



QUITMAN COUNTY BOARD OF EDUCATION GEORGETOWN, GEORGIA

ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2018
(Including Independent Auditor's Reports)



QUITMAN COUNTY BOARD OF EDUCATION

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SECTION I
FINANCIAL



DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

January 22, 2020

The Honorable Brian P. Kemp, Governor of Georgia
Members of the General Assembly of the State of Georgia
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Quitman County Board of Education (School District), as of and for the year ended June 30, 2018, and the related notes to the financial statements. These financial statements collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Because of the matter described in the "Basis for Disclaimer of Opinion on the Aggregate Remaining Fund Information" paragraph, however, we were not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the Aggregate Remaining Fund Information.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Except for the matter described in the “Basis for Disclaimer of Opinion on the Aggregate Remaining Fund Information” paragraph, we believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Summary of Opinions

| <u>Opinion Unit</u> | <u>Type of Opinion</u> |
|--------------------------------------|------------------------|
| Governmental Activities | Unmodified |
| General Fund | Unmodified |
| Capital Projects Fund | Unmodified |
| Debt Service Fund | Unmodified |
| Aggregate Remaining Fund Information | Disclaimer |

Basis for Disclaimer of Opinion on the Aggregate Remaining Fund Information

Due to lack of adequate documentation supporting the school activity (Principal and Agency) accounts maintained at the schools and recorded in the fiduciary fund, we were not able to obtain sufficient appropriate audit evidence to substantiate the balances recorded in the financial statements. As a result of these matters, we were unable to determine if the fiduciary fund was materially correct.

Disclaimer of Opinion

Because of the significance of the matter described in the “Basis for Disclaimer of Opinion on the Aggregate Remaining Fund Information” paragraph, we have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the financial statements of the aggregate remaining fund information of the School District. Accordingly, we do not express an opinion on these financial statements.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School District as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 2 to the financial statements, in 2018, the Quitman County Board of Education adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, as amended by GASB Statement 85, *Omnibus 2017*. The School District restated beginning net position for the effect of GASB Statement No. 75. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part

of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The *Schedule of Expenditures of Federal Awards* is presented for purposes of additional analysis as required by Title 2 U. S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The accompanying supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2020 on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg S. Griffin". The signature is written in a cursive style with a horizontal line at the end.

Greg S. Griffin
State Auditor

QUITMAN COUNTY BOARD OF EDUCATION

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF NET POSITION
JUNE 30, 2018

EXHIBIT "A"

| | | GOVERNMENTAL ACTIVITIES |
|---|----|----------------------------|
| <u>ASSETS</u> | | |
| Cash and Cash Equivalents | \$ | 2,082,586.53 |
| Investments | | 5,228.05 |
| Receivables, Net | | |
| Taxes | | 90,356.05 |
| State Government | | 257,050.00 |
| Federal Government | | 278,350.45 |
| Other | | 1,170.00 |
| Inventories | | 6,638.73 |
| Restricted Assets | | |
| Cash with Fiscal Agent or Trustee | | 212,517.18 |
| Capital Assets, Non-Depreciable | | 123,020.00 |
| Capital Assets, Depreciable (Net of Accumulated Depreciation) | | 7,255,143.00 |
| Total Assets | | 10,312,059.99 |
| <u>DEFERRED OUTFLOWS OF RESOURCES</u> | | |
| Deferred Charge on Debt Refunding | | 235,187.61 |
| Related to Defined Benefit Pension Plans | | 687,396.00 |
| Related to OPEB Plan | | 285,560.00 |
| Total Deferred Outflows of Resources | | 1,208,143.61 |
| <u>LIABILITIES</u> | | |
| Accounts Payable | | 7,636.25 |
| Salaries and Benefits Payable | | 426,764.20 |
| Interest Payable | | 38,687.50 |
| Contracts Payable | | 141,227.16 |
| Net Pension Liability | | 3,614,842.00 |
| Net OPEB Liability | | 4,052,711.00 |
| Long-Term Liabilities | | |
| Due Within One Year | | 366,261.31 |
| Due in More Than One Year | | 3,490,982.31 |
| Total Liabilities | | 12,139,111.73 |
| <u>DEFERRED INFLOWS OF RESOURCES</u> | | |
| Related to Defined Benefit Pension Plans | | 70,676.00 |
| Related to OPEB Plan | | 308,603.00 |
| Total Deferred Inflows of Resources | | 379,279.00 |
| <u>NET POSITION</u> | | |
| Net Investment in Capital Assets | | 4,279,748.40 |
| Restricted for | | |
| Bus Replacement | | 820.81 |
| Continuation of Federal Programs | | 161,558.66 |
| Debt Service | | 62,869.20 |
| Capital Projects | | 470,626.82 |
| Unrestricted (Deficit) | | (5,973,811.02) |
| Total Net Position | \$ | (998,187.13) |

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

EXHIBIT "B"

| | PROGRAM REVENUES | | NET (EXPENSES) | |
|--|-------------------------|--|--|---------------------|
| EXPENSES | CHARGES FOR SERVICES | OPERATING GRANTS AND CONTRIBUTIONS | REVENUES AND CHANGES IN NET POSITION | |
| <u>GOVERNMENTAL ACTIVITIES</u> | | | | |
| Instruction | \$ 3,026,527.04 | \$ 29,804.67 | \$ 2,511,219.00 | \$ (485,503.37) |
| Support Services | | | | |
| Pupil Services | 211,944.83 | - | 131,083.18 | (80,861.65) |
| Improvement of Instructional Services | 1,264,299.03 | - | 1,156,831.63 | (107,467.40) |
| Educational Media Services | 72,253.95 | - | 38,864.00 | (33,389.95) |
| General Administration | 656,064.95 | - | 357,681.08 | (298,383.87) |
| School Administration | 334,386.09 | - | 353,356.11 | 18,970.02 |
| Business Administration | 56,931.76 | - | - | (56,931.76) |
| Maintenance and Operation of Plant | 789,920.52 | - | 96,592.70 | (693,327.82) |
| Student Transportation Services | 257,736.00 | - | 115,158.69 | (142,577.31) |
| Central Support Services | 111.18 | - | 153.97 | 42.79 |
| Other Support Services | 83,494.34 | - | 72,880.53 | (10,613.81) |
| Operations of Non-Instructional Services | | | | |
| Food Services | 404,078.66 | 34,610.37 | 348,293.42 | (21,174.87) |
| Interest on Short-Term and Long-Term Debt | 104,457.89 | - | - | (104,457.89) |
| Total Governmental Activities | \$ 7,262,206.24 | \$ 64,415.04 | \$ 5,182,114.31 | (2,015,676.89) |
| General Revenues | | | | |
| Taxes | | | | |
| Property Taxes | | | | |
| For Maintenance and Operations | | | | 1,302,591.95 |
| For Debt Services | | | | 124,539.33 |
| Railroad Cars | | | | 13,441.77 |
| Sales Taxes | | | | |
| Special Purpose Local Option Sales Tax | | | | |
| For Debt Services | | | | 139,379.53 |
| Other Sales Tax | | | | 7,547.41 |
| Grants and Contributions not Restricted to Specific Programs | | | | 313.00 |
| Investment Earnings | | | | 962.80 |
| Miscellaneous | | | | 117,169.45 |
| Total General Revenues | | | | 1,705,945.24 |
| Change in Net Position | | | | (309,731.65) |
| Net Position - Beginning of Year, Restated | | | | (688,455.48) |
| Net Position - End of Year | | | | \$ (998,187.13) |

QUITMAN COUNTY BOARD OF EDUCATION
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018

EXHIBIT "C"

| | GENERAL FUND | CAPITAL PROJECTS FUND | DEBT SERVICE FUND | TOTAL |
|--------------------------------------|-----------------|-----------------------------|-------------------------|-----------------|
| <u>ASSETS</u> | | | | |
| Cash and Cash Equivalents | \$ 1,745,674.81 | \$ 242,742.76 | \$ 94,168.96 | \$ 2,082,586.53 |
| Investments | 5,228.05 | - | - | 5,228.05 |
| Receivables, Net | | | | |
| Taxes | 67,601.43 | 15,366.88 | 7,387.74 | 90,356.05 |
| State Government | 257,050.00 | - | - | 257,050.00 |
| Federal Government | 278,350.45 | - | - | 278,350.45 |
| Other | 1,170.00 | - | - | 1,170.00 |
| Inventories | 6,638.73 | - | - | 6,638.73 |
| Restricted | | | | |
| Cash with a Fiscal Agent or Trustee | - | 212,517.18 | - | 212,517.18 |
| | \$ 2,361,713.47 | \$ 470,626.82 | \$ 101,556.70 | \$ 2,933,896.99 |
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ 7,636.25 | - | - | \$ 7,636.25 |
| Salaries and Benefits Payable | 426,764.20 | - | - | 426,764.20 |
| Contracts Payable | - | 141,227.16 | - | 141,227.16 |
| | 434,400.45 | 141,227.16 | - | 575,627.61 |
| <u>DEFERRED INFLOWS OF RESOURCES</u> | | | | |
| Unavailable Revenue - Property Taxes | 39,072.25 | - | 5,703.42 | 44,775.67 |
| Unavailable Revenue - Federal Grants | 120,552.03 | - | - | 120,552.03 |
| | 159,624.28 | - | 5,703.42 | 165,327.70 |
| <u>FUND BALANCES</u> | | | | |
| Nonspendable | 6,638.73 | - | - | 6,638.73 |
| Restricted | 155,740.74 | 329,399.66 | 95,853.28 | 580,993.68 |
| Assigned | 4,013.63 | - | - | 4,013.63 |
| Unassigned | 1,601,295.64 | - | - | 1,601,295.64 |
| | 1,767,688.74 | 329,399.66 | 95,853.28 | 2,192,941.68 |
| | \$ 2,361,713.47 | \$ 470,626.82 | \$ 101,556.70 | \$ 2,933,896.99 |

QUITMAN COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2018

EXHIBIT "D"

Total fund balances - governmental funds (Exhibit "C") \$ 2,192,941.68

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

| | | | |
|----------------------------|----|-----------------------|--------------|
| Land | \$ | 123,020.00 | |
| Buildings and improvements | | 9,563,490.00 | |
| Equipment | | 1,271,229.00 | |
| Land improvements | | 57,366.00 | |
| Accumulated depreciation | | <u>(3,636,942.00)</u> | 7,378,163.00 |

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

| | | | |
|-----------------------|----|-----------------------|----------------|
| Net pension liability | \$ | (3,614,842.00) | |
| Net OPEB liability | | <u>(4,052,711.00)</u> | (7,667,553.00) |

Deferred charges or credits on debt refundings are applicable to future periods and are therefore not reported in the funds and are amortized over the life of the new debt. 235,187.61

Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future periods and, therefore, are not reported in the funds.

| | | | |
|---------------------|----|--------------------|------------|
| Related to pensions | \$ | 616,720.00 | |
| Related to OPEB | | <u>(23,043.00)</u> | 593,677.00 |

Taxes that are not available to pay for current period expenditures are deferred in the funds. 44,775.67

Federal grant funds that are not available to pay current period expenditures are deferred in the funds. 120,552.03

Long-term liabilities, and related accrued interest, are not due and payable in the current period and therefore are not reported in the funds.

| | | | |
|---------------------------|----|---------------------|-----------------------|
| Bonds payable | \$ | (3,205,000.00) | |
| Accrued interest payable | | (38,687.50) | |
| Capital leases payable | | (471,005.05) | |
| Unamortized bond premiums | | <u>(181,238.57)</u> | <u>(3,895,931.12)</u> |

