool, which is included in the cash balances above. Georgia Fund 1 is not registered with the SEC as an investment company and does not operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940. The investment is valued at the pool's share price, \$1.00 per share, which approximates fair value. The pool is an AAf rated investment pool by Standard and Poor's. The weighted average maturity of Georgia Fund 1 may not exceed 60 days. The weighted average maturity for Georgia Fund 1 on June 30, 2017, was 56 days.

Georgia Fund 1, administered by the State of Georgia, Office of the State Treasurer, is not required to be categorized since the School District did not own any specific identifiable securities in the pool. The investment policy of the State of Georgia, Office of the State Treasurer for the Georgia Fund 1, does not provide for investment in derivatives or similar investments. Additional information on the Georgia Fund 1 is disclosed in the State of Georgia Comprehensive Annual Financial Report. This audit can be obtained from the Georgia Department of Audits and Accounts at [www.audits.ga.gov/SGD/CAFR.html](http://www.audits.ga.gov/SGD/CAFR.html).

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**NOTE 5: CAPITAL ASSETS**

The following is a summary of changes in the capital assets for governmental activities during the fiscal year:

	Balances July 1, 2016	Increases	Decreases	Balances June 30, 2017
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 1,632,100.01	\$ -	\$ -	\$ 1,632,100.01
Construction in Progress	-	9,800.00	-	9,800.00
	1,632,100.01	9,800.00	-	1,641,900.01
Total Capital Assets Not Being Depreciated	1,632,100.01	9,800.00	-	1,641,900.01
Capital Assets Being Depreciated				
Buildings and Improvements	53,264,115.53	21,813.00	17,801.24	53,268,127.29
Equipment	3,699,414.28	443,002.15	18,969.00	4,123,447.43
Land Improvements	1,039,049.66	-	-	1,039,049.66
Intangible Assets	40,000.00	-	-	40,000.00
Less Accumulated Depreciation for:				
Buildings and Improvements	9,173,195.84	894,485.60	13,172.60	10,054,508.84
Equipment	2,848,304.91	197,436.65	13,056.90	3,032,684.66
Land Improvements	926,486.78	17,205.11	-	943,691.89
Intangible Assets	4,000.00	2,666.67	-	6,666.67
	45,090,591.94	(646,978.88)	10,540.74	44,433,072.32
Total Capital Assets, Being Depreciated, Net	45,090,591.94	(646,978.88)	10,540.74	44,433,072.32
Governmental Activity Capital Assets - Net	\$ 46,722,691.95	\$ (637,178.88)	\$ 10,540.74	\$ 46,074,972.33

Current year depreciation expense by function is as follows:

Instruction		\$	874,462.51
Support Services			
Pupil Services	\$ 18,466.51		
General Administration	23,436.55		
Maintenance and Operation of Plant	18,324.76		
Student Transportation Services	124,845.07		185,072.89
Food Services			52,258.63
		\$	1,111,794.03



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**NOTE 6: INTERFUND TRANSFERS**

**INTERFUND TRANSFERS**

Interfund transfers for the year ended June 30, 2017, consisted of the following:

Transfers to	<u>Transfers From</u> <u>Capital Projects</u> <u>Fund</u>
Debt service fund	\$ <u><u>1,991,779.08</u></u>

The transfer was used to move sales tax revenues that have been collected by the capital projects fund to the debt service fund to pay bond principal and interest.

**NOTE 7: LONG-TERM LIABILITIES**

The changes in long-term liabilities during the fiscal year for governmental activities, were as follows:

	Governmental Activities				Due Within One Year
	Balance July 1, 2016	Additions	Deductions	Balance June 30, 2017	
General Obligation Bonds	\$ 6,210,000.00	\$ -	\$ 1,985,000.00	\$ 4,225,000.00	\$ 2,070,000.00
Capital Leases	2,426,000.00	19,345.00	165,536.71	2,279,808.29	172,695.87
	<u>\$ 8,636,000.00</u>	<u>\$ 19,345.00</u>	<u>\$ 2,150,536.71</u>	<u>\$ 6,504,808.29</u>	<u>\$ 2,242,695.87</u>

**GENERAL OBLIGATION DEBT OUTSTANDING**

The School District's bonded debt consists of various issues of general obligation bonds that are generally noncallable with interest payable semiannually. Bond proceeds primarily pay for acquiring or constructing capital facilities. The School District repays general obligation bonds from voter-approved sales taxes. General obligation bonds are direct obligations and pledge the full faith and credit of the School District.

Voters have authorized an additional \$6,700,000.00 in general obligation debt which was not issued as of June 30, 2017.

General obligation bonds currently outstanding are as follows:

Description	Interest Rates	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
General Government - Series 2007	4.00%	3/8/2007	10/1/2017	\$ 15,000,000.00	\$ 710,000.00
General Government - Series 2008	3.37%	1/8/2008	10/1/2018	3,515,000.00	3,515,000.00
				<u>\$ 18,515,000.00</u>	<u>\$ 4,225,000.00</u>

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The following schedule details debt service requirements to maturity for the School District's total general obligation bonds payable:

Fiscal Year Ended June 30:	General Obligation Debt	
	Principal	Interest
2018	\$ 2,070,000.00	\$ 109,739.50
2019	2,155,000.00	36,311.75
Total Principal and Interest	\$ 4,225,000.00	\$ 146,051.25

**CAPITAL LEASES**

The School District has acquired a building and tractor under the provisions of various long-term lease agreements classified as capital leases for accounting purposes because they provide for a bargain purchase option or a transfer of ownership by the end of the lease term.