Net position of governmental activities (Exhibit "A") \$ (998,187.13)

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2018

EXHIBIT "E"

| | GENERAL FUND | CAPITAL PROJECTS FUND | DEBT SERVICE FUND | TOTAL |
|---------------------------------------|-----------------|-----------------------------|-------------------------|-----------------|
| <u>REVENUES</u> | | | | |
| Property Taxes | \$ 1,325,714.83 | \$ - | \$ 125,980.59 | \$ 1,451,695.42 |
| Sales Taxes | 5,737.20 | - | 141,189.74 | 146,926.94 |
| State Funds | 2,614,685.70 | - | - | 2,614,685.70 |
| Federal Funds | 2,457,415.13 | - | - | 2,457,415.13 |
| Charges for Services | 64,415.04 | - | - | 64,415.04 |
| Investment Earnings | 940.41 | 22.39 | - | 962.80 |
| Miscellaneous | 117,169.45 | - | - | 117,169.45 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Revenues | 6,586,077.76 | 22.39 | 267,170.33 | 6,853,270.48 |
| <u>EXPENDITURES</u> | | | | |
| Current | | | | |
| Instruction | 2,799,677.43 | - | - | 2,799,677.43 |
| Support Services | | | | |
| Pupil Services | 207,211.87 | - | - | 207,211.87 |
| Improvement of Instructional Services | 1,249,811.46 | - | - | 1,249,811.46 |
| Educational Media Services | 70,230.62 | - | - | 70,230.62 |
| General Administration | 641,956.81 | 24.00 | 81.44 | 642,062.25 |
| School Administration | 327,402.61 | - | - | 327,402.61 |
| Business Administration | 53,290.36 | - | - | 53,290.36 |
| Maintenance and Operation of Plant | 372,391.17 | 453,632.26 | - | 826,023.43 |
| Student Transportation Services | 232,234.94 | - | - | 232,234.94 |
| Central Support Services | 111.18 | - | - | 111.18 |
| Other Support Services | 83,494.34 | - | - | 83,494.34 |
| Food Services Operation | 391,085.01 | - | - | 391,085.01 |
| Capital Outlay | - | 17,325.00 | - | 17,325.00 |
| Debt Services | | | | |
| Principal | - | 38,770.95 | 275,000.00 | 313,770.95 |
| Dues and Fees | 1,250.00 | - | - | 1,250.00 |
| Interest | - | 8,049.56 | 98,950.00 | 106,999.56 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Expenditures | 6,430,147.80 | 517,801.77 | 374,031.44 | 7,321,981.01 |
| Revenues over (under) Expenditures | <hr/> | <hr/> | <hr/> | <hr/> |
| | 155,929.96 | (517,779.38) | (106,861.11) | (468,710.53) |
| <u>OTHER FINANCING SOURCES (USES)</u> | | | | |
| Capital Lease Proceeds | - | 509,776.00 | - | 509,776.00 |
| Transfers In | - | 79,269.40 | 60,739.67 | 140,009.07 |
| Transfers Out | (79,269.40) | (60,739.67) | - | (140,009.07) |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Other Financing Sources (Uses) | (79,269.40) | 528,305.73 | 60,739.67 | 509,776.00 |
| Net Change in Fund Balances | 76,660.56 | 10,526.35 | (46,121.44) | 41,065.47 |
| Fund Balances - Beginning | <hr/> | <hr/> | <hr/> | <hr/> |
| | 1,691,028.18 | 318,873.31 | 141,974.72 | 2,151,876.21 |
| Fund Balances - Ending | <hr/> | <hr/> | <hr/> | <hr/> |
| | \$ 1,767,688.74 | \$ 329,399.66 | \$ 95,853.28 | \$ 2,192,941.68 |

QUITMAN COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2018

EXHIBIT "F"

Net change in fund balances total governmental funds (Exhibit "E") \$ 41,065.47

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

| | | |
|----------------------|---------------------|--------------|
| Capital outlay | \$ 60,461.00 | |
| Depreciation expense | <u>(196,420.00)</u> | (135,959.00) |

Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. (11,122.37)

Federal grant revenues reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. 120,552.03

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the Statement of Activities.

| | | |
|---|------------------|--------------|
| Capital leases issued | \$ (509,776.00) | |
| Amortization of premium on refunding of bonds | 19,077.72 | |
| Amortization of deferred charge on refunding of bonds | (15,035.12) | |
| Bond principal retirements | 275,000.00 | |
| Capital lease payments | <u>38,770.95</u> | (191,962.45) |

District pension contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension/OPEB liability is measured a year before the District's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changes in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the Statement of Activities.

| | | |
|-----------------|---------------------|--------------|
| Pension expense | \$ (34,809.00) | |
| OPEB expense | <u>(100,038.00)</u> | (134,847.00) |

Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

| | | |
|---------------------------------------|--|-----------------|
| Accrued interest on issuance of bonds | | <u>2,541.67</u> |
|---------------------------------------|--|-----------------|

Change in net position of governmental activities (Exhibit "B") \$ (309,731.65)

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2018

EXHIBIT "G"

| | <u>AGENCY FUNDS</u> |
|---------------------------|-------------------------|
| <u>ASSETS</u> | |
| Cash and Cash Equivalents | \$ <u>7,527.25</u> |
| <u>LIABILITIES</u> | |
| Funds Held for Others | \$ <u>7,527.25</u> |

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NOTE 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY

REPORTING ENTITY

The Quitman County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a board elected by the voters and a Superintendent appointed by the Board. The School District is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the School District's accounting policies are described below.

BASIS OF PRESENTATION

The School District's basic financial statements are collectively comprised of the government-wide financial statements, fund financial statements and notes to the basic financial statements. The government-wide statements focus on the School District as a whole, while the fund financial statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information's usefulness.

GOVERNMENT-WIDE STATEMENTS:

The Statement of Net Position and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Position presents the School District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories as follows:

1. **Net investment in capital assets** consists of the School District's total investment in capital assets, net of accumulated depreciation, and reduced by outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.
2. **Restricted net position** consists of resources for which the School District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties or imposed by law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** consists of resources not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.

Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

FUND FINANCIAL STATEMENTS

The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate financial statements are presented for governmental and fiduciary funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School District reports the following major governmental funds:

- The general fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.
- The capital projects fund accounts for and reports financial resources including Education Special Purpose Local Option Sales Tax (ESPLOST) proceeds that are restricted, committed or assigned for capital outlay expenditures, including the acquisition or construction of capital facilities and other capital assets.
- The debt service fund accounts for and reports financial resources that are restricted, committed, or assigned including taxes (property and sales) legally restricted for the payment of general long-term principal and interest.

The School District reports the following fiduciary fund type:

- Agency funds are used to report resources held by the School District in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

BASIS OF ACCOUNTING

The basis of accounting determines when transactions are reported on the financial statements. The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes and grants. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. The School District considers all intergovernmental revenues to be available if they are collected within 120 days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

NEW ACCOUNTING PRONOUNCEMENTS

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. This statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed. The adoption of this statement has a significant impact on the School District's financial statements. As noted in the Restatement of Net Position note disclosure, the School District restated beginning net position for the cumulative effect of this accounting change.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 81, *Irrevocable Split-Interest Agreements*. This statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, this statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. This statement requires that a government recognize revenue when the resources become applicable to the reporting period. The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 85, *Omnibus 2017*. The objective of this statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 86, *Certain Debt Extinguishment Issues*. The primary objective of this statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The adoption of this statement does not have a significant impact on the School District's financial statements.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash on hand, demand deposits, investments in the State of Georgia local government investment pool (Georgia Fund 1) and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated (O.C.G.A.) §45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

INVESTMENTS

The School District can invest its funds as permitted by O.C.G.A. §36-83-4. In selecting among options for investment or among institutional bids for deposits, the highest rate of return shall be the objective, given equivalent conditions of safety and liquidity.

Investments made by the School District in nonparticipating interest-earning contracts (such as certificates of deposit) and repurchase agreements are reported at cost. Participating interest-earning contracts and money market investments with a maturity at purchase of one year or less are reported at amortized cost. All other investments are reported at fair value.

For accounting purposes, certificates of deposit are classified as investments if they have an original maturity greater than three months when acquired.

RECEIVABLES

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

INVENTORIES

Food Inventories

On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (calculated on the first-in, first-out basis). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

RESTRICTED ASSETS

Certain resources set aside for repayment of debt are classified as restricted assets on the Statement of net position because their use is limited by applicable debt statutes, e.g. Qualified Zone Academy Bond sinking funds.

CAPITAL ASSETS

On the government-wide financial statements, capital assets are recorded at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at the acquisition value on the date donated. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. The School District does not capitalize book collections or works of art.

Capital acquisition and construction are recorded as expenditures in the governmental fund financial statements at the time of purchase (including ancillary charges), and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is computed using the straight-line for all assets, except land, and is used to allocate the actual or estimated historical cost of capital assets over estimated useful lives.

Capitalization thresholds and estimated useful lives of capital assets reported in the government-wide statements are as follows:

| | Capitalization Policy | Estimated Useful Life |
|----------------------------|--------------------------|--------------------------|
| Land | All | N/A |
| Land Improvements | \$ 10,000.00 | 15 to 20 years |
| Buildings and Improvements | \$ 25,000.00 | 25 to 60 years |
| Equipment | \$ 10,000.00 | 5 to 20 years |
| Intangible Assets | \$ 100,000.00 | Individually determined |

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will report a separate section for deferred outflows of resources. This separate financial statement element, represents a consumption of resources that applies to a future period(s) and therefore will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of resources that applies to a future period(s) and therefore will not be recognized as an inflow of resources (revenue) until that time.

LONG-TERM LIABILITIES AND BOND DISCOUNTS/PREMIUMS

In the School District’s government-wide financial statements, outstanding debt is reported as liabilities. Bond premiums and discounts and the difference between the reacquisition price and the net carrying value of refunded debt are deferred and amortized over the life of the bonds using the straight-line method. To conform to generally accepted accounting principles, bond premiums and discounts should be amortized using the effective interest method. The effect of this deviation is deemed to be immaterial to the fair presentation of the basic financial statements. Bond issuance costs are recognized as an outflow of resources in the fiscal year in which the bonds are issued.

In the governmental fund financial statements, the School District recognizes the proceeds of debt and premiums as other financing sources of the current period. Bond issuance costs are reported as debt service expenditures.

PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan’s fiduciary net position and additions to/deductions from the plan’s fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Georgia School Employees Postemployment Benefit Fund (School OPEB Fund) and additions to/deductions from School OPEB Fund fiduciary net position have been determined on the same basis as they are reported by School OPEB Fund. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

FUND BALANCES

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The School District's fund balances are classified as follows:

Nonspendable consists of resources that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted consists of resources that can be used only for specific purposes pursuant constraints either (1) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

Committed consists of resources that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board. The Board is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned consists of resources constrained by the School District's intent to be used for specific purposes but are neither restricted nor committed. The intent should be expressed by (1) the Board or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

Unassigned consists of resources within the general fund not meeting the definition of any aforementioned category. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

PROPERTY TAXES

The Quitman County Board of Commissioners adopted the property tax levy for the 2017 tax digest year (calendar year) on August 15, 2017 (levy date) based on property values as of January 1, 2017. Taxes were due on December 20, 2017 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2017 tax digest are reported as revenue in the governmental funds for fiscal year 2018. The Quitman County Board of Commissioners bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2018, for maintenance and operations amounted to \$1,253,270.87 and for school bonds amounted to \$125,980.59.

QUITMAN COUNTY BOARD OF EDUCATION
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2018

EXHIBIT "H"

Tax millage rates levied for the 2017 tax year (calendar year) for the School District were as follows (a mill equals \$1 per thousand dollars of assessed value):

| | | |
|-------------------|---------------|-------|
| School Operations | 14.048 | mills |
| School Bonds | <u>1.996</u> | mills |
| | <u>16.044</u> | mills |

Additionally, Title Ad Valorem Tax revenues, at the fund reporting level, amounted to \$59,002.19 during fiscal year ended June 30, 2018.

SALES TAXES

Education Special Purpose Local Option Sales Tax (ESPLOST), at the fund reporting level, during the year amounted to \$139,379.53 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years.

NOTE 3: BUDGETARY DATA

The budget is a complete financial plan for the School District's fiscal year and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general, debt service, and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds, except the various school activity (principal) accounts, is prepared and adopted by fund, function and object. The legal level of budgetary control was established by the Board at the aggregate fund level. The budget for the general fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines, and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality, as well as the School District's website. At the next regularly scheduled meeting of the Board after advertisement, the Board receives comments on the tentative budget, makes revisions as necessary and adopts a final budget. The approved budget is then submitted, in accordance with provisions of O.C.G.A. §20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

See the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual in the Supplementary Information Section for a detail of any over/under expenditures during the fiscal year under review.

NOTE 4: DEPOSITS

COLLATERALIZATION OF DEPOSITS

O.C.G.A. § 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110% of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. § 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110% of the daily pool balance.

QUITMAN COUNTY BOARD OF EDUCATION
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 JUNE 30, 2018

EXHIBIT "H"

Acceptable security for deposits consists of any one of or any combination of the following:

- (1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,
- (2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,
- (3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,
- (4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,
- (5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,
- (6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and
- (7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

CATEGORIZATION OF DEPOSITS

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a deposit policy for custodial credit risk. At June 30, 2018, the School District had deposits with a carrying amount of \$2,307,859.01, and a bank balance of \$2,749,858.70. The bank balances insured by Federal depository insurance were \$467,745.23 and the bank balances collateralized with securities held by the pledging financial institution's trust department or agent but not in the School District's name were \$2,282,113.47.

Reconciliation of cash and cash equivalents balances to carrying value of deposits:

| | |
|---|-----------------|
| Cash and cash equivalents | |
| Statement of Net Position | \$ 2,082,586.53 |
| Statement of Fiduciary Net Position | 7,527.25 |
| Restricted cash with a fiscal agent or trustee | |
| Statement of Net Position | 212,517.18 |
| Total cash and cash equivalents | 2,302,630.96 |
| Add: | |
| Deposits with original maturity of three months or more reported as investments | 5,228.05 |
| Total carrying value of deposits - June 30, 2018 | \$ 2,307,859.01 |

NOTE 5: RESTRICTED ASSETS

The restricted assets represent the cash balance totaling \$212,517.18 for the Energy Efficiency Lease funds.

QUITMAN COUNTY BOARD OF EDUCATION
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 JUNE 30, 2018

EXHIBIT "H"

NOTE 6: CAPITAL ASSETS

The following is a summary of changes in the capital assets for governmental activities during the fiscal year:

| | Balances July 1, 2017 | Increases | Decreases | Balances June 30, 2018 |
|--|--------------------------|-----------------|-----------|---------------------------|
| Governmental Activities | | | | |
| Capital Assets, Not Being Depreciated: | | | | |
| Land | \$ 123,020.00 | \$ - | \$ - | \$ 123,020.00 |
| Capital Assets Being Depreciated | | | | |
| Buildings and Improvements | 9,520,354.00 | 43,136.00 | - | 9,563,490.00 |
| Equipment | 1,253,904.00 | 17,325.00 | - | 1,271,229.00 |
| Land Improvements | 57,366.00 | - | - | 57,366.00 |
| Less Accumulated Depreciation for: | | | | |
| Buildings and Improvements | 2,270,777.00 | 156,948.00 | - | 2,427,725.00 |
| Equipment | 1,112,379.00 | 39,472.00 | - | 1,151,851.00 |
| Land Improvements | 57,366.00 | - | - | 57,366.00 |
| Total Capital Assets, Being Depreciated, Net | 7,391,102.00 | (135,959.00) | - | 7,255,143.00 |
| Governmental Activity Capital Assets - Net | \$ 7,514,122.00 | \$ (135,959.00) | \$ - | \$ 7,378,163.00 |

Current year depreciation expense by function is as follows:

| | | | |
|------------------------------------|-------------|---------------|--|
| Instruction | | \$ 156,929.00 | |
| Support Services | | | |
| Business Administration | \$ 3,045.00 | | |
| Maintenance and Operation of Plant | 863.00 | | |
| Student Transportation Services | 25,566.00 | 29,474.00 | |
| Food Services | | 10,017.00 | |
| | | \$ 196,420.00 | |

NOTE 7: INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2018, consisted of the following:

| | Transfers From | |
|-----------------------|----------------|--------------------------|
| Transfers to | General Fund | Capital Projects Fund |
| Capital Projects Fund | \$ 79,269.40 | \$ - |
| Debt Service Fund | - | 60,739.67 |
| Total | \$ 79,269.40 | \$ 60,739.67 |

Transfers are used to move property tax revenues collected by the general fund to the capital projects fund as supplemental funding source for capital construction projects and energy efficiency lease obligations and to move funds maintained in the capital projects fund to the debt service fund to meet debt service requirements.

QUITMAN COUNTY BOARD OF EDUCATION
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 JUNE 30, 2018

EXHIBIT "H"

NOTE 8: LONG-TERM LIABILITIES

The changes in long-term liabilities during the fiscal year for governmental activities, were as follows:

| | Governmental Activities | | | | | |
|---------------------------------|-------------------------|----------------------|----------------------|------------------------|----------------------|------------|
| | Balance | | | | Balance | Due Within |
| | July 1, 2017 | Additions | Deductions | June 30, 2018 | One Year | |
| General Obligation (G.O.) Bonds | \$ 3,480,000.00 | \$ - | \$ 275,000.00 | \$ 3,205,000.00 | \$ 280,000.00 | |
| Unamortized Bond Premiums | 200,316.29 | - | 19,077.72 | 181,238.57 | 19,077.72 | |
| Energy Efficiency Leases | - | 509,776.00 | 38,770.95 | 471,005.05 | 67,183.59 | |
| | <u>\$ 3,680,316.29</u> | <u>\$ 509,776.00</u> | <u>\$ 332,848.67</u> | <u>\$ 3,857,243.62</u> | <u>\$ 366,261.31</u> | |

GENERAL OBLIGATION DEBT OUTSTANDING

The School District's bonded debt consists of various issues of general obligation bonds that are generally noncallable with interest payable semiannually. Bond proceeds primarily pay for acquiring or constructing capital facilities. Bonds have also been issued to advance-refund previously issued bonds. The School District repays general obligation bonds from voter-approved property taxes and sales taxes. General obligation bonds are direct obligations and pledge the full faith and credit of the School District.

General obligation bonds currently outstanding are as follows:

| Description | Interest Rates | Issue Date | Maturity Date | Amount Issued | Amount Outstanding |
|--|----------------|------------------|------------------|------------------------|------------------------|
| General Government - Series 2008B | 4.0% - 4.7% | October 9, 2008 | February 1, 2019 | \$ 3,020,000.00 | \$ 15,000.00 |
| General Government - Refunding - Series 2016 | 2.0% - 3.0% | December 8, 2016 | February 1, 2028 | 3,550,000.00 | 3,190,000.00 |
| | | | | <u>\$ 6,570,000.00</u> | <u>\$ 3,205,000.00</u> |

The following schedule details debt service requirements to maturity for the School District's total general obligation bonds payable:

| Fiscal Year Ended June 30: | General Obligation Debt | | Unamortized Bond |
|------------------------------|-------------------------|----------------------|----------------------|
| | Principal | Interest | Premium |
| 2019 | \$ 280,000.00 | \$ 93,150.00 | \$ 19,077.72 |
| 2020 | 290,000.00 | 85,021.65 | 19,077.72 |
| 2021 | 300,000.00 | 75,478.35 | 19,077.72 |
| 2022 | 305,000.00 | 66,900.00 | 19,077.72 |
| 2023 | 315,000.00 | 57,750.00 | 19,077.72 |
| 2024 - 2028 | <u>1,715,000.00</u> | <u>126,000.01</u> | <u>85,849.97</u> |
| Total Principal and Interest | <u>\$ 3,205,000.00</u> | <u>\$ 504,300.01</u> | <u>\$ 181,238.57</u> |

OBLIGATIONS UNDER ENERGY EFFICIENCY LEASES

An energy efficiency lease agreement dated November 22, 2017 was executed by and between the School District, the lessee, and Georgia Municipal Association, Inc., the lessor. The lessor, Georgia Municipal Association, Inc. subsequently assigned and transferred the lease to Branch Banking and Trust on November 22, 2017. The agreement authorized the borrowing of \$509,776.00 for the

QUITMAN COUNTY BOARD OF EDUCATION
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 JUNE 30, 2018

EXHIBIT "H"

purchase of energy efficiency equipment, machinery, supplies, building modifications and other energy saving items. Payments of the lease shall be made from the School District's capital projects fund using proceeds of transfers from the general fund.

Debt currently outstanding is as follows:

| Purpose | Interest Rates | Issue Date | Maturity Date | Amount Issued | Amount Outstanding |
|-------------------------|----------------|-------------------|-------------------|---------------|--------------------|
| Energy Efficiency Lease | 2.64% - 3.21% | November 22, 2017 | November 22, 2024 | \$ 509,776.00 | \$ 471,005.05 |

The following is a schedule of total energy efficiency lease payments:

| Fiscal Year Ended June 30: | Principal | Interest |
|------------------------------|---------------|--------------|
| 2019 | \$ 67,183.59 | \$ 14,136.57 |
| 2020 | 69,372.18 | 11,947.98 |
| 2021 | 71,632.12 | 9,688.04 |
| 2022 | 73,965.62 | 7,354.54 |
| 2023 | 76,375.16 | 4,945.00 |
| 2024 - 2025 | 112,476.38 | 2,727.18 |
| Total Principal and Interest | \$ 471,005.05 | \$ 50,799.31 |

NOTE 9: RISK MANAGEMENT

INSURANCE

Commercial Insurance

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; job related illness or injuries to employees; and natural disasters. Except as described below, the School District carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceed commercial insurance coverage in any of the past three fiscal years.

Georgia School Boards Association Risk and Insurance Management System

The School District participates in the Georgia School Boards Association Risk and Insurance Management System (the System), a public entity risk pool organized on July 1, 1994, to develop and administer a plan to reduce risk of loss on account of general liability, motor vehicle liability, or property damage, including safety engineering and other loss prevention and control techniques, and to administer one or more groups of self-insurance funds, including the processing and defense of claims brought against members of the system. The School District pays an annual premium to the System for its general insurance coverage. Additional coverage is provided through agreements by the System with other companies according to their specialty for property, boiler and machinery (including coverage for flood and earthquake), general liability (including coverage for sexual harassment, molestation and abuse), errors and omissions, crime and automobile risks. Payment of excess insurance for the System varies by line of coverage.