The following assets were acquired through capital leases and are reflected in the capital asset note at fiscal year-end:

	Governmental Funds
Buildings and Improvements	\$ 3,500,000.00
Equipment	19,345.00
Less: Accumulated Depreciation	440,401.73
	\$ 3,078,943.27

Capital leases currently outstanding are as follows:

Purpose	Interest Rates	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
GSBA Building Lease	3.91%	1/30/2008	4/1/2028	\$ 3,500,000.00	\$ 2,264,000.00
Tractor	4.50%	8/5/2015	8/5/2020	19,345.00	15,808.29
				\$ 3,519,345.00	\$ 2,279,808.29

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The following is a schedule of total capital lease payments:

<u>Fiscal Year Ended June 30:</u>	<u>Principal</u>	<u>Interest</u>
2018	\$ 172,695.87	\$ 89,279.05
2019	178,862.18	82,501.46
2020	186,035.95	75,481.66
2021	193,214.29	68,180.20
2022	197,000.00	60,596.88
2023 - 2027	1,104,000.00	181,399.44
2028	248,000.00	9,701.76
Total Principal and Interest	<u>\$ 2,279,808.29</u>	<u>\$ 567,140.45</u>

**NOTE 8: RISK MANAGEMENT**

**INSURANCE**

**Commercial Insurance**

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; job related illness or injuries to employees; and natural disasters. Except as described below, the School District carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceed commercial insurance coverage in any of the past three fiscal years.

The School District has elected to self-insure for losses related to natural disasters. The School District has not experienced any losses related to this risk in the past three years.

**UNEMPLOYMENT COMPENSATION**

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims within the general fund with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

Changes in the unemployment compensation claims liability during the last two fiscal years are as follows:

	<u>Beginning of Year Liability</u>	<u>Claims and Changes in Estimates</u>	<u>Claims Paid</u>	<u>End of Year Liability</u>
2016	\$ -	\$ 795.00	\$ -	\$ 795.00
2017	\$ 795.00	\$ 1,431.00	\$ 2,226.00	\$ -

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**SURETY BOND**

The School District purchased surety bonds to provide additional insurance coverage as follows:

Position Covered	Amount
Superintendent	\$ 10,000.00
Scheduled Employees	\$ 40,000.00
Bus Driver Training	\$ 10,000.00

**NOTE 9: FUND BALANCE CLASSIFICATION DETAILS**

The School District's financial statements include the following amounts presented in the aggregate at June 30, 2017:

Nonspendable		
Inventories	\$	73,292.65
Restricted		
Continuation of federal programs	\$	190,308.96
Debt service	1,984,175.62	2,174,484.58
Assigned		
Subsequent period expenditures	\$	173,364.46
School activity accounts	121,118.88	294,483.34
Unassigned		2,381,011.20
Fund Balance, June 30, 2017	\$	4,923,271.77

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

**NOTE 10: BROADBAND SPECTRUM LEASE**

Effective August 1, 2012, the School District entered into a 10 year lease agreement with Spectrum Holdings for the lease of excess spectrum capacity on Education Broadband Service licenses currently held by School District. These licenses were granted to the School District by the Federal Communications Commission. The lease agreement requires monthly lease payments over the term of the lease, of which \$27,992.40 was recognized during fiscal year 2017 as a general revenue on the Statement of Activities.

**NOTE 11: SIGNIFICANT CONTINGENT LIABILITIES**

**FEDERAL GRANTS**

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. Any disallowances resulting from the grantor audit may become a liability of the School District. However, the School District believes that such disallowances, if any, will be immaterial to its overall financial position.

**LITIGATION**

The School District is a defendant in various legal proceedings pertaining to matters incidental to the performance of routine School District operations. The ultimate disposition of these proceedings is not presently determinable, but is not believed to have a material adverse effect on the financial condition of the School District.

**NOTE 12: POST-EMPLOYMENT BENEFITS**

**GEORGIA SCHOOL PERSONNEL POST-EMPLOYMENT HEALTH BENEFIT FUND**

**Plan Description.** The Georgia School Personnel Post-Employment Health Benefit Fund (School OPEB Fund) is a cost-sharing multiple-employer defined benefit post-employment healthcare plan that covers eligible former employees of public school systems, libraries and regional educational service agencies. The School OPEB Fund provides health insurance benefits to eligible former employees and their qualified beneficiaries through the State Employees Health Benefit Plan administered by the Department of Community Health. The Official Code of Georgia Annotated (O.C.G.A.) assigns the authority to establish and amend the benefit provisions of the group health plans, including benefits for retirees, to the Board of Community Health (Board). Additional information about the School OPEB Fund is disclosed in the State of Georgia Comprehensive Annual Financial Report. This report can be obtained from the Georgia Department of Audits and Accounts at [www.audits.ga.gov/SGD/CAFR.html](http://www.audits.ga.gov/SGD/CAFR.html).