UNEMPLOYMENT COMPENSATION

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims within the general fund with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

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Changes in the unemployment compensation claims liability during the last two fiscal years are as follows:

| | Beginning of Year Liability | Claims and Changes in Estimates | Claims Paid | End of Year Liability |
|------|-----------------------------------|---------------------------------------|----------------|--------------------------|
| 2017 | \$ - | \$ 4,620.00 | \$ 4,620.00 | \$ - |
| 2018 | \$ - | \$ 4,620.00 | \$ 4,620.00 | \$ - |

SURETY BOND

The School District purchased surety bonds to provide additional insurance coverage as follows:

| Position Covered | Amount |
|------------------|--------------|
| Superintendent | \$ 50,000.00 |
| Principal | \$ 25,000.00 |
| Bookkeeper | \$ 25,000.00 |

NOTE 10: FUND BALANCE CLASSIFICATION DETAILS

The School District's financial statements include the following amounts presented in the aggregate at June 30, 2018:

FUND BALANCES

| | | |
|----------------------------------|------------------|-------------------------------|
| Nonspendable | | |
| Inventories | | \$ 6,638.73 |
| Restricted | | |
| Bus Replacement | \$ 820.81 | |
| Continuation of Federal Programs | 154,919.93 | |
| Capital Projects | 329,399.66 | |
| Debt Service | <u>95,853.28</u> | 580,993.68 |
| Assigned | | |
| School Activity Accounts | | 4,013.63 |
| Unassigned | | <u>1,601,295.64</u> |
| | | |
| Fund Balance, June 30, 2018 | | <u><u>\$ 2,192,941.68</u></u> |

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

It is the goal of the School District to achieve and maintain a committed, assigned, and unassigned fund balance in the general fund at fiscal year-end of not less than 5% of revenues, not to exceed 15% of the total budget of the subsequent fiscal year, in compliance with O.C.G.A. § 20-2-167(a)5. If the unassigned fund balance at fiscal year-end falls below the goal, the School District shall develop a restoration plan to achieve and maintain the minimum fund balance.

NOTE 11: SIGNIFICANT COMMITMENTS

COMMITMENTS UNDER CONSTRUCTION CONTRACTS

The following is an analysis of significant outstanding construction or renovation contracts executed by the School District as of June 30, 2018:

| Project | Unearned Executed Contracts (1) | Payments through June 30, 2018 (2) |
|---------------------------|---------------------------------------|--|
| Energy Efficiency Project | \$ 62,767.63 | \$ 438,508.37 |

- (1) The amounts described are not reflected in the basic financial statements.
- (2) Payments include contracts payable at year end.

OPERATING LEASES

The School District leases copiers under the provisions of one or more long-term lease agreements classified as operating leases for accounting purposes. Rental expenditures under the terms of the operating leases(s) totaled \$10,356.00 for governmental activities for the year ended June 30, 2018. The following future minimum lease payments were required under operating leases at June 30, 2018:

| Year Ending | Governmental Funds |
|-------------|-----------------------|
| 2019 | \$ 10,356.00 |
| 2020 | 10,356.00 |
| 2021 | 10,356.00 |
| 2022 | 10,356.00 |
| Total | \$ 41,424.00 |

NOTE 12: SIGNIFICANT CONTINGENT LIABILITIES

FEDERAL GRANTS

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. Any disallowances resulting from the grantor audit may become a liability of the School District. However, the School District believes that such disallowances, if any, will be immaterial to its overall financial position.

NOTE 13: OTHER POST-EMPLOYMENT BENEFITS (OPEB)

GEORGIA SCHOOL PERSONNEL POST-EMPLOYMENT HEALTH BENEFIT FUND

Plan Description: Certified teachers and non-certified public school employees of the School District as defined in §20-2-875 of the Official Code of Georgia Annotated (O.C.G.A.) are provided OPEB through the School OPEB Fund - a cost-sharing multiple-employer defined benefit postemployment healthcare plan, reported as an employee trust fund and administered by a Board of Community Health (Board). Title 20 of the O.C.G.A. assigns the authority to establish and amend the benefit terms of the group health plan to the Board.

Benefits Provided: The School OPEB Fund provides healthcare benefits for retirees and their dependents due under the group health plan for public school teachers, including librarians, other certified employees of public schools, regional educational service agencies and non-certified public school employees. Retiree medical eligibility is attained when an employee retires and is immediately

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eligible to draw a retirement annuity from Employees' Retirement System (ERS), Georgia Judicial Retirement System (JRS), Legislative Retirement System (LRS), Teachers Retirement System (TRS) or Public School Employees Retirement System (PSERS). If elected, dependent coverage starts on the same day as retiree coverage. Medicare-eligible retirees are offered Standard and Premium Medicare Advantage plan options. Non-Medicare eligible retiree plan options include Health Reimbursement Arrangement (HRA), Health Maintenance Organization (HMO) and a High Deductible Health Plan (HDHP). The School OPEB Fund also pays for administrative expenses of the fund. By law, no other use of the assets of the School OPEB Fund is permitted.

Contributions: As established by the Board, the School OPEB Fund is substantially funded on a pay-as-you-go basis; that is, annual cost of providing benefits will be financed in the same year as claims occur. Contributions to the School OPEB Fund from the School District were \$158,261.00 for the year ended June 30, 2018. Active employees are not required to contribute to the School OPEB Fund.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2018, the School District reported a liability of \$4,052,711.00 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2017. The total OPEB liability used to calculate the net OPEB liability was based on an actuarial valuation as of June 30, 2016. An expected total OPEB liability as of June 30, 2017 was determined using standard roll-forward techniques. The School District's proportion of the net OPEB liability was actuarially determined based on employer contributions during the fiscal year ended June 30, 2017. At June 30, 2017, the School District's proportion was 0.028845%, which was an increase of 0.001004% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the School District recognized OPEB expense of \$258,299.00. At June 30, 2018, the School District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

| | OPEB | |
|--|--------------------------------------|-------------------------------------|
| | Deferred Outflows of Resources | Deferred Inflows of Resources |
| Changes of assumptions | \$ - | \$ 308,603.00 |
| Net difference between projected and actual earnings on OPEB plan investments | 1,185.00 | - |
| Changes in proportion and differences between School District contributions and proportionate share of contributions | 126,114.00 | - |
| School District contributions subsequent to the measurement date | 158,261.00 | - |
| Total | \$ 285,560.00 | \$ 308,603.00 |

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School District contributions subsequent to the measurement date of \$158,261.00 are reported as deferred outflows of resources and will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| Year Ended June 30: | OPEB |
|---------------------|----------------|
| 2019 | \$ (32,526.00) |
| 2020 | \$ (32,526.00) |
| 2021 | \$ (32,526.00) |
| 2022 | \$ (32,526.00) |
| 2023 | \$ (32,822.00) |
| 2024 | \$ (18,378.00) |

Actuarial assumptions: The total OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016 using the following actuarial assumptions and other inputs, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2017:

OPEB:

| | |
|-----------------------------------|--|
| Inflation | 2.75% |
| Salary increases | |
| ERS | 3.25% - 7.00%, including inflation |
| JRS | 4.50%, including inflation |
| LRS | None |
| TRS | 3.25 – 9.00%, including inflation |
| PSERS | N/A |
| Long-term expected rate of return | 3.88%, compounded annually, net of investment expense, and including inflation |
| Healthcare cost trend rate | |
| Pre-Medicare Eligible | 7.75% |
| Medicare Eligible | 5.75% |
| Ultimate trend rate | |
| Pre-Medicare Eligible | 5.00% |
| Medicare Eligible | 5.00% |
| Year of Ultimate trend rate | 2022 |

Mortality rates were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB as follows:

- For ERS, JRS and LRS members: The RP-2000 Combined Mortality Table projected to 2025 with projection scale BB and set forward 2 years or both males and females is used for the period after service retirement and for dependent beneficiaries. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB and set back 7 years for males and set forward 3 years for females is used for the period after disability retirement.

- For TRS members: The RP-2000 White Collar Mortality Table projected to 2025 with projection scale BB (set forward 1 year for males) is used for death after service retirement and beneficiaries. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB (set forward two years for males and four years for females) is used for death after disability retirement.
- For PSERS members: The RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) is used for the period after service retirement and for beneficiaries of deceased members. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB (set forward 5 years for both males and females) is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the pension systems, which covered the five-year period ending June 30, 2014.

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

Additionally, there was a change that affected measurement of the total OPEB liability since the prior measurement date. The methodology used to determine employee and retiree participation in the School OPEB Fund is based on their current or last employer payroll location. Current and former employees of public school districts, libraries, regional educational service agencies and community colleges are allocated to the School OPEB Fund irrespective of retirement system affiliation. In addition, the discount rate increased from 3.07% to 3.58%.

The long-term expected rate of return on OPEB plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

| <u>Asset Class</u> | <u>Target Allocation</u> | <u>Long-Term Expected Real Rate of Return*</u> |
|----------------------------------|--------------------------|--|
| Local Government Investment Pool | 100.00% | 1.13% |

*Rates shown is net of the 2.75% assumed rate of inflation

Discount rate: In order to measure the total OPEB liability for the School OPEB Fund, a single equivalent interest rate of 3.58% was used as the discount rate. This is comprised mainly of the yield or index rate for 20 year tax-exempt general obligation municipal bonds with an average rating of AA or higher (3.56% per the Bond Buyers Index). The projection of cash flows used to determine the discount rate assumed that contributions from members and from the employer will be made at the current level as averaged over the last five years, adjusted for annual projected changes in headcount. Projected future benefit payments for all current plan members were projected through 2115. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make OPEB payments for inactive employees through year 2029. Therefore, the calculated discount rate of 3.58% was applied to all periods of projected benefit payments to determine the total OPEB liability.

Sensitivity of the School District's proportionate share of the net OPEB liability to changes in the discount rate: The following presents the School District's proportionate share of the net OPEB liability calculated using the discount rate of 3.58%, as well as what the School District's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.58%) or 1 percentage-point higher (4.58%) than the current discount rate:

| | 1% Decrease (2.58%) | Current Discount Rate (3.58%) | 1% Increase (4.58%) |
|--------------------|------------------------|----------------------------------|------------------------|
| Net OPEB Liability | \$ 4,811,869.00 | \$ 4,052,711.00 | \$ 3,453,582.00 |

Sensitivity of the School District's proportionate share of the net OPEB liability to changes in the healthcare cost trend rates: The following presents the School District's proportionate share of the net OPEB liability, as well as what the School District's proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

| | 1% Decrease | Current Healthcare Cost Trend Rate | 1% Increase |
|--------------------|-----------------|---------------------------------------|-----------------|
| Net OPEB Liability | \$ 3,359,236.00 | \$ 4,052,711.00 | \$ 4,955,615.00 |

OPEB plan fiduciary net position: Detailed information about the OPEB plan's fiduciary net position is available in the Comprehensive Annual Financial Report (CAFR) which is publicly available at <https://sao.georgia.gov/comprehensive-annual-financial-reports>.

NOTE 14: RETIREMENT PLANS

The School District participates in various retirement plans administered by the State of Georgia, as further explained below.

TEACHERS RETIREMENT SYSTEM OF GEORGIA (TRS)

Plan Description: All teachers of the School District as defined in O.C.G.A §47-3-60 and certain other support personnel as defined by §47-3-63 are provided a pension through the Teachers Retirement System of Georgia (TRS). TRS, a cost-sharing multiple-employer defined benefit pension plan, is administered by the TRS Board of Trustees (TRS Board). Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. The Teachers Retirement System of Georgia issues a publicly available separate financial report that can be obtained at www.trsga.com/publications.