**Funding Policy.** The contribution requirements of plan members and participating employers are established by the Board in accordance with the current Appropriations Act and may be amended by the Board. Contributions of plan members or beneficiaries receiving benefits vary based on plan election, dependent coverage, and Medicare eligibility and election. For members with fewer than five years of service as of January 1, 2012, contributions also vary based on years of service. On average, members with five years or more of service as of January 1, 2012 pay approximately 25% of the cost of the health insurance coverage. In accordance with the Board resolution dated December 8, 2011, for members with fewer than five years of service as of January 1, 2012, the State provides a premium subsidy in retirement that ranges from 0% for fewer than 10 years of service to 75% (but no greater than the subsidy percentage offered to active employees) for 30 or more years of service. The subsidy for eligible dependents ranges from 0% to 55% (but no greater than the subsidy percentage offered to dependents of active employees minus 20%). No subsidy is available to Medicare eligible members not enrolled in a Medicare Advantage Option. The Board of Community Health sets all member premiums by resolution and in accordance with the law and applicable revenue and expense projections. Any subsidy policy adopted by the Board may be changed at any time by Board resolution and does not constitute a contract or promise of any amount of subsidy.

Participating employers are statutorily required to contribute in accordance with the employer contribution rates established by the Board. The contribution rates are established to fund all benefits due under the health insurance plans for both active and retired employees based on projected "pay-as-you-go" financing requirements. Contributions are not based on the actuarially calculated annual required contribution (ARC) which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The combined active and retiree contribution rates established by the Board for employers participating in the School OPEB Fund were as follows for the fiscal year ended June 30, 2017:

For certificated teachers, librarians and regional educational service agencies and certain other eligible participants:

July 1, 2016 – June 30, 2017	\$945.00 per member per month
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For non-certificated school personnel:

July 1, 2016 – December 31, 2016	\$746.20 per member per month
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January 1, 2017 – June 30, 2017	\$846.20 per member per month
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No additional contribution was required by the Board for fiscal year 2017 nor contributed to the School OPEB Fund to prefund retiree benefits. Such additional contribution amounts are determined annually by the Board in accordance with the School plan for other post-employment benefits and are subject to appropriation.

The School District's combined active and retiree contributions to the health insurance plans, which equaled the required contribution, for the current fiscal year and the preceding two fiscal years were as follows:

Fiscal Year	Percentage Contributed	Required Contribution
2017	100%	\$ 3,051,706.20
2016	100%	\$ 2,871,206.40
2015	100%	\$ 2,869,273.00

**NOTE 13: RETIREMENT PLANS**

The School District participates in various retirement plans administered by the State of Georgia, as further explained below.

**TEACHERS RETIREMENT SYSTEM OF GEORGIA (TRS)**

**Plan Description:** All teachers of the School District as defined in O.C.G.A §47-3-60 and certain other support personnel as defined by §47-3-63 are provided a pension through the Teachers Retirement System of Georgia (TRS). TRS, a cost-sharing multiple-employer defined benefit pension plan, is administered by the TRS Board of Trustees (TRS Board). Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. The Teachers Retirement System of Georgia issues a publicly available separate financial audit report that can be obtained at [www.trsga.com/publications](http://www.trsga.com/publications).

**Benefits Provided:** TRS provides service retirement, disability retirement, and death benefits. Normal retirement benefits are determined as 2% of the average of the employee's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. An employee is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. Ten years of service is required for disability and death benefits eligibility. Disability benefits are based on the employee's creditable service and compensation up to the time of disability. Death benefits equal the amount that would be payable to the employee's beneficiary had the employee retired on the date of death. Death benefits are based on the employee's creditable service and compensation up to the date of death.

**Contributions:** Per Title 47 of the O.C.G.A., contribution requirements of active employees and participating employers, as actuarially determined, are established and may be amended by the TRS Board. Pursuant to O.C.G.A. §47-3-63, the employer contributions for certain full-time public school support personnel are funded on behalf of the employer by the State of Georgia. Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employees were required to contribute 6% of their annual pay during fiscal year 2017. The School District's contractually required contribution rate for the year ended June 30, 2017 was 14.27% of annual School District payroll, of which 14.17% of payroll was required from the School District and 0.10% of payroll was required from the State. For the current fiscal year, employer contributions to the pension plan were \$2,141,006.00 and \$13,560.20 from the School District and the State, respectively.

**PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM (PSERS)**

**Plan description:** PSERS is a cost-sharing multiple-employer defined benefit pension plan established by the Georgia General Assembly in 1969 for the purpose of providing retirement allowances for public school employees who are not eligible for membership in the Teachers Retirement System of Georgia. The ERS Board of Trustees, plus two additional trustees, administers PSERS. Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. PSERS issues a publicly available financial report that can be obtained at [www.ers.ga.gov/formspubs/formspubs](http://www.ers.ga.gov/formspubs/formspubs).

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**Benefits provided:** A member may retire and elect to receive normal monthly retirement benefits after completion of ten years of creditable service and attainment of age 65. A member may choose to receive reduced benefits after age 60 and upon completion of ten years of service.