Benefits Provided: TRS provides service retirement, disability retirement, and death benefits. Normal retirement benefits are determined as 2% of the average of the employee's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. An employee is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. Ten years of service is required for disability and death benefits eligibility. Disability benefits are based on the employee's creditable service and compensation up to the time of disability. Death benefits equal the amount that would be payable to the employee's beneficiary had the employee retired on the date of death. Death benefits are based on the employee's creditable service and compensation up to the date of death.

Contributions: Per Title 47 of the O.C.G.A., contribution requirements of active employees and participating employers, as actuarially determined, are established and may be amended by the TRS Board. Pursuant to O.C.G.A. §47-3-63, the employer contributions for certain full-time public school support personnel are funded on behalf of the employer by the State of Georgia. Contributions are

expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employees were required to contribute 6% of their annual pay during fiscal year 2018. The School District's contractually required contribution rate for the year ended June 30, 2018 was 16.81% of annual School District payroll, of which 16.16% of payroll was required from the School District and 0.65% of payroll was required from the State. For the current fiscal year, employer contributions to the pension plan were \$390,491.00 and \$14,221.55 from the School District and the State, respectively.

PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM (PSERS)

Plan description: PSERS is a cost-sharing multiple-employer defined benefit pension plan established by the Georgia General Assembly in 1969 for the purpose of providing retirement allowances for public school employees who are not eligible for membership in the Teachers Retirement System of Georgia. The ERS Board of Trustees, plus two additional trustees, administers PSERS. Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. PSERS issues a publicly available financial report that can be obtained at www.ers.ga.gov/formspubs/formspubs.

Benefits provided: A member may retire and elect to receive normal monthly retirement benefits after completion of ten years of creditable service and attainment of age 65. A member may choose to receive reduced benefits after age 60 and upon completion of ten years of service.

Upon retirement, the member will receive a monthly benefit of \$14.75, multiplied by the number of years of creditable service. Death and disability benefits are also available through PSERS. Additionally, PSERS may make periodic cost-of-living adjustments to the monthly benefits. Upon termination of employment, member contributions with accumulated interest are refundable upon request by the member. However, if an otherwise vested member terminates and withdraws his/her member contribution, the member forfeits all rights to retirement benefits.

Contributions: The general assembly makes an annual appropriation to cover the employer contribution to PSERS on behalf of local school employees (bus drivers, cafeteria workers, and maintenance staff). The annual employer contribution required by statute is actuarially determined and paid directly to PSERS by the State Treasurer in accordance with O.C.G.A. §47-4-29(a) and 60(b). Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Individuals who became members prior to July 1, 2012 contribute \$4 per month for nine months each fiscal year. Individuals who became members on or after July 1, 2012 contribute \$10 per month for nine months each fiscal year. The State of Georgia, although not the employer of PSERS members, is required by statute to make employer contributions actuarially determined and approved and certified by the PSERS Board of Trustees. The current fiscal year contribution was \$7,809.00.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the School District reported a liability of \$3,614,842.00 for its proportionate share of the net pension liability for TRS.

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The TRS net pension liability reflected a reduction for support provided to the School District by the State of Georgia for certain public school support personnel. The amount recognized by the School District as its proportionate share of the net pension liability, the related State of Georgia support, and the total portion of the net pension liability that was associated with the School District were as follows:

| | | |
|---|----|--------------|
| School District's proportionate share of the net pension liability | \$ | 3,614,842.00 |
| State of Georgia's proportionate share of the net pension liability associated with the School District | | 65,792.00 |
| Total | \$ | 3,680,634.00 |

The net pension liability for TRS was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2016. An expected total pension liability as of June 30, 2017 was determined using standard roll-forward techniques. The School District's proportion of the net pension liability was based on contributions to TRS during the fiscal year ended June 30, 2017.

At June 30, 2017, the School District's TRS proportion was 0.019450%, which was an increase of 0.000241% from its proportion measured as of June 30, 2016.

At June 30, 2018, the School District did not have a PSERS liability for a proportionate share of the net pension liability because of a Special Funding Situation with the State of Georgia, which is responsible for the net pension liability of the plan. The amount of the State's proportionate share of the net pension liability associated with the School District is \$49,011.00.

The PSERS net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2016. An expected total pension liability as of June 30, 2017 was determined using standard roll-forward techniques. The State's proportion of the net pension liability associated with the School District was based on actuarially determined contributions paid by the State during the fiscal year ended June 30, 2017.

For the year ended June 30, 2018, the School District recognized pension expense of \$427,632.00 for TRS and \$9,878.00 for PSERS and revenue of \$1,927.00 for TRS and \$9,878.00 for PSERS. The revenue is support provided by the State of Georgia. For TRS the State of Georgia support is provided only for certain support personnel.

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At June 30, 2018, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| | TRS | |
|--|--------------------------------------|-------------------------------------|
| | Deferred Outflows of Resources | Deferred Inflows of Resources |
| Differences between expected and actual experience | \$ 135,217.00 | \$ 13,642.00 |
| Changes of assumptions | 79,242.00 | - |
| Net difference between projected and actual earnings on pension plan investments | - | 24,876.00 |
| Changes in proportion and differences between School District contributions and proportionate share of contributions | 82,446.00 | 32,158.00 |
| School District contributions subsequent to the measurement date | 390,491.00 | - |
| Total | \$ 687,396.00 | \$ 70,676.00 |

The School District contributions subsequent to the measurement date of \$390,491.00 for TRS are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year Ended June 30: | TRS |
|---------------------|----------------|
| 2019 | \$ 6,296.00 |
| 2020 | \$ 205,744.00 |
| 2021 | \$ 97,393.00 |
| 2022 | \$ (86,208.00) |
| 2023 | \$ 3,004.00 |

Actuarial assumptions: The total pension liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Teachers Retirement System:

| | |
|---------------------------|--|
| Inflation | 2.75% |
| Salary increases | 3.25% - 9.00%, average, including inflation |
| Investment rate of return | 7.50%, net of pension plan investment expense, including inflation |

Post-retirement mortality rates were based on the RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males) for service requirements and dependent beneficiaries. The RP-2000 Disabled Mortality table with future mortality improvement projected to 2025 with Society of Actuaries' projection scale BB (set forward two years for males and four years for females) was used for the death after disability retirement. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

Public School Employees Retirement System:

| | |
|---------------------------|--|
| Inflation | 2.75% |
| Salary increases | N/A |
| Investment rate of return | 7.50%, net of pension plan investment expense, including inflation |

Post-retirement mortality rates were based on the RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) for the period after service retirements and for dependent beneficiaries. The RP-2000 Disabled Mortality projected to 2025 with projection scale BB (set forward 5 years for both males and females) was used for death after disability retirement. There is a margin for future mortality improvement in the tables used by the System. Based on the results of the most recent experience study adopted by the Board on December 17, 2015, the numbers of expected future deaths are 9-11% less than the actual number of deaths that occurred during the study period for healthy retirees and 9-11% less than expected under the selected table for disabled retirees. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

The long-term expected rate of return on TRS and PSERS pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

| Asset class | TRS Target allocation | PSERS Target allocation | Long-term expected real rate of return* |
|---------------------------------------|-----------------------------|-------------------------------|---|
| Fixed income | 30.00% | 30.00% | (0.50)% |
| Domestic large stocks | 39.80% | 37.20% | 9.00% |
| Domestic mid stocks | 3.70% | 3.40% | 12.00% |
| Domestic small stocks | 1.50% | 1.40% | 13.50% |
| International developed market stocks | 19.40% | 17.80% | 8.00% |
| International emerging market stocks | 5.60% | 5.20% | 12.00% |
| Alternative | - | 5.00% | 10.50% |
| Total | 100.00% | 100.00% | |

* Rates shown are net of the 2.75% assumed rate of inflation

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Discount rate: The discount rate used to measure the total TRS and PSERS pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and nonemployer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the TRS and PSERS pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the School District's proportionate share of the net pension liability to changes in the discount rate: The following presents the School District's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

| Teachers Retirement System: | 1% Decrease (6.50%) | Current Discount Rate (7.50%) | 1% Increase (8.50%) |
|--|------------------------|----------------------------------|------------------------|
| | | | |
| School District's proportionate share of the net pension liability | \$ 5,932,381.00 | \$ 3,614,842.00 | \$ 1,705,712.00 |

Pension plan fiduciary net position: Detailed information about the pension plan's fiduciary net position is available in the separately issued TRS and PSERS financial report which is publicly available at www.trsga.com/publications and <http://www.ers.ga.gov/formspubs/formspubs.html>.

NOTE 15: RESTATEMENT OF PRIOR YEAR NET POSITION

For fiscal year 2018, the School District made prior period adjustments due to the adoption of GASB Statement No. 75, as described in "New Accounting Pronouncements", which require the restatement of the June 30, 2017, net position in Governmental Activities. The result is a decrease in net position at July 1, 2017 of \$3,975,716.00. This change is in accordance with generally accepted accounting procedures.

| | | |
|--|----|----------------|
| Net Position, July 1, 2017 as previously reported | \$ | 3,287,260.52 |
| Prior Period Adjustment - Implementation of GASB No. 75: | | |
| Net OPEB Liability (measurement date) | | (4,126,115.00) |
| Deferred Outflows - School District's Contributions made during fiscal year 2017 | | 150,399.00 |
| Net Position, July 1, 2017, as restated | \$ | (688,455.48) |

NOTE 16: PRIOR YEAR DEFEASEMENT OF DEBT

In fiscal year 2017, the School District defeased certain general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the School District's basic financial statements. At June 30, 2018, \$2,750,000.00 of bonds outstanding are considered defeased.

NOTE 17: TAX ABATEMENTS

Quitman County enters into property tax abatement agreements with local businesses for the purpose of attracting or retaining businesses within their jurisdictions. The abatements may be granted to any business located within or promising to relocate to Quitman County.

For the fiscal year ended June 30, 2018, Quitman County abated property taxes due to the School District that were levied on August 15, 2017 and due on December 20, 2017 totaling \$6,100.75. Included in that amount abated, the following are individual tax abatement agreements that each exceeded 10 percent of the total amount abated:

- Under Department of Revenue Regulation 560-11-10-09 {3}{c}3.{ii}(Page 12), Quitman County has entered into an agreement with M & W Finance, Inc. for a 50 percent property tax abatement on property located at The Point at the Lake in Georgetown, Georgia for years 2015, 2016, 2017, 2018 and 2019. The current year portion of taxes abated are \$6,100.75.