Upon retirement, the member will receive a monthly benefit of \$14.75, multiplied by the number of years of creditable service. Death and disability benefits are also available through PSERS. Additionally, PSERS may make periodic cost-of-living adjustments to the monthly benefits. Upon termination of employment, member contributions with accumulated interest are refundable upon request by the member. However, if an otherwise vested member terminates and withdraws his/her member contribution, the member forfeits all rights to retirement benefits.

**Contributions:** The general assembly makes an annual appropriation to cover the employer contribution to PSERS on behalf of local school employees (bus drivers, cafeteria workers, and maintenance staff). The annual employer contribution required by statute is actuarially determined and paid directly to PSERS by the State Treasurer in accordance with O.C.G.A. §47-4-29(a) and 60(b). Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Individuals who became members prior to July 1, 2012 contribute \$4 per month for nine months each fiscal year. Individuals who became members on or after July 1, 2012 contribute \$10 per month for nine months each fiscal year. The State of Georgia, although not the employer of PSERS members, is required by statute to make employer contributions actuarially determined and approved and certified by the PSERS Board of Trustees. The current fiscal year contribution was \$60,422.00.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2017, the School District reported a liability of \$28,199,021.00 for its proportionate share of the net pension liability for TRS.

The TRS net pension liability reflected a reduction for support provided to the School District by the State of Georgia for certain public school support personnel. The amount recognized by the School District as its proportionate share of the net pension liability, the related State of Georgia support, and the total portion of the net pension liability that was associated with the School District were as follows:

School District's proportionate share of the net pension liability	\$ 28,199,021.00
State of Georgia's proportionate share of the net pension liability associated with the School District	<u>117,185.00</u>
Total	<u>\$ 28,316,206.00</u>

The net pension liability for TRS was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2015. An expected total pension liability as of June 30, 2016 was determined using standard roll-forward techniques. The School District's proportion of the net pension liability was based on contributions to TRS during the fiscal year ended June 30, 2016.

At June 30, 2016, the School District's TRS proportion was 0.136682%, which was a decrease of 0.006850% from its proportion measured as of June 30, 2015.

At June 30, 2017, the School District did not have a PSERS liability for a proportionate share of the net pension liability because of a Special Funding Situation with the State of Georgia, which is responsible for the net pension liability of the plan. The amount of the State's proportionate share of the net pension liability associated with the School District is \$416,332.00.

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The PSERS net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2015. An expected total pension liability as of June 30, 2016 was determined using standard roll-forward techniques. The State's proportion of the net pension liability associated with the School District was based on actuarially determined contributions paid by the State during the fiscal year ended June 30, 2016.

For the year ended June 30, 2017, the School District recognized pension expense of \$2,449,993.00 for TRS and \$68,252.00 for PSERS and revenue of (\$9,032.00) for TRS and \$68,252.00 for PSERS. The revenue is support provided by the State of Georgia. For TRS the State of Georgia support is provided only for certain support personnel.

At June 30, 2017, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	TRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 420,089.00	\$ 139,444.00
Changes of assumptions	730,880.00	-
Net difference between projected and actual earnings on pension plan investments	3,567,292.00	-
Changes in proportion and differences between School District contributions and proportionate share of contributions	-	1,875,624.00
School District contributions subsequent to the measurement date	2,141,006.00	-
Total	\$ 6,859,267.00	\$ 2,015,068.00

The School District contributions subsequent to the measurement date of \$2,141,006.00 for TRS are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	TRS
2018	\$ (11,643.00)
2019	\$ (11,644.00)
2020	\$ 1,580,456.00
2021	\$ 1,135,064.00
2022	\$ 10,960.00



**Actuarial assumptions:** The total pension liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2015, using the following actuarial assumptions, applied to all periods included in the measurement:

**Teachers Retirement System:**

Inflation	2.75%
Salary increases	3.25% – 9.00%, average, including inflation
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males) for service requirements and dependent beneficiaries. The RP-2000 Disabled Mortality table with future mortality improvement projected to 2025 with Society of Actuaries' projection scale BB (set forward two years for males and four years for females) was used for the death after disability retirement. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

**Public School Employees Retirement System:**

Inflation	2.75%
Salary increases	N/A
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) for the period after service retirements and for dependent beneficiaries. The RP-2000 Disabled Mortality projected to 2025 with projection scale BB (set forward 5 years for both males and females) was used for death after disability retirement. There is a margin for future mortality improvement in the tables used by the System. Based on the results of the most recent experience study adopted by the Board on December 17, 2015, the numbers of expected future deaths are 9-11% less than the actual number of deaths that occurred during the study period for healthy retirees and 9-11% less than expected under the selected table for disabled retirees. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

The long-term expected rate of return on TRS and PSERS pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return

COOK COUNTY BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2017

EXHIBIT "H"

by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset class	TRS Target allocation	PSERS Target allocation	Long-term expected real rate of return*
Fixed income	30.00%	30.00%	(0.50)%
Domestic large stocks	39.80%	37.20%	9.00%
Domestic mid stocks	3.70%	3.40%	12.00%
Domestic small stocks	1.50%	1.40%	13.50%
International developed market stocks	19.40%	17.80%	8.00%
International emerging market stocks	5.60%	5.20%	12.00%
Alternative	-	5.00%	10.50%
Total	100.00%	100.00%	