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QUITMAN COUNTY BOARD OF EDUCATION
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
 TEACHERS RETIREMENT SYSTEM OF GEORGIA
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "1"

| Year Ended | School District's proportion of the net pension liability | School District's proportionate share of the net pension liability | State of Georgia's proportionate share of the net pension liability associated with the School District | Total | School District's covered payroll | School District's proportionate share of the net pension liability as a percentage of its covered payroll | Plan fiduciary net position as a percentage of the total pension liability |
|------------|---|---|---|-----------------|--------------------------------------|---|---|
| 2018 | 0.019450% | \$ 3,614,842.00 | \$ 65,792.00 | \$ 3,680,634.00 | \$ 2,273,969.48 | 158.97% | 79.33% |
| 2017 | 0.019209% | \$ 3,963,031.00 | \$ 102,743.00 | \$ 4,065,774.00 | \$ 2,132,052.06 | 185.88% | 76.06% |
| 2016 | 0.019523% | \$ 2,972,183.00 | \$ 79,774.00 | \$ 3,051,957.00 | \$ 2,116,588.03 | 140.42% | 81.44% |
| 2015 | 0.019320% | \$ 2,440,827.00 | \$ 66,200.00 | \$ 2,507,027.00 | \$ 2,153,430.41 | 113.35% | 84.03% |

QUITMAN COUNTY BOARD OF EDUCATION
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
 PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM OF GEORGIA
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "2"

| Year Ended | School District's proportion of the net pension liability | School District's proportionate share of the net pension liability | State of Georgia's proportionate share of the net pension liability associated with the School District | Total | School District's covered payroll | School District's proportionate share of the net pension liability as a percentage of its covered payroll | Plan fiduciary net position as a percentage of the total pension liability |
|------------|--|---|---|--------------|--------------------------------------|---|--|
| 2018 | 0.00% | \$ - | \$ 49,011.00 | \$ 49,011.00 | \$ 123,817.31 | N/A | 85.69% |
| 2017 | 0.00% | \$ - | \$ 59,475.00 | \$ 59,475.00 | \$ 105,898.94 | N/A | 81.00% |
| 2016 | 0.00% | \$ - | \$ 34,677.00 | \$ 34,677.00 | \$ 108,403.42 | N/A | 87.00% |
| 2015 | 0.00% | \$ - | \$ 32,949.00 | \$ 32,949.00 | \$ 109,983.80 | N/A | 88.29% |

QUITMAN COUNTY BOARD OF EDUCATION
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
 SCHOOL OPEB FUND
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "3"

| Year Ended | School District's proportion of the net OPEB liability | School District's proportionate share of the net OPEB liability | State of Georgia's proportionate share of the net OPEB liability associated with the School District | Total | School District's covered-employee payroll | School District's proportionate share of the net OPEB liability as a percentage of its covered- employee payroll | Plan fiduciary net position as a percentage of the total OPEB liability |
|------------|--|--|--|-----------------|--|--|--|
| 2018 | 0.028845% | \$ 4,052,711.00 | - | \$ 4,052,711.00 | \$ 2,398,229.12 | 168.99% | 1.61% |

QUITMAN COUNTY BOARD OF EDUCATION
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CONTRIBUTIONS
 TEACHERS RETIREMENT SYSTEM OF GEORGIA
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "4"

| Year Ended | Contractually required contribution | Contributions in relation to the contractually required contribution | Contribution deficiency (excess) | School District's covered payroll | Contribution as a percentage of covered payroll |
|------------|--|--|-------------------------------------|--------------------------------------|---|
| 2018 | \$ 390,491.00 | \$ 390,491.00 | \$ - | \$ 2,415,769.78 | 16.16% |
| 2017 | \$ 318,287.00 | \$ 318,287.00 | \$ - | \$ 2,273,969.48 | 14.00% |
| 2016 | \$ 296,452.36 | \$ 296,452.36 | \$ - | \$ 2,132,052.06 | 13.90% |
| 2015 | \$ 271,057.45 | \$ 271,057.45 | \$ - | \$ 2,116,588.03 | 12.81% |

QUITMAN COUNTY BOARD OF EDUCATION
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CONTRIBUTIONS
 SCHOOL OPEB FUND
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "5"

| Year Ended | Contractually required contribution | Contributions in relation to the contractually required contribution | Contribution deficiency (excess) | School District's covered- employee payroll | Contribution as a percentage of covered- employee payroll |
|------------|--|--|-------------------------------------|--|---|
| 2018 | \$ 158,261.00 | \$ 158,261.00 | \$ - | \$ 2,418,115.38 | 6.54% |
| 2017 | \$ 150,399.00 | \$ 150,399.00 | \$ - | \$ 2,398,229.12 | 6.27% |

Teachers Retirement System

Changes of assumptions: In 2010 and later, the expectation of retired life mortality was changed to the RP-2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience. In 2010, assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

On November 18, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement, disability, withdrawal and salary increases. The expectation of retired life mortality was changed to RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males).

Public School Employees Retirement System

Changes of assumptions: In 2010 and later, the expectation of retired life mortality was changed to the RP-2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience.

On December 17, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement and withdrawal. The expectation of retired life mortality was changed to the RP-2000 Blue Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females).

School OPEB Fund

Changes of benefit terms: In June 30, 2010 actuarial valuation, there was a change of benefit terms to require Medicare-eligible recipients to enroll in a Medicare Advantage plan to receive the State subsidy.

Changes in assumptions: In the revised June 30, 2017 actuarial valuation, there was a change relating to employee allocation. Employees were previously allocated based on their Retirement System membership, and currently employees are allocated based on their current employer payroll location. Additionally, there were changes to the discount rate and an increase in the investment rate of return due to a longer term investment strategy.

In the June 30, 2015 actuarial valuation, decremental and underlying inflation assumptions were changed to reflect the Retirement Systems' experience studies.

In the June 30, 2012 actuarial valuation, a data audit was performed and data collection procedures and assumptions were changed.

QUITMAN COUNTY BOARD OF EDUCATION
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018

SCHEDULE "7"

| | NONAPPROPRIATED BUDGETS | | ACTUAL AMOUNTS | VARIANCE OVER/UNDER |
|--|-------------------------|----------------------|------------------------|------------------------|
| | ORIGINAL (1) | FINAL (1) | | |
| REVENUES | | | | |
| Property Taxes | \$ 1,329,601.00 | \$ 1,329,601.00 | \$ 1,325,714.83 | \$ (3,886.17) |
| Sales Taxes | - | - | 5,737.20 | 5,737.20 |
| State Funds | 2,566,945.00 | 2,566,945.00 | 2,614,685.70 | 47,740.70 |
| Federal Funds | 2,034,479.00 | 2,034,479.00 | 2,457,415.13 | 422,936.13 |
| Charges for Services | - | - | 64,415.04 | 64,415.04 |
| Investment Earnings | - | - | 940.41 | 940.41 |
| Miscellaneous | - | - | 117,169.45 | 117,169.45 |
| Total Revenues | 5,931,025.00 | 5,931,025.00 | 6,586,077.76 | 655,052.76 |
| EXPENDITURES | | | | |
| Current | | | | |
| Instruction | 2,868,642.55 | 2,957,250.98 | 2,799,677.43 | 157,573.55 |
| Support Services | | | | |
| Pupil Services | 192,914.70 | 185,469.70 | 207,211.87 | (21,742.17) |
| Improvement of Instructional Services | 1,160,159.06 | 1,281,430.56 | 1,249,811.46 | 31,619.10 |
| Educational Media Services | 76,053.00 | 76,053.00 | 70,230.62 | 5,822.38 |
| General Administration | 725,522.00 | 838,573.00 | 641,956.81 | 196,616.19 |
| School Administration | 304,163.00 | 304,163.00 | 327,402.61 | (23,239.61) |
| Business Administration | 57,894.00 | 58,519.00 | 53,290.36 | 5,228.64 |
| Maintenance and Operation of Plant | 330,520.10 | 330,429.01 | 372,391.17 | (41,962.16) |
| Student Transportation Services | 302,451.94 | 299,509.94 | 232,234.94 | 67,275.00 |
| Central Support Services | 200.00 | 1,200.00 | 111.18 | 1,088.82 |
| Other Support Services | 115,444.00 | 93,661.00 | 83,494.34 | 10,166.66 |
| Food Services Operation | 361,376.00 | 495,076.00 | 391,085.01 | 103,990.99 |
| Debt Service | - | - | 1,250.00 | (1,250.00) |
| Total Expenditures | 6,495,340.35 | 6,921,335.19 | 6,430,147.80 | 491,187.39 |
| Excess of Revenues over (under) Expenditures | (564,315.35) | (990,310.19) | 155,929.96 | 1,146,240.15 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Other Sources | 138.12 | 138.12 | - | (138.12) |
| Other Uses | - | - | (79,269.40) | (79,269.40) |
| Total Other Financing Sources (Uses) | 138.12 | 138.12 | (79,269.40) | (79,407.52) |
| Net Change in Fund Balances | (564,177.23) | (990,172.07) | 76,660.56 | 1,066,832.63 |
| Fund Balances - Beginning | 1,460,387.69 | 1,460,387.69 | 1,691,028.18 | 230,640.49 |
| Adjustments | - | (9,228.24) | - | 9,228.24 |
| Fund Balances - Ending | \$ 896,210.46 | \$ 460,987.38 | \$ 1,767,688.74 | \$ 1,306,701.36 |

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

- (1) Original and Final Budget amounts do not include the budgeted revenues or expenditures of the various principal accounts. The actual revenues and expenditures of the various principal accounts are \$48,108.69 and \$42,721.44, respectively.

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

QUITMAN COUNTY BOARD OF EDUCATION
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 YEAR ENDED JUNE 30, 2018

SCHEDULE "8"

| FUNDING AGENCY PROGRAM/GRANT | CFDA NUMBER | PASS- THROUGH ENTITY ID NUMBER | EXPENDITURES IN PERIOD |
|---|----------------|--|---------------------------|
| Agriculture, U. S. Department of | | | |
| Child Nutrition Cluster | | | |
| Pass-Through From Georgia Department of Education | | | |
| Food Services | | | |
| School Breakfast Program | 10.553 | 18185GA324N1099 | \$ 111,848.44 |
| National School Lunch Program | 10.555 | 18185GA324N1100 | 257,818.53 |
| Total U. S. Department of Agriculture | | | <u>369,666.97</u> |
| Education, U. S. Department of | | | |
| Special Education Cluster | | | |
| Pass-Through From Georgia Department of Education | | | |
| Special Education | | | |
| Grants to States | 84.027 | H027A170073 | 68,859.32 |
| Preschool Grants | 84.173 | H173A160081 | 4,435.83 |
| Preschool Grants | 84.173 | H173A170081 | 5,189.94 |
| Total Special Education Cluster | | | <u>78,485.09</u> |
| Other Programs | | | |
| Pass-Through From Georgia Department of Education | | | |
| Career and Technical Education - Basic Grants to States | 84.048 | V048A170010 | 4,163.86 |
| Rural Education | 84.358 | S358B160010 | 34.00 |
| Rural Education | 84.358 | S365B170010 | 5,336.56 |
| School Improvement Grants | 84.377A | S377A160011 | 868,328.12 |
| School Improvement Grants | 84.377A | S377A170011 | 775,002.87 |
| Student Support and Academic Enrichment Program | 84.424A | S424A170011 | 9,923.37 |
| Supporting Effective Instruction State Grants | 84.367 | S367A160001 | 33,533.32 |
| Title I Grants to Local Educational Agencies | 84.010 | S010A160010 | 22,729.93 |
| Title I Grants to Local Educational Agencies | 84.010 | S010A170010 | 186,643.87 |
| Twenty-First Century Community Learning Centers | 84.287 | S287C170010 | 299,043.33 |
| Total Other Programs | | | <u>2,204,739.23</u> |
| Total U. S. Department of Education | | | <u>2,283,224.32</u> |
| Total Expenditures of Federal Awards | | | <u>\$ 2,652,891.29</u> |

Notes to the Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Quitman County Board of Education (the "Board") under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net position of the Board.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Board has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