\* Rates shown are net of the 2.75% assumed rate of inflation

**Discount rate:** The discount rate used to measure the total TRS and PSERS pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and nonemployer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the TRS and PSERS pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the School District's proportionate share of the net pension liability to changes in the discount rate:** The following presents the School District's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

Teachers Retirement System:	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
School District's proportionate share of the net pension liability	\$ 43,892,123.00	\$ 28,199,021.00	\$ 15,278,337.00

**Pension plan fiduciary net position:** Detailed information about the pension plan's fiduciary net position is available in the separately issued TRS and PSERS financial report which is publically available at [www.trsga.com/publications](http://www.trsga.com/publications) and <http://www.ers.ga.gov/formspubs/formspubs.html>.

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COOK COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "1"

Year Ended	School District's proportion of the net pension liability	School District's proportionate share of the net pension liability	State of Georgia's proportionate share of the net pension liability associated with the School District	Total	School District's covered payroll	School District's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2017	0.136682%	\$ 28,199,021.00	\$ 117,185.00	\$ 28,316,206.00	\$ 15,061,751.01	187.22%	76.06%
2016	0.143532%	\$ 21,851,322.00	\$ 155,589.00	\$ 22,006,911.00	\$ 15,258,485.19	143.21%	81.44%
2015	0.149316%	\$ 18,864,107.00	\$ 142,634.00	\$ 19,006,741.00	\$ 15,353,935.02	122.86%	84.03%

COOK COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 PUBLIC SCHOOLS EMPLOYEES RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "2"

Year Ended	School District's proportion of the net pension liability	School District's proportionate share of the net pension liability	State of Georgia's proportionate share of the net pension liability associated with the School District	Total	School District's covered payroll	School District's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2017	0.00%	\$ -	\$ 416,332.00	\$ 416,332.00	\$ 824,664.03	N/A	81.00%
2016	0.00%	\$ -	\$ 298,219.00	\$ 298,219.00	\$ 864,640.32	N/A	87.00%
2015	0.00%	\$ -	\$ 254,603.00	\$ 254,603.00	\$ 846,986.02	N/A	88.29%

COOK COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CONTRIBUTIONS  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "3"

Year Ended	Contractually required contribution	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	School District's covered payroll	Contribution as a percentage of covered payroll
2017	\$ 2,141,006.00	\$ 2,141,006.00	\$ -	\$ 15,105,104.86	14.17%
2016	\$ 2,140,421.53	\$ 2,140,421.53	\$ -	\$ 15,061,751.01	14.21%
2015	\$ 1,992,310.11	\$ 1,992,310.11	\$ -	\$ 15,258,485.19	13.06%

**Teachers Retirement System**

**Changes of assumptions:** In 2010 and later, the expectation of retired life mortality was changed to the RP-2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience. In 2010, assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

On November 18, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement, disability, withdrawal and salary increases. The expectation of retired life mortality was changed to RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males).

**Public School Employees Retirement System**

**Changes of assumptions:** In 2010 and later, the expectation of retired life mortality was changed to the RP-2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience.

On December 17, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement and withdrawal. The expectation of retired life mortality was changed to the RP-2000 Blue Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females).

COOK COUNTY BOARD OF EDUCATION  
GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017

SCHEDULE "5"