QUITMAN COUNTY BOARD OF EDUCATION
 SCHEDULE OF STATE REVENUE
 YEAR ENDED JUNE 30, 2018

SCHEDULE "9"

| <u>AGENCY/FUNDING</u> | GOVERNMENTAL FUND TYPE <u>GENERAL FUND</u> |
|---|--|
| GRANTS | |
| Bright From the Start: | |
| Georgia Department of Early Care and Learning Pre-Kindergarten Program | \$ 82,950.00 |
| Education, Georgia Department of | |
| Quality Basic Education | |
| Direct Instructional Cost | |
| Kindergarten Program | 65,492.00 |
| Kindergarten Program - Early Intervention Program | 31,076.00 |
| Primary Grades (1-3) Program | 72,662.00 |
| Primary Grades - Early Intervention (1-3) Program | 202,940.00 |
| Upper Elementary Grades (4-5) Program | 71,036.00 |
| Upper Elementary Grades - Early Intervention (4-5) Program | 77,291.00 |
| Middle School (6-8) Program | 188,593.00 |
| High School General Education (9-12) Program | 170,981.00 |
| Vocational Laboratory (9-12) Program | 68,439.00 |
| Students with Disabilities | 362,962.00 |
| Gifted Student - Category VI | 3,389.00 |
| Remedial Education Program | 119,951.00 |
| Alternative Education Program | 12,252.00 |
| Media Center Program | 33,939.00 |
| 20 Days Additional Instruction | 10,832.00 |
| Staff and Professional Development | 6,879.00 |
| Principal Staff and Professional Development | 534.00 |
| Indirect Cost | |
| Central Administration | 274,559.00 |
| School Administration | 176,739.00 |
| Facility Maintenance and Operations | 81,663.00 |
| Mid-term Adjustment Hold-Harmless | 27,833.00 |
| Amended Formula Adjustment | (33,818.00) |
| Categorical Grants | |
| Pupil Transportation | |
| Regular | 82,712.00 |
| Nursing Services | 45,000.00 |
| Sparsity | 341,975.00 |
| Education Equalization Funding Grant | 313.00 |
| Other State Programs | |
| Food Services | 7,360.00 |
| Teacher of the Year | 507.25 |
| Teachers Retirement | 14,221.55 |
| Vocational Education | 5,613.90 |
| Office of the State Treasurer | |
| Public School Employees Retirement | 7,809.00 |
| | \$ 2,614,685.70 |

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QUITMAN COUNTY BOARD OF EDUCATION
 SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS
 YEAR ENDED JUNE 30, 2018

SCHEDULE "10"

| PROJECT | ORIGINAL ESTIMATED COST (1) | CURRENT ESTIMATED COSTS (2) | AMOUNT EXPENDED IN CURRENT YEAR (3) (4) | AMOUNT EXPENDED IN PRIOR YEARS (3) (4) | TOTAL COMPLETION COST | EXCESS PROCEEDS NOT EXPENDED | ESTIMATED COMPLETION DATE |
|---|-----------------------------------|-----------------------------------|--|---|-----------------------------|------------------------------------|---------------------------------|
| SPLOST 2013 | | | | | | | |
| 1) retiring outstanding general obligation debt of the School District previously incurred and issued with respect to capital outlay projects in the principal and interest not to exceed \$1,047,338.00, comprised of portions of the School District's Series 2008 and 2008B general obligation bonds coming due in the years 2014 through 2018; and | \$ 1,047,338.00 | \$ 1,047,338.00 | \$ 16,200.00 | \$ 481,174.75 | - | - | 2019 |
| 2) the following capital outlay projects (the "Projects") at a maximum cost of \$252,662.00: | 252,662.00 | 9,990.00 | - | 9,990.00 | 9,990.00 | - | Completed |
| (a) making system-wide technology improvements, including, but not limited to, acquisition and installation of instruction technology, security, and information systems hardware and associated software and accessories, and infrastructure at all schools and selected other facilities; and | - | - | - | - | - | - | |
| (b) Improving school facilities, purchasing school buses, school equipment, and safety security equipment. | - | - | - | - | - | - | |
| | <u>1,300,000.00</u> | <u>1,057,328.00</u> | <u>16,200.00</u> | <u>491,164.75</u> | <u>9,990.00</u> | <u>-</u> | |
| SPLOST 2018 | | | | | | | |
| 1) retiring outstanding general obligation debt of the School District previously incurred and issued with respect to capital outlay projects in the principal and interest amount not to exceed \$875,000.00, comprised of portions of the School District's Series 2016 general obligation refunding bonds coming due in the years 2018 through 2023; and | 875,000.00 | 875,000.00 | 357,750.00 | - | - | - | 2023 |
| 2) the following capital outlay projects (the "Projects") at a maximum cost of \$225,000.00: | 225,000.00 | 225,000.00 | - | - | - | - | 2023 |
| (a) making system-wide technology improvements, including, but not limited to, the acquisition and installation of instruction technology, security, and information systems hardware and associated software and accessories, and infrastructure at all schools and selected other facilities; and | - | - | - | - | - | - | |
| (b) Improving school facilities, purchasing school buses, school equipment, and safety security equipment. | - | - | - | - | - | - | |
| | <u>1,100,000.00</u> | <u>1,100,000.00</u> | <u>357,750.00</u> | <u>-</u> | <u>-</u> | <u>-</u> | |
| | <u>\$ 2,400,000.00</u> | <u>\$ 2,157,328.00</u> | <u>\$ 373,950.00</u> | <u>\$ 491,164.75</u> | <u>\$ 9,990.00</u> | <u>\$ -</u> | |

- (1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.
- (2) The School District's current estimate of total cost for the projects. Includes all cost from project inception to completion.
- (3) The voters of Quitman County approved the imposition of a 1% sales tax to fund the above projects and retire associated debt. Amounts expended for these projects may include sales tax proceeds, state, local property taxes and/or other funds over the life of the projects.
- (4) During fiscal year 2017, the Quitman County Board of Education issued General Obligation Refunding Bond Series 2016 to refund portions of the 2008 and 2008B bond issues. The amount expended in the current year includes debt service on the replacement refunding issues.

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS



DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

January 22, 2020

The Honorable Brian P. Kemp, Governor of Georgia
Members of the General Assembly of the State of Georgia
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Quitman County Board of Education (School District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated January 22, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying *Schedule of Findings and Questioned Costs* as items FS 2018-001 and FS 2018-002, that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying *Schedule of Findings and Questioned Costs* as items FS 2018-001 and FS 2018-002.

School District Response to Findings

The School District's response to the findings identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg S. Griffin". The signature is written in a cursive style with a horizontal line at the end.

Greg S. Griffin
State Auditor



DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

January 22, 2020

The Honorable Brian P. Kemp, Governor of Georgia
Members of the General Assembly of the State of Georgia
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Report on Compliance for Each Major Federal Program

We have audited the Quitman County Board of Education (School District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018. The School District's major federal program is identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.

Basis for Qualified Opinion on School Improvement Grants (CFDA 84.377A)

As described in the accompanying *Schedule of Findings and Questioned Costs*, the School District did not comply with requirements regarding School Improvement Grants (CFDA 84.377A) as described in item FA 2018-002 for Cash Management. Compliance with such requirements is necessary, in our opinion, for the School District to comply with requirements applicable to that program.

Qualified Opinion on School Improvement Grants (CFDA 84.377A)

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, the School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on School Improvement Grants (CFDA 84.377A) for the year ended June 30, 2018.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying *Schedule of Findings and Questioned Costs* as item FA 2018-001. Our opinion on each major federal program is not modified with respect to this matter.

The School District's response to the noncompliance findings identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

We consider the deficiency in internal control over compliance described in the accompanying *Schedule of Findings and Questioned Costs* as items FA 2018-002, to be a material weakness.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying *Schedule of Findings and Questioned Costs* as item FA 2018-001, to be a significant deficiency.

The School District's response to the internal control over compliance findings identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg S. Griffin". The signature is fluid and cursive, with a horizontal line extending to the right.

Greg S. Griffin
State Auditor

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

SECTION IV

FINDINGS AND QUESTIONED COSTS

QUITMAN COUNTY BOARD OF EDUCATION
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 YEAR ENDED JUNE 30, 2018

I SUMMARY OF AUDITOR'S RESULTS

Financial Statements

| | |
|---|--------------------------|
| Type of auditor's report issue: Governmental Activities; General Fund; Capital Projects Fund; Debt Service Fund; Aggregate Remaining Fund Information – Fiduciary (Agency) Fund | Unmodified Disclaimer |
| Internal control over financial reporting: | |
| ▪ Material weakness identified? | No |
| ▪ Significant deficiencies identified? | Yes |
| Noncompliance material to financial statements noted: | No |

Federal Awards

| | |
|---|---|
| Internal Control over major programs: | |
| ▪ Material weakness identified? | Yes |
| ▪ Significant deficiency identified? | Yes |
| Type of auditor's report issued on compliance for major programs: School Improvement Grants (CFDA 84.377A) | Qualified |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | Yes |
| Identification of major programs: | |
| <u>CFDA Number</u> | <u>Name of Federal Program or Cluster</u> |
| 84.377A | School Improvement Grants |
| Dollar threshold used to distinguish between Type A and Type B programs: | \$750,000.00 |
| Auditee qualified as low-risk auditee? | No |

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

FS 2018-001 Internal Controls over School Activity Accounts
Control Category: General Ledger
 Expenditures/Liabilities/Disbursements
 Revenues/Receivables/Receipts
Internal Control Impact: Significant Deficiency
Compliance Impact: Nonmaterial Noncompliance
Repeat of Prior Year Finding: FS-7181-13-01, FS 2014-001, FS 2015-001, FS 2016-001,
 FS 2017-001

Description:
The Quitman County Board of Education did not have adequate internal controls to prevent and detect errors in the School Activity Accounts.

Criteria:
The School District’s management is responsible for designing and maintaining internal controls that provide reasonable assurance that transactions are processed according to established procedures.

Financial Management for Georgia Local Units of Administration Section V Chapter 4, states in part “All activity funds should operate on cash basis, meaning that no commitments or indebtedness may be incurred unless the funds contains sufficient cash”.

Condition:
A review of the School District’s financial statements noted deficiencies as discussed below:

Revenues/Receivables/Receipts

- Six of nineteen receipt transactions were recorded in the incorrect fund on the general ledger.

Expenditures/Liabilities/Disbursements

- Two of fifteen expenditure transactions were recorded in the incorrect fund on the general ledger.

General Ledger

- During testing of school activity accounts, the auditor noted eight accounts with deficit balances.
- The School District did not provide a detailed listing of agency accounts including beginning balances, current year activity and ending balances.

Cause:
In discussing this issue with management, they stated the accounting procedures were not followed.

Effect or Potential Effect:
Failure to maintain adequate internal controls over student activity accounts increases the risk that misstatements could occur in the financial statements due to errors and fraud.

Recommendation:
The School District should implement procedures to ensure that disbursements and receipts of funds within the school activity accounts are adequately documented and recorded in the financial records. In addition, management should revise and/or monitor controls to provide reasonable assurance transactions are being processed according to established procedures.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

Views of Responsible Officials:

We concur with this finding.

| | |
|--------------------------|--------------------------------------|
| FS 2018-002 | <u>Controls over Journal Entries</u> |
| Control Category: | Journal Entries |
| Internal Control Impact: | Significant Deficiency |
| Compliance Impact: | None |

Description:

The Quitman County Board of Education did not have adequate internal controls or monitoring procedures in place to ensure journal entries are properly documented and approved in a timely manner.

Criteria:

The School District's management is responsible for designing and maintaining internal controls that provide reasonable assurance that transactions are properly documented and approved according to established procedures.

Condition:

No supporting documentation or documentation of review and approval could be provided for eight out of twenty-five journal entries reviewed.