	NONAPPROPRIATED BUDGETS		ACTUAL AMOUNTS	VARIANCE OVER/UNDER
	ORIGINAL (1)	FINAL (1)		
<b>REVENUES</b>				
Property Taxes	\$ 5,300,000.00	\$ 5,300,000.00	\$ 5,821,656.56	\$ 521,656.56
Sales Taxes	75,000.00	75,000.00	60,505.52	(14,494.48)
State Funds	18,196,804.56	18,312,400.92	18,564,154.22	251,753.30
Federal Funds	3,481,243.39	5,550,415.44	3,881,033.99	(1,669,381.45)
Charges for Services	91,680.00	91,680.00	479,693.34	388,013.34
Investment Earnings	5,050.00	5,050.00	14,909.25	9,859.25
Miscellaneous	287,500.00	287,500.00	707,844.80	420,344.80
<b>Total Revenues</b>	<b>27,437,277.95</b>	<b>29,622,046.36</b>	<b>29,529,797.68</b>	<b>(92,248.68)</b>
<b>EXPENDITURES</b>				
<b>Current</b>				
Instruction	18,259,109.95	18,314,038.36	17,771,629.93	542,408.43
Support Services				
Pupil Services	899,974.32	967,372.32	1,000,809.57	(33,437.25)
Improvement of Instructional Services	104,433.09	283,789.00	361,262.44	(77,473.44)
Educational Media Services	415,340.88	415,340.88	424,502.58	(9,161.70)
General Administration	1,061,577.28	1,078,690.28	971,032.81	107,657.47
School Administration	1,233,050.12	1,233,050.12	1,541,863.60	(308,813.48)
Business Administration	129,720.29	129,720.29	132,845.07	(3,124.78)
Maintenance and Operation of Plant	2,532,455.32	2,534,365.32	2,744,842.45	(210,477.13)
Student Transportation Services	1,283,689.16	1,294,886.57	1,421,704.46	(126,817.89)
Central Support Services	34,638.35	32,829.35	32,941.24	(111.89)
Other Support Services	25,600.00	24,800.00	51,272.92	(26,472.92)
Enterprise Operations	-	-	134,621.97	(134,621.97)
Food Services Operation	1,660,106.31	1,660,106.31	1,617,697.61	42,408.70
Debt Services				
Principal	94,905.12	94,905.12	165,536.71	(70,631.59)
Interest	166,407.24	166,407.24	95,775.65	70,631.59
<b>Total Expenditures</b>	<b>27,901,007.43</b>	<b>28,230,301.16</b>	<b>28,468,339.01</b>	<b>(238,037.85)</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>(463,729.48)</b>	<b>1,391,745.20</b>	<b>1,061,458.67</b>	<b>(330,286.53)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Other Financing Sources	51,000.00	51,000.00	19,345.00	(31,655.00)
Other Financing Uses	(156,555.50)	(156,555.50)	-	156,555.50
<b>Total Other Financing Sources (Uses)</b>	<b>(105,555.50)</b>	<b>(105,555.50)</b>	<b>19,345.00</b>	<b>124,900.50</b>
<b>Net Change in Fund Balances</b>	<b>(569,284.98)</b>	<b>1,286,189.70</b>	<b>1,080,803.67</b>	<b>(205,386.03)</b>
Fund Balances - Beginning	1,729,547.78	1,729,547.78	1,668,729.64	(60,818.14)
Adjustments	(35,942.11)	204,463.99	-	(204,463.99)
<b>Fund Balances - Ending</b>	<b>\$ 1,124,320.69</b>	<b>\$ 3,220,201.47</b>	<b>\$ 2,749,533.31</b>	<b>\$ (470,668.16)</b>

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

- (1) Original and Final Budget amounts do not include the budgeted revenues or expenditures of the various principal accounts. The actual revenues and expenditures of the various principal accounts are \$349,846.87 and \$337,908.58, respectively.

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.



COOK COUNTY BOARD OF EDUCATION  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2017

SCHEDULE "6"

FUNDING AGENCY PROGRAM/GRANT	CFDA NUMBER	PASS- THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD
Agriculture, U. S. Department of			
Child Nutrition Cluster			
Pass-Through From Georgia Department of Education			
Food Services			
School Breakfast Program	10.553	17175GA324N1099	\$ 376,977.02
National School Lunch Program	10.555	17175GA324N1100	1,141,383.73
Total Child Nutrition Cluster			1,518,360.75
Other Programs			
Pass-Through From Georgia Department of Education			
Food Services			
Child Nutrition Discretionary Grants Limited Availability	10.579	15155GA350N8103	35,009.70
Total U. S. Department of Agriculture			1,553,370.45
Education, U. S. Department of			
Special Education Cluster			
Pass-Through From Georgia Department of Education			
Special Education			
Grants to States	84.027	H027A150073	54,014.00
Grants to States	84.027	H027A160073	579,136.09
Preschool Grants	84.173	H173A150081	10,266.00
Preschool Grants	84.173	H173A160081	40,367.53
Total Special Education Cluster			683,783.62
Other Programs			
Pass-Through From Georgia Department of Education			
Career and Technical Education - Basic Grants to States	84.048	V048A160010	41,000.67
English Language Acquisition Grants	84.365	S365A150010	1,733.00
English Language Acquisition Grants	84.365	S365A160010	11,534.58
Improving Teacher Quality State Grants	84.367	S367A150001	22,628.00
Improving Teacher Quality State Grants	84.367	S367A160001	137,642.25
Migrant Education - State Grant Program	84.011	S011A160011	85,201.24
Rural Education	84.358	S358B150010	11,687.00
Rural Education	84.358	S358B160010	62,625.28
Title I Grants to Local Educational Agencies	84.010	S010A150010	49,610.00
Title I Grants to Local Educational Agencies	84.010	S010A160010	1,114,792.10
Total Other Programs			1,538,454.12
Total U. S. Department of Education			2,222,237.74
Total Expenditures of Federal Awards			\$ 3,775,608.19

Notes to the Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Cook County Board of Education (the "Board") under programs of the federal government for the year ended June 30, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net position of the Board.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Board has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

COOK COUNTY BOARD OF EDUCATION  
SCHEDULE OF STATE REVENUE  
YEAR ENDED JUNE 30, 2017

SCHEDULE "7"