Cause:

In discussing this deficiency with the School District, they stated that these issues were a result of a lack of adequate finance staff.

Effect or Potential Effect:

The lack of controls over the journal entry process may result in misstatements due to fraud or error which would not be detected in a timely manner.

Recommendation:

The School District should review current internal control procedures to ensure journal entries are properly documented and approved by someone independent of the journal entry function.

Views of Responsible Officials:

We concur with this finding.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

| | |
|--------------------------------------|--|
| FA 2018-001 | <u>Improve Controls Over Expenditures and Journal Entries</u> |
| Compliance Requirement: | Activities Allowed or Unallowed Allowable Costs/Cost Principles Period of Performance |
| Internal Control Impact: | Significant Deficiency |
| Compliance Impact: | Nonmaterial Noncompliance |
| Federal Awarding Agency: | U.S. Department of Education |
| Pass-Through Entity: | Georgia Department of Education |
| CFDA Number and Title: | 84.010 Title I Grants to Local Educational Agencies 84.377A School Improvement Grants |
| Federal Award Numbers: | S010A160010 Title I Grants to Local Educational Agencies S010A170010 Title I Grants to Local Educational Agencies S377A160011 School Improvement Grants S377A170011 School Improvement Grants |
| Questioned Costs: | \$10,718.65 |
| Repeat of Prior Year Finding: | FA 2017-001, FA 2016-001 |

Description:

A review of expenditures and journal entries related to the Title I Grants to Local Educational Agencies (CFDA 84.010) and School Improvement Grants (CFDA 84.377A) programs revealed that the School District's internal control procedures were not operating appropriately to ensure that expenditures and journal entries were appropriately reviewed, approved and documented.

Criteria:

2 CFR Part 200.403 prescribes the factors affecting allowability of costs and states in part that "costs must meet the following general criteria in order to be allowable under Federal awards: (a) Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles... (c) Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-Federal entity... (g) Be adequately documented..."

In addition, 2 CFR Part 200.303(a) states in part that "the non-Federal entity must: (a) Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with the Federal statutes, regulations, and the terms and conditions of the Federal award... (c) Evaluate and monitor the non-Federal entity's compliance with statutes, regulations, and the terms and conditions of Federal awards."

Condition:

A sample of 29 Title I Grants to Local Education Agencies program and 46 School Improvement Grants program expenditures was selected for testing using a non-statistical sampling approach. These expenditures were reviewed to determine if appropriate internal controls were implemented and applicable compliance requirements were met. The following deficiencies were noted:

- 5 Title 1 program expenditures and six School Improvement Grants program expenditures were not recorded in the correct period.
- Five Title 1 expenditure voucher packages could not be located by the entity for review.

Additionally, a sample of 11 School Improvement Grants program journal entries was randomly selected for testing using a non-statistical sampling approach to determine if the activity was related to the appropriate period of performance. Eight journal entries did not reflect appropriate evidence of review to ensure the activity occurred during the period of performance. In addition, the supporting documentation for one journal entry could not be located by the entity for review.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Questioned Cost:

Questioned costs of \$10,718.65, with likely questioned costs of \$11,398.68, were identified for undocumented and/or unallowable expenditures. The following CFDA number was affected by the known and likely questioned costs: 84.010.

Cause:

In discussing this issue with management, they stated the Federal Program/School Activity Bookkeeper did not follow the accounting procedures as outlined by Federal programs guidance or the local Board of Education.

Effect or Potential Effect:

Failure to ensure that expenditures and journal entries are reviewed, approved and documented appropriately exposes the School District to unnecessary risk of error and misuse of Federal Funds. Additionally, the School District is not in compliance with the Uniform Guidance and Georgia Department of Education guidance.

Recommendation:

The School District should review current internal control procedures relevant to Federal programs expenditures and journal entries. Where vulnerable, the School District should develop and/or modify its policies and procedures to ensure that all expenditures and journal entries reflect evidence of review for associated compliance requirements and contain appropriate supporting documentation. Furthermore, management should develop and implement a monitoring process to ensure that controls are properly implemented.

Views of Responsible Officials:

We concur with this finding.

| | |
|--------------------------------------|--|
| FA 2018-002 | <u>Improve Controls over Cash Management</u> |
| Compliance Requirement: | Cash Management |
| Internal Control Impact: | Material Weakness |
| Compliance Impact: | Material Noncompliance |
| Federal Awarding Agency: | U.S. Department of Education |
| Pass-Through Entity: | Georgia Department of Education |
| CFDA Number and Title: | 84.377A School Improvement Grants |
| Federal Award Numbers: | S377A160011 School Improvement Grants S377A170011 School Improvement Grants |
| Questioned Costs: | None Identified |
| Repeat of Prior Year Finding: | FA 2017-002 |

Description:

The School District made cash drawdowns in excess of immediate cash needs for the School Improvement Grants program.

Criteria:

2 CFR 200.305(b) states, "For non-Federal entities other than states, payment methods must minimize the time elapsing between the transfer of funds from...the past-through entity and the disbursement by the non-Federal entity."

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Condition:

Upon review of cash drawdowns and disbursements related to the School Improvement Grants program, excessive cash balances were noted for eight months in the fiscal year.

Cause:

In discussing this issue with management, they stated drawdowns were requested based off anticipated expenditures instead of after checks had been written. This is due to the program personnel's unfamiliarity with the acceptable drawdown methods.

Effect or Potential Effect:

Failure to monitor the cash needs of the program resulted in noncompliance with requirements of the Federal Grant. In addition, if the interest earnings exceed \$100.00, the School District could be required to submit interest earned on excess federal funds to the federal government.

Recommendation:

The School District should develop and implement procedures to accurately forecast the cash needs of the School improvement Grants program and minimize the time elapsing between the transfer of funds from the Georgia Department of Education and the disbursement of such funds by the School District. The procedures should be documented in accordance with 2 CFR 200.302(b)(6). In addition, management should develop and implement a monitoring process to ensure that these procedures are followed.

Views of Responsible Officials:

We concur with this finding.

SECTION V

MANAGEMENT'S CORRECTIVE ACTION



Quitman County Schools

Mrs. Victoria Harris

Superintendent

Board of Education

Mr. Willie J. Anderson, Chairman
Mr. Billy Shirah, Sr., Vice

Mr. Jimmy Eleby

Mrs. Christl Green

Mr. Larry Wilborn

P.O. Box 248
215 Kaigler Road

Georgetown, Georgia 39854

Phone: 229-334-4189 Fax: 229-334-2109

CORRECTIVE ACTION PLANS – FINANCIAL STATEMENT FINDINGS

FS 2018-001 Internal Controls over School Activity Accounts
Control Category : General Ledger
 Expenditures/Liabilities/Disbursements
 Revenues/Receivables/Receipts

Internal Control Impact: Significant Deficiency
Compliance Impact: Nonmaterial Noncompliance
Repeat of Prior Year Finding: FS 2017-001, FS 2016-001, FS 2015-001, FS 2014-001,
FS-7181-13-01

The Quitman County Board of Education did not have adequate internal controls to prevent and detect errors in the School Activity Accounts.

Corrective Action Plans:
The system will have the CPA monitor the School Activity Accounts on a monthly or quarterly basis.

Estimated Completion Date: June 30, 2019

Contact Person: Shirley Gilbert, Finance Officer and Katrina Fuller, Bookkeeper
Telephone: (229)-334-4189; Email: gilberts@quitman.k12.ga.us, fullerk@quitman.k12.ga.us

FS 2018-002 Controls over Journal Entries
Control Category: Journal Entries
Internal Control Impact: Significant Deficiency
Compliance Impact: None

The Quitman County Board of Education did not have adequate internal controls or monitoring procedures in place to ensure journal entries are properly documented and approved in a timely manner.

Corrective Action Plans:
The system will implement adequate internal controls to ensure that journal entries are properly documented and approved in a timely manner.

Estimated Completion Date: June 30, 2019
Contact Person: Shirley Gilbert, Finance Officer and Katrina Fuller, Bookkeeper
Telephone: (229)-334-4189; Email: gilberts@quitman.k12.ga.us, fullerk@quitman.k12.ga.us



Quitman County Schools

Mrs. Victoria Harris

Superintendent

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P.O. Box 248
215 Kaigler Road

Georgetown, Georgia 39854

Phone: 229-334-4189

Fax: 229-334-2109

CORRECTIVE ACTION PLANS – FEDERAL AWARD FINDINGS

| | |
|--------------------------------------|--|
| FA 2018-001 | <u>Improve Controls Over Expenditures and Journal Entries</u> |
| Compliance Requirement: | Activities Allowed or Unallowed Allowable Costs/Cost Principles Period of Performance |
| Internal Control Impact: | Significant Deficiency |
| Compliance Impact: | Nonmaterial Noncompliance |
| Federal Awarding Agency: | U.S. Department of Education |
| Pass-Through Entity: | Georgia Department of Education |
| CFDA Number and Title: | 84.010 Title 1 Grants to Local Education Agencies 84.377A School Improvement Grants |
| Federal Award Numbers: | S010A160010 Title I Grants to Local Educational Agencies S010A170010 Title 1 Grants to Local Educational Agencies S377A160011 School Improvement Grants S377A170011 School Improvement Grants |
| Questioned Costs: | \$10,718.65 |
| Repeat of Prior Year Finding: | FA 2017-001, FA 2016-001 |

A review of expenditures and journal entries related to the Title I Grants to Local Educational Agencies (CFDA 84.010) and School Improvement Grants (CFDA 84.377A) programs revealed that the School District's internal control procedures were not operating appropriately to ensure that expenditures and journal entries were appropriately reviewed, approved and documented.

Corrective Action Plans:

The system will implement adequate internal controls to ensure that journal entries are properly documented and approved in a timely manner.

Estimated Completion Date: June 30, 2019

Contact Person: Shirley Gilbert, Finance Officer and Katrina Fuller, Bookkeeper
Telephone: (229)-334-4189; Email: gilberts@quitman.k12.ga.us, fullerk@quitman.k12.ga.us

QCS

Quitman County Schools

Board of Education

Mr. Willie J. Anderson, Chairman
Mr. Billy Shirah, Sr., Vice

Mr. Jimmy Eleby

Mrs. Christl Green

Mr. Larry Wilborn

P.O. Box 248
215 Kaigler Road

Georgetown, Georgia 39854

Phone: 229-334-4189 Fax: 229-334-2109

Mrs. Victoria Harris

Superintendent

FA 2018-002

Compliance Requirement:
Internal Control Impact:
Compliance Impact:
Federal Awarding Agency:
Pass-Through Entity:
CFDA Number and Title:
Federal Award Numbers: S

Improve Controls over Cash Management
Cash Management
Material Weakness
Material Noncompliance
U.S. Department of Education
Georgia Department of Education
84.377A School Improvement Grants
377A160011 School Improvement Grants
S377A170011 School Improvement Grants

Questioned Costs:

None Identified

Repeat of Prior Year Finding:

FA 2017-002

The School District made cash drawdowns in excess of immediate cash needs for the School Improvement Grants program.

Corrective Action Plans:

The system will implement internal controls to ensure that there will not be any drawdowns for excess cash.

Estimated Completion Date: June 30, 2019

Contact Person: Shirley Gilbert, Finance Officer and Katrina Fuller, Bookkeeper

Telephone: (229)-334-4189; Email: gilberts@quitman.k12.ga.us, fullerk@quitman.k12.ga.us

Shirley Gilbert, Finance Officer
Kat Fuller, Bookkeeper