<u>AGENCY/FUNDING</u>	<u>GOVERNMENTAL FUND TYPE GENERAL FUND</u>
<b>GRANTS</b>	
Bright From the Start:	
Georgia Department of Early Care and Learning	
Pre-Kindergarten Program	\$ 636,487.61
Summer Transition Program	24,300.00
Education, Georgia Department of	
Quality Basic Education	
Direct Instructional Cost	
Kindergarten Program	813,568.00
Kindergarten Program - Early Intervention Program	258,441.00
Primary Grades (1-3) Program	2,056,161.00
Primary Grades - Early Intervention (1-3) Program	699,712.00
Upper Elementary Grades (4-5) Program	1,019,191.00
Upper Elementary Grades - Early Intervention (4-5) Program	407,230.00
Middle School (6-8) Program	1,637,992.00
High School General Education (9-12) Program	1,734,139.00
Vocational Laboratory (9-12) Program	543,228.00
Students with Disabilities	2,541,004.00
Gifted Student - Category VI	627,482.00
Special Education Supplemental Speech	9,428.00
Remedial Education Program	324,740.00
Alternative Education Program	132,459.00
English Speakers of Other Languages (ESOL)	164,648.00
Media Center Program	340,508.00
20 Days Additional Instruction	102,843.00
Staff and Professional Development	62,485.00
Principal Staff and Professional Development	1,067.00
Indirect Cost	
Central Administration	481,352.00
School Administration	659,241.00
Facility Maintenance and Operations	820,422.00
Amended Formula Adjustment	(229,733.00)
Categorical Grants	
Pupil Transportation	
Regular	368,406.00
Nursing Services	61,526.00
Education Equalization Funding Grant	1,830,669.00
Other State Programs	
Food Services	44,982.00
Math and Science Supplements	11,085.98
Preschool Disability Services	66,764.00
Pupil Transportation - State Bonds	77,216.25
Teachers Retirement	13,560.20
Vocational Education	147,821.18
Vocational Supervisors	13,306.00
Office of the State Treasurer	
Public School Employees Retirement	<u>60,422.00</u>
	 \$ <u><u>18,564,154.22</u></u>

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COOK COUNTY BOARD OF EDUCATION  
 SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS  
 YEAR ENDED JUNE 30, 2017

SCHEDULE "8"

PROJECT (SPLOST IV) <u>2011 SPLOST REFERENDUM</u>	ORIGINAL ESTIMATED COST (1)	CURRENT ESTIMATED COSTS (2)	AMOUNT EXPENDED IN CURRENT YEAR (3)	AMOUNT EXPENDED IN PRIOR YEARS (3)	TOTAL COMPLETION COST	EXCESS PROCEEDS NOT EXPENDED	ESTIMATED COMPLETION DATE
a) The cost of adding to, repairing, improving, and renovating existing educational facilities;	\$ 20,000.00	\$ 70,000.00	\$	\$ 63,231.52	\$ -	\$ -	Completed
b) Acquiring school buses, vehicles, and transportation equipment;	20,000.00	10,000.00	-	9,000.00	-	-	Completed
c) Acquiring and constructing athletic facilities;	20,000.00	15,000.00	-	14,338.78	-	-	Completed
d) Acquiring safety and security equipment;	20,000.00	20,000.00	-	18,500.50	-	-	Completed
e) Acquiring any real or personal property and constructing any infrastructure necessary for the forgoing;	20,000.00	-	-	-	-	-	Completed
f) The principal and interest on Cook County School District's General Obligation Bonds, Series 2007 and 2008 from October 1, 2011 through and including October 1, 2017.	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>2,171,555.50</u>	<u>7,005,341.05</u>	<u>-</u>	<u>-</u>	10/1/2017
	<u>\$ 12,100,000.00</u>	<u>\$ 12,115,000.00</u>	<u>\$ 2,171,555.50</u>	<u>\$ 7,110,411.85</u>	<u>\$ -</u>	<u>\$ -</u>	

- (1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.
- (2) The School District's current estimate of total cost for the projects. Includes all cost from project inception to completion.
- (3) The voters of Cook County approved the imposition of a 1% sales tax to fund the above projects and retire associated debt. Amounts expended for these projects may include sales tax proceeds, state, local property taxes and/or other funds over the life of the projects.

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS



## DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

July 25, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Cook County Board of Education

### **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cook County Board of Education (School District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated July 25, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying *Schedule of Findings and Questioned Costs* as item FS 2017-001, that we consider to be a significant deficiency.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## School District Response to Findings

The School District's response to the finding identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "Greg S. Griffin". The signature is written in a cursive style with a horizontal line at the end.

Greg S. Griffin  
State Auditor



## DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

July 25, 2018

The Honorable Nathan Deal, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Cook County Board of Education

### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

#### Report on Compliance for Each Major Federal Program

We have audited the Cook County Board of Education (School District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017. The School District's major federal program are identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

#### *Management's Responsibility*

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.



### ***Opinion on Each Major Federal Program***

In our opinion, the School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal program for the year ended June 30, 2017.

### **Report on Internal Control over Compliance**

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Greg S. Griffin  
State Auditor

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

COOK COUNTY BOARD OF EDUCATION  
AUDITEE'S RESPONSE  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

<b>FS-2016-001</b>	<b><u>Internal Controls over School Activity Accounts</u></b>
<b>Control Category:</b>	Revenues/Receivables/Receipts
<b>Internal Control Impact:</b>	Significant Deficiency
<b>Compliance Impact:</b>	None
<b>Finding Status:</b>	Unresolved

Although the Cook County Board of Education's school activity policy was reviewed with all bookkeepers, in detail, due to the volume of activity that the high school bookkeeper is responsible for processing she was unable to adequately resolve the issue. Personnel changes, including establishing a head bookkeeper that travels between schools to ensure all bookkeepers are following the approved policy, will be reviewed with the new Superintendent upon his arrival on July 1, 2018.

PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV

FINDINGS AND QUESTIONED COSTS

COOK COUNTY BOARD OF EDUCATION  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 YEAR ENDED JUNE 30, 2017

**I SUMMARY OF AUDITOR'S RESULTS**

Financial Statements

Type of auditor's report issue: Governmental Activities; General Fund; Capital Projects Fund; Debt Service Fund; Aggregate Remaining Fund Information	Unmodified
Internal control over financial reporting:	
▪ Material weakness identified?	No
▪ Significant deficiency identified?	Yes
Noncompliance material to financial statements noted:	No

Federal Awards

Internal Control over major programs:	
▪ Material weakness identified?	No
▪ Significant deficiency identified?	None Reported
Type of auditor's report issued on compliance for major programs: All major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No
Identification of major programs:	
<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
10.553, 10.555	Child Nutrition Cluster
Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000.00
Auditee qualified as low-risk auditee?	No

COOK COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

## II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

FS 2017-001	<u>Internal Controls over School Activity Accounts</u>
Control Category:	Revenues/Receivables/Receipts Expenditures/Liabilities/Disbursements
Internal Control Impact:	Significant Deficiency
Compliance Impact:	None
Repeat of Prior Year Finding:	FS 2016-001

### Description:

The accounting procedures of the School District were insufficient to provide adequate internal controls over the school activity accounts.

### Criteria:

The School District's management is responsible for designing and maintaining internal controls that provide reasonable assurance that transactions are processed according to established procedures.

### Condition:

A review of thirty school activity account receipts revealed the following deficiencies:

- The key accounting functions of cash receipting, deposit preparation, record keeping, and cash custody were not adequately separated.
- During a review of fifteen gate receipts, the following issues were noted:
  - Per the entity's student activity policy the first ticket number and change amount should be completed by the school bookkeeper prior to the sporting event. One receipt noted a change to the beginning and ending ticket numbers using white out with no proof of review after the change.
  - One receipt did not have the last ticket number filled in on the reconciliation.
  - Two receipts had overages noted on the reconciliation totaling twelve dollars, and one receipt had a shortage noted on the reconciliation totaling five dollars.
  - One receipt did not have adequate documentation for \$795.00 of raffle and donation collections.
- During a review of fourteen concession receipts, the following issues were noted:
  - Thirteen deposits lacked adequate documentation
  - Two concession reconciliations had portions of the reconciliation completed in pencil.
  - Two concession reconciliations had changes made to the total change amount on the reconciliation. One had white out used to increase the total cash profit, and one was changed using a marker. There was no proof of review after these changes.
- During a review of fifteen student activity receipts, the following deficiencies were noted:
  - Six reconciliations did not have documentation of sales accurately completed.
  - Two receipts did not have adequate supporting documentation for donation collections.
  - One receipt did not have adequate supporting documentation for fee collections.
  - Auditor noted manual changes to the collected amounts with no supporting documentation for the change. One receipt was reduced by six dollars with no review of documentation for the change.
- During a review of eight student activity expenditures, one expenditure did not have adequate supporting documentation.

COOK COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2017

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

**Cause:**

Through discussions with School District personnel and management, it was determined these errors were caused by School District personnel not following board policies.

**Effect or Potential Effect:**

The lack of adequate separation of duties and the failure to maintain adequate internal controls over student activity accounts increases the risk of theft, fraud, or misuse of School District resources that may result in errors and/or irregularities not being detected in a timely manner.

**Recommendation:**

The School District should implement necessary procedures to ensure that key accounting functions of custody and record keeping are separated. In addition, the School District should implement procedures to ensure that receipt of funds within the school activity accounts are adequately documented and recorded in the financial records. The School District should establish a monitoring process to provide reasonable assurance that transactions are processed according to established procedures.

**Views of Responsible Officials:**

We concur with this finding.

**III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No matters were reported.

SECTION V

MANAGEMENT'S CORRECTIVE ACTION



# COOK COUNTY SCHOOLS

**Jeff Shealey, Ed. D.**  
Superintendent

1109 N. Parrish Avenue  
Adel, Georgia 31620  
*Telephone (229) 896-2294 • Fax (229) 896-3443*

## BOARD MEMBERS

Frank H. Carter, Chairman  
Maysoc Wiley, Vice Chairman  
Fairy Gear  
Chad Sumner  
Jeff Taylor

Date: June 11, 2018

To: Ashley Paulk, Georgia Department of Audits

From: Dr. Jeff Shealey, Superintendent 

Re: Corrective Action Plan FY 17

Although the Cook County Board of Education's school activity policy was reviewed with all bookkeepers, in detail, due to the volume of activity that the high school bookkeeper is responsible for processing she was unable to adequately resolve the issue. Personnel changes, including establishing a head bookkeeper that travels between schools to ensure all bookkeepers are following the approved policy, will be reviewed with the new Superintendent upon his arrival on July 1, 2018